



CITY OF SACRAMENTO

DEPARTMENT OF PARKS AND COMMUNITY SERVICES

ROBERT P. THOMAS
Director

G. ERLING LINGGI
Assistant Director

CROCKER ART MUSEUM DIVISION
GOLF DIVISION
METROPOLITAN ARTS DIVISION
MUSEUM AND HISTORY DIVISION
RECREATION DIVISION
PARKS DIVISION
ZOO DIVISION

October 3, 1985

Budget and Finance Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: Temporary Office Space for Fairytale Town Staff

SUMMARY

This report recommends appropriating \$1,650 from the Fairytale Town Trust to the FY 1985-86 Fairytale Town budget for the purpose of renting a temporary office trailer for the Fairytale Town staff.

BACKGROUND INFORMATION

Beginning with FY 1985-86, Fairytale Town was transferred from the Recreation Division to the Zoo Division, became a year-round venture, and is now staffed with a full-time career position.

The primary task of the Recreation Program Coordinator is to increase attendance and revenue-generating activities through expanded programming. It is expected that such programming will appeal to groups that have not previously attended Fairytale Town and encourage return visits from current users.

In order to succeed in this assignment, the Recreation Program Coordinator needs a quiet working space on-site where telephone contacts can be made and planning can be coordinated. Presently, the Recreation Program Coordinator works in either of two places: the rear of the Children's Theatre, where puppets, scenery, and costumes are repaired, plays rehearsed, and puppet shows performed hourly; or at a 4' x 6' space with a telephone in the "Troll Bridge", the entrance gate to Fairytale Town. Both of these areas are plagued by too many distractions to be considered adequate office space.

Budget and Finance Committee
October 3, 1985
Page Two

Office space for the Recreation Program Coordinator was included in the Capital Improvement Program for FY 1985-86 but completion is not expected until December 1986. Rental of a temporary 8' x 20' office trailer would provide the adequate on-site working space needed by the Fairytale Town Recreation Program Coordinator. Once the new office is complete, the trailer will be removed.

FINANCIAL DATA

Fairytale Town is operated with funds from the Fairytale Town Trust. Use of a rented 8' x 20' trailer for the remaining months of this fiscal year will require that \$1,650 (\$150 per month, plus installation) be appropriated from the unappropriated Fairytale Town Trust Fund to the Fairytale Town budget. Rental funds will be budgeted for six months of next fiscal year.

RECOMMENDATION

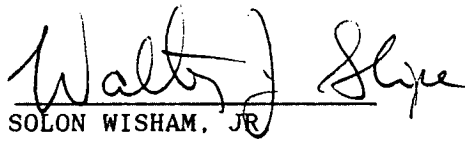
It is recommended that the Budget and Finance Committee review this report and refer it to the full Council for action. It is further recommended that the City Council approve, by resolution, the appropriation of \$1,650 from the Fairytale Town Trust to the Fairytale Town budget for the purpose of renting a trailer for temporary office space.

Respectfully submitted,



ROBERT P. THOMAS, Director
Parks and Community Services

Recommendation Approved:



FOR SOLON WISHAM, JR.
Assistant City Manager

RPT:ja

October 15, 1985
District 4

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION AMENDING THE CITY BUDGET FOR FY 1985-86
FOR THE DEPARTMENT OF PARKS AND COMMUNITY SERVICES
(ZOO DIVISION) BY \$1,650

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The Fairytale Town staff needs on-site office space during the planning and construction of permanent office space.
2. The City Budget for Fiscal Year 1985-86 is hereby amended:
 - a. by transferring \$1,650 from the unappropriated Fairytale Town Trust Fund balance to the Zoo Division-Fairytale Town Budget 1-01-4622-0000-4231 for the purpose stated in paragraph one above.

MAYOR

ATTEST:

CITY CLERK