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SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

August 5, 1980

CITY MANAGER'S OFFICE
RECEIVED
AUG 6 1980

Housing Authority of the City
of Sacramento
915 I Street
Sacramento, CA 95814

CITY GOVERNING BOARD

PHILLIP L. ISENBERG, MAYOR
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Honorable Members in Session:

SUBJECT: Funding for and reclassification of Community Services Assistant position for Foster Grandparents Program

SUMMARY

COUNTY GOVERNING BOARD

ILLA COLLIN
C. TOBIAS (TOBY) JOHNSON
JOSEPH E. (TED) SHEEDY
SANDRA R. SMOLEY
FRED G. WADE

Attached is a resolution by which you (1) appropriate funds from the City Local Tax Fund to support a position in the Foster Grandparents Program and (2) direct that a reclassification study of the position be made by September 30, 1980.

EXECUTIVE DIRECTOR

WILLIAM G. SELINE

BACKGROUND

P.O. Box 1834
SACRAMENTO, CA 95809
630 I STREET
SACRAMENTO, CA 95814
(916) 444-9210

The Section 23 Leasing Program, now being phased out, has been funding this position, and another source of funding must be found right away. Further, because of the unique requirements of this position, a reclassification study must be initiated immediately and completed by September 30, 1980, so that the position will not be further threatened by the current or future lay-offs of SHRA staff. A title such as "Program Manager, Senior Companion Program" or "Associate Director of Foster Grandparents Program" would be more descriptive of the actual duties of this position, rather than the generalized "Community Services" title under which it now operates. When completed, the results of the study will be brought to you for approval.

After an exhaustive search for funding from Housing Authority sources, private sources, and other public and non-profit sources, it has been concluded that the City Local Tax Fund administered by the SHRA is the only source available to the Housing Authority.

APPROVED
SACRAMENTO HOUSING AUTHORITY

Date 8/12/80

8/12/80

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FINANCIAL DATA

Assuming the reclassification study results in a salary range of \$1,293 - \$1,574 per month, the costs of the position, including fringe benefits, would be \$2,046.20 per month, or \$24,555 annually. Other related costs, such as phones, furniture, supplies, mileage reimbursements, and the like would continue to be furnished by normal Foster Grandparents funding. The City Local Tax Fund has an income of approximately \$105,000 per year. Funds on hand at June 30, 1980 were \$96,915. Unless some emergency in the locally-owned housing projects (Kennedy Estates, Ping Yuen Center, 8 SCATS, etc.) occurs, the Local Tax Fund should be able to support this position at the salary level indicated. However, it must be kept in mind that \$96,915 is a very small contingency fund with which to meet emergencies such as were encountered when, for example, the gas lines at Kennedy Estates blew out.

RECOMMENDATION


It is recommended that you approve the attached resolution.

Sincerely,



WILLIAM G. SELINE
Executive Director

TRANSMITTAL TO COUNCIL:


WALTER J. SLIVE
City Manager

Contact Person: Natalie D'Agostini

RESOLUTION NO. 1830

Adopted by the Housing Authority of the City of Sacramento

August 12, 1980

AUTHORIZING FUNDING FOR AND RECLASSIFICATION
OF COMMUNITY SERVICES ASSISTANT POSITION FOR
FOSTER GRANDPARENTS PROGRAM

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO:

Section 1. The City Local Tax Fund be used to support one position in the Foster Grandparents Program below the position of Director, Foster Grandparent Program.

Section 2. That a reclassification study of the Foster Grandparent position currently being filled at the level of Community Services Assistant be undertaken and completed by September 30, 1980.

CHAIRPERSON

ATTEST:

William E. Selmi
SECRETARY

APPROVED
SACRAMENTO HOUSING AUTHORITY

Date 8/12/80