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DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
ROOM 207
915 I STREET
SACRAMENTO, CA
95814-2673

OFFICE OF THE DIRECTOR

916-449-5283

ADMINISTRATION
916-449-8747

October 16, 1990

Budget and Finance/Transportation and
Community Development Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: CONSULTANT SERVICES AGREEMENT FOR PROJECT MANAGEMENT OF THE AIR
QUALITY/PARKING MANAGEMENT STUDY

SUMMARY

This report recommends that the Joint Committee forward to the full City Council the attached resolution which authorizes the execution of a consultant services agreement with Lori Diggins, a sole proprietor, to serve as project manager of the Air Quality/Parking Management Study and appropriates \$82,000 from the Parking Contingency Reserve to pay for the consultant services, with a recommendation for approval. This item is being heard by both the Budget and Finance/Transportation and Community Development Committee and the City Council on this date because there is a need to expedite the hiring of a project manager to facilitate and manage the Air Quality/Parking Management Study. The Request for Proposal (RFP) for this study is intended to be released very soon, and a project manager should be hired immediately in order to be involved in the study process from the beginning.

BACKGROUND INFORMATION

Please see attached City Council report.

FINANCIAL DATA

Please see attached City Council report.

POLICY CONSIDERATIONS

Please see attached City Council report.

MBE/WBE EFFORTS

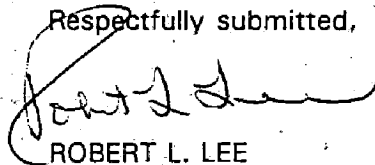
Please see attached City Council report.

Budget and Finance/Transportation and
Community Development Committee
Consultant Services Agreement for Project Management
of the Air Quality/Parking Management Study
October 16, 1990
Page 2

RECOMMENDATION

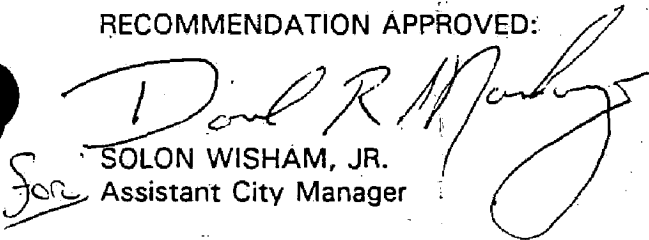
It is recommended that the Joint Committee forward to the full City Council the attached resolution which authorizes the execution of a consultant services agreement with Lori Diggins, a sole proprietor, to serve as project manager of the Air Quality/Parking Management Study and appropriates \$82,000 from the Parking Contingency Reserve to pay for the consultant services, with a recommendation for approval.

Respectfully submitted,



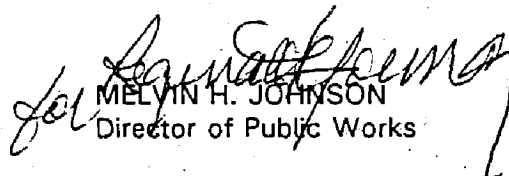
ROBERT L. LEE
Deputy Director of Public Works

RECOMMENDATION APPROVED:



SOLON WISHAM, JR.
Assistant City Manager

APPROVED:



MELVIN H. JOHNSON
Director of Public Works

Contact Person:

ROBERT L. LEE
Deputy Director of Public Works
449-5283

October 16, 1990
All Districts

Attachment

RLL:sm
RLL4-29.COU

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK
TO EXECUTE AN AGREEMENT WITH LORI DIGGINS,
SOLE PROPRIETOR, TO SERVE AS PROJECT
MANAGER OF THE AIR QUALITY/PARKING MANAGEMENT STUDY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That the City Manager and City Clerk are hereby authorized to execute an agreement in the amount of \$82,000 with Lori Diggins, a sole proprietor, to serve as Project Manager of the Air Quality/Parking Management Study.
2. That the money for the consultant services agreement be provided for as follows:

<u>FROM:</u>	<u>AMOUNT</u>
412-710-7012-4999	\$82,000
<u>TO:</u>	
412-310-3123-4258	\$82,000

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____



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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: CONSULTANT SERVICES AGREEMENT FOR PROJECT MANAGEMENT OF THE AIR
QUALITY/PARKING MANAGEMENT STUDY

SUMMARY

This report recommends that the City Council authorize the City Manager and City Clerk to execute a consultant services agreement with Lori Diggins, a Sole Proprietor, to serve as project manager of the Air Quality/Parking Management Study and approve the appropriation of \$82,000 from the Parking Contingency Reserve to pay for the consultant services. This item is being heard by both the Budget and Finance/Transportation and Community Development Committee and the City Council on this date because there is a need to expedite the hiring of a project manager to facilitate and manage the Air Quality/Parking Management Study. The Request for Proposal (RFP) for this study is intended to be released very soon, and a project manager should be hired immediately in order to be involved in the study process from the beginning.

BACKGROUND INFORMATION

On March 27, 1990, the Departments of Planning and Development and Public Works presented a staff report titled "Improving Air Quality Through Parking Policies" to the Transportation and Community Development Committee. This report was a response to the City Council's request of January 23, 1990, for staff to develop and present a set of interim parking policies designed to reduce the environmental impacts of major projects development. The March 27 report outlined numerous short-term parking policy changes and, in addition, recommended that a comprehensive evaluation of parking regulations/strategies vis-a-vis air quality be undertaken in order to address the long-term strategies that would be directed toward air quality improvements.

City Council
Consultant Services Agreement for Project
Management of the Air Quality/Parking Management Study
October 16, 1990
Page 2

Because of the size and nature of this Air Quality/Parking Management Study, a project manager is needed to manage and coordinate the needs of all the participants including representatives from the environmental community, the State, merchant groups, developer groups, the Chamber of Commerce, the Sacramento Area Council of Governments (SACOG), the Air Quality Management District, Regional Transit, the Sacramento Housing and Redevelopment Agency, and other staff from various City and County departments. The project manager will also administer the contract for the Air Quality/Parking Management Study.

Staff from the Departments of Planning and Public Works and the City Manager's office interviewed several prospective consultants for the position of project manager and selected Lori Diggins based upon the nature and extent of her experience in the transportation field. Her most recent experience has been as Executive Director with the Transportation Action Partnership, Inc. (TAP) in Maryland where she has developed and implemented short- and long-term congestion mitigation programs, conducted market research studies to assess local transportation needs, and performed all the duties required to manage a transportation management association. Her prior experience was with the Washington Metropolitan Area Transportation Authority, Chessie System Railroads, Illinois Central Gulf Railroad, and the U.S. Department of Transportation.

FINANCIAL DATA

The consultant services agreement with Lori Diggins shall be for an amount not to exceed \$82,000, which includes \$69,000 for compensation and \$13,000 for miscellaneous expenses. Funding for this agreement is available in the Parking Contingency Reserve, which had a balance of \$2,061,000 as of September 30, 1990. Therefore, it is proposed that \$82,000 be appropriated from the Parking Contingency Reserve (412-710-7012-4999) and transferred to the Off-street Parking Operating Budget (412-310-3123-4258).

POLICY CONSIDERATIONS

The action of hiring a consultant to manage the Air Quality/Parking Management Study is consistent with the direction given to staff on March 27, 1990, by the Joint Committee to proceed with the process for developing a long-term public/private parking strategy.

MBE/WBE EFFORTS

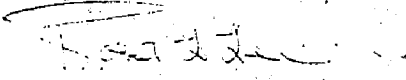
The consultant, Lori Diggins, as a female sole proprietor, is M/WBE eligible.

City Council
Consultant Services Agreement for Project
Management of the Air Quality/Parking Management Study
October 16, 1990
Page 3

RECOMMENDATION

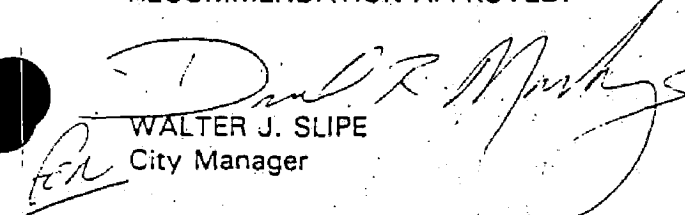
It is recommended that the City Council approve the Consultant Services Agreement between the City and Lori Diggins, a sole proprietor, and adopt the attached resolution authorizing the City Manager and City Clerk to execute the agreement. In addition it is recommended that the City Council approve the appropriation of \$82,000 from the Parking Contingency Reserve to the Off-street Parking Operating Budget (412-310-3123-4258) or pay for the consultant's services and expenses.

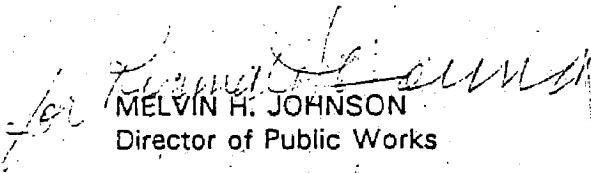
Respectfully submitted,


ROBERT L. LEE
Deputy Director of Public Works

RECOMMENDATION APPROVED:

APPROVED:


WALTER J. SLIPE
City Manager


MELVIN H. JOHNSON
Director of Public Works

Contact Person:

October 16, 1990
All Districts

ROBERT L. LEE
Deputy Director of Public Works
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CITY CLERK

FOR CITY CLERK USE ONLY

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DATE ADOPTED: _____

BUDGET AND FINANCE/
TRANSPORTATION & COMMUNITY DEVELOPMENT COMMITTEES
AGENDA

October 25, 1990

2:00 P.M.

5. Plaza Park Funding Agreement and Master Plan Development.
(D1)

- A. Resolution Authorizing the City Manager to enter into an Agreement with the Sacramento Housing and Redevelopment Agency for Plaza Park Funding and Authorizing the Department of Parks and Community Services to conduct Public Hearings on a Plaza Park Master Plan.

RECOMMENDATION OF STAFF: RECOMMEND APPROVAL AND FORWARD TO COUNCIL

6. Lighting and Landscape District Carryover Projects. (D-All)

- A. Resolution Approving the Attached List of Projects for Inclusion in the FY 1989-90 Budget for Lighting and Landscape District.

RECOMMENDATION OF STAFF: RECOMMEND APPROVAL AND FORWARD TO COUNCIL

7. Traffic Speed Control Alternatives. (D-All)

- A. Approval of Experimental Traffic Speed Control Alternatives and Amendment of the FY 1990-91 City CIP.

RECOMMENDATION OF STAFF: RECOMMEND APPROVAL AND FORWARD TO COUNCIL

COMMITTEE MEMBERS: Serna (Chair), Chinn, Fargo, Ferris, Kastanis, Mueller, Pane, Robie, Serna