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DEPARTMENT OF
PUBLIC WORKS

DEVELOPMENT SERVICES

CITY OF SACRAMENTO
CALIFORNIA

August 14, 1990

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Budget and Finance Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: RESOLUTION AMENDING THE CITY OF SACRAMENTO FEE AND CHARGE REPORT TO ESTABLISH FEES FOR MYLAR SHEETS

SUMMARY

It is requested that the Budget and Finance Committee recommend approval of the attached resolution amending the Fee and Charge Report and establishing a new fee of \$2.50 for mylar sheets.

BACKGROUND

For several years, the City has provided mylar sheets for drafting maps and plans (with City logo) to developers. These sheets are used for parcel/subdivision maps, water improvement plans, and plan and profile sheets for subdivision improvement plans. To date no fees have been collected for these sheets, the cost being borne by the General Fund. Current production costs for these sheets are \$1.83 each. Additionally, staff time involved in handling increases the cost to approximately \$2.50 each. Handling costs include stocking and storing the mylars, delivering the mylars to customers when sold, making out receipts, and collecting payments for same.

Mylar is a plastic sheet used for drafting original maps and plans. It is from these original sheets that blue-line or blueprint drawings are made. The sheets currently being provided ensure the City has standardized sizes and formats for maps and plans.

FINANCIAL

The General Fund will be reimbursed through this fee for the cost of producing and handling these sheets. This action will produce an estimated \$1,250 in additional revenue for Fiscal Year 1990-91. This is based on an estimated 500 sheets being sold during the final ten months of the fiscal year.

POLICY CONSIDERATIONS

Pursuant to California State Government Code §54994.1 and the City of Sacramento Fee and Charge Report, notice of this new fee has been mailed to all interested parties and published twice in the Daily

Recorder. This new fee is also consistent with the provisions of Section 21080(b)(8) of the Public Resources Code which outlines the conditions whereby a local government can impose a new fee.

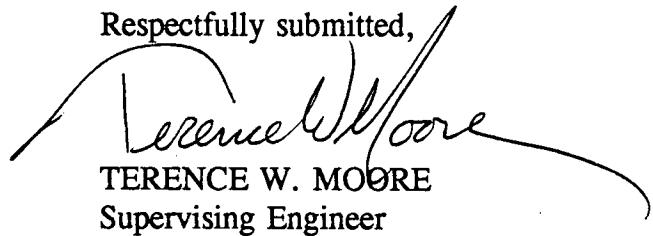
MBE/WBE

None, since the City is not procuring goods or services with this action.

RECOMMENDATIONS

It is recommended that the Budget and Finance Committee recommend approval of this report and forward it to the full City Council for adoption of the attached resolutions.

Respectfully submitted,



TERENCE W. MOORE
Supervising Engineer


Recommendation Approved:



JACK R. CRIST
Deputy City Manager

STA:jd
DS6-09.D
07.2490.3

Approved:



MELVIN H. JOHNSON
Director of Public Works

August 14, 1990
All Districts

Attachment

CONTACT PERSON

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