



April 23, 2014

Parks and Recreation Commission
Sacramento, California

SUBJECT: Amend the Park and Recreation Commission's Rules of Procedure to Change the Regular Meeting Time to 6:30 p.m.

LOCATION: Citywide

RECOMMENDATION: Support Staff Recommendation to Amend Park and Recreation Commission's Rules of Procedure to Change the Regular Meeting Time to 6:30 p.m.

CONTACT PERSON: Lori Harder, Support Services Manager, 808-5172

FOR MEETING DATE OF: May 1, 2014

Sacramento City Code section 2.64.040 authorizes the Commission to adopt rules and procedures for the conduct of its business. The rules and procedures must be consistent with those rules and procedures adopted by the City Council for the conduct of its business. Rules of Procedure for the Parks and Recreation were adopted by the Parks and Recreation Commission on April 3, 2013. Staff recommends that Section V, Meetings, be amended to state the regular meetings begin at 6:30 p.m. (as opposed to 7:00 p.m.).

Respectfully submitted,

A handwritten signature in cursive script that reads 'Lori Harder'.

Lori Harder, Support Services Manager