

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
OCTOBER 2, 1979

The regular meeting of the Civil Service Board, City of Sacramento was called to order by President Wilfred D. Street at 1:30 p.m. in the Conference Room, Personnel Department, City of Sacramento, California

Board Members present:        Wilfred D. Street  
   Vivian C. Nance  
   Joseph L. Russell  
   Jonathan E. Mayhew

Board Members absent:        Luis J. Campos

MINUTES OF MEETING OF SEPTEMBER 18, 1979

Motion was made to approve the minutes of the meeting of September 18, 1979 as read.

Motion:    Mrs. Nance  
Second:    Mr. Russell

Motion was approved by unanimous roll call vote.

MINUTES OF MEETING OF SEPTEMBER 5, 1979

Motion was made to approve the minutes of the meeting of September 5, 1979 as read.

Motion:    Mr. Mayhew  
Second:    Mr. Russell

Motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel addressed the Board and suggested that as there was a fifth Tuesday in October that a special meeting be scheduled. It was recommended that the special meeting be held at the Corporation Yard and that the appeal procedure be considered on the agenda.

APPEAL OF DISQUALIFICATION FROM SUPERVISING CLERK EXAMINATION

Rose Culver

There being no representative on this matter in the audience, this appeal was set aside until later in the meeting.

RECLASSIFICATION APPEAL TO UTILITY BILLING REPRESENTATIVE III

Barry W. Philbin

Susan Davidson, Associate Personnel Analyst informed the Board of the background and the classification study conducted on the Utility Billing clerical classification and the rationale behind the staff recommendation to deny the appeal.

Mr. Garland Rosauro, business representative, Local #39, and Mr. Barry W. Philbin addressed the Board and stated why they thought the appeal should be granted. Mr. Philbin listed his present duties to substantiate his appeal. Reference was made to the minutes and tapes of previous meetings of the Civil Service Board where the classification study was discussed, and the reclassification of other position in Utility Billing was approved.

Board members questioned Ms. Davidson, Messrs. Rosauro and Philbin on certain aspects of this matter.

Motion was made to continue the appeal and that the Director of Personnel conduct a current study and evaluation of Mr. Philbin's position as to whether or not it should be reallocated to a Utility Billing Representative III from a Senior Account Clerk, and report back to the Board with the findings within thirty days

Motion: Mrs. Nance  
Second: Mr. Mayhew

Motion was approved by the following roll call vote.

Ayes: Mrs. Nance  
Mr. Mayhew  
Mr. Street

Abstain: Mr. Russell

EXAMINATIONS TO BE ANNOUNCED

#1613 - Water and Sewer Serviceman I

Julie Mayesh, Associate Personnel Analyst addressed the Board and informed them that the following phrase be added to the job announcement under the section Possible Use of Random Selection:

"Candidates who are City of Sacramento employees on the closing date of the examination shall be exempt from random selection."

Motion was made to approve the examination announcement with the change.

Motion: Mr. Mayhew  
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

#1643 - Park Foreman I (Promotional)

Motion: Mrs. Nance  
Second: Mr. Russell

Motion was approved by unanimous roll call vote.

#1711 - Assistant Engineer (Civil)

Motion: Mrs. Nance  
Second: Mr. Mayhew

Motion was approved by unanimous roll call vote.

ELIGIBLE LIST ESTABLISHED

#1673 - Senior Legal Stenographer

Mr. Russell requested that the appeal of Rose Culver be brought before the Board at this time.

Motion was made to continue the appeal of Rose Culver to the next regular meeting of the Civil Service Board in order that Ms. Culver or a representative can be present.

Motion: Mr. Russell  
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

PROPOSED CIVIL SERVICE BOARD RULE CHANGES

Rule 7.4-1 Extension of Probationary Period  
Rule 7.6-1 Release from Basic Recruit Course  
Rule 7.3-1 Extension of Probationary Period

Mr. David Simmons, representative of Sacramento Police Officers Association requested, for the record, that the minutes reflect that the rules be considered as a result of the meet and confer process.

Motion was made to approve and adopt Rules 7.4-1, 7.6-1 and 7.3-1 and pass for first and second reading.

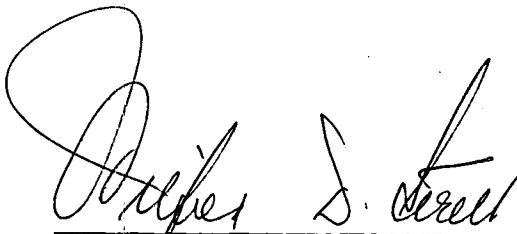
Motion: Mr. Russell  
Second: Mrs. Nance


Motion was approved by unanimous roll call vote.

The Board went into executive session at 2:23 p.m. to discuss these proposed Civil Service Board rule changes.

The Board reconvened at 2:35 p.m.

The meeting was adjourned at 2:38 p.m. by President Street.

  
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Wilfred D. Street  
President

  
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Donna L. Giles  
Secretary