



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
April 10, 2007

**Honorable Mayor and
Members of the City Council**

Title: Contracts: Purchase of John Deere Tractors and Tiger Mowers

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** Awarding a contract to Municipal Maintenance Equipment, Inc., the lowest responsible and responsive bidder, for the purchase of up to two John Deere tractors with Tiger mowers for an amount not to exceed \$230,699.

Contacts: Keith Leech, Fleet Manager, 808-5869, Christopher Stewart, Procurement Services Manager, 808-6202

Presenters: Not Applicable.

Department: General Services

Division: Fleet Management

Organization No: 3259

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division, has a need to purchase John Deere tractors with Tiger mowers for the budgeted replacement of current equipment within Department of Utilities, Field Services Division.

Policy Considerations: The recommendations in this report are in accordance with the provisions of the City Code Section 3.56.

Committee/Commission Action: Not Applicable.

Environmental Considerations: The Environmental Services Manager has

determined that the action of purchasing vehicles does not have the potential for causing a significant effect on the environment and is therefore exempt under California Environmental Quality Act (CEQA) Guidelines, Categorical Exemption Section 15061(b)(3).

This purchase is consistent with the City's revised Low Emission Vehicle Acquisition Policy, Resolution No. 2004-613 and Fleet Management fuel strategies. These tractors are California Air Resources Board and United States Environmental Protection Agency certified Tier 2, and low emission tractors when compared to the model year 1996 tractors that are to be replaced.

Rationale for Recommendation: An Invitation for Bid, B071181063, was developed and administered in accordance with City Code Section 3.56, through the cooperative efforts of the Fleet Management and Procurement Services Divisions for FY2006/07. Of the two solicitations, received, Municipal Maintenance Equipment, Inc. was determined to be the only responsive bidder. The other bidder was non-responsive because it did not submit a complete bid; specifically, it failed to submit a quote for the price schedule 2 item (relating to the installation of City owned Tiger Saber Slope Mowers) of B071181063.

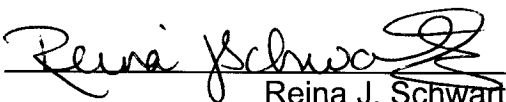
The Bid solicited offers for a trade-in of city-owned tractors units 8205 and 8206. Municipal Maintenance Equipment, Inc. offered a total trade-in credit of \$58,000 for both pieces of equipment. Based on previous experience, disposition of this surplus equipment via the public auctioning method might generally generate revenue of approximately \$10,000 for each traded unit. Taking advantage of the proposed trade in credit will provide a better return to the City, thus lowering the net cost of this equipment from \$288,699 to \$230,699. The sale of city-owned property is authorized through City Code Section 3.88.010.

Financial Considerations: There are sufficient funds available in the Department of General Services, Fleet Management Division operating budget for FY2006/07 to purchase up to two John Deere Tractors with Tiger Mowers for a total amount not to exceed \$230,699.

Emerging Small Business Development (ESBD): Municipal Maintenance Equipment, Inc. is not certified as an Emerging/Small Business Enterprise (ESBE) firm. There are no known ESBE firms in this market.

Respectfully submitted by: Craig B. Stephens for
Christopher Stewart
Procurement Services Manager

Respectfully submitted by: 
Keith Leech
Fleet Management Manager

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:

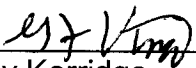
for 
Ray Kerridge
City Manager

Table of Contents:

Report	Pg 1
Attachments	
1 Resolution	Pg 4

RESOLUTION NO. 2007-XXXX

Adopted by the Sacramento City Council

April 10, 2007

AWARD A CONTRACT TO MUNICIPAL MAINTENANCE EQUIPMENT, INC., THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER, FOR THE PURCHASE OF UP TO TWO JOHN DEERE TRACTORS WITH TIGER MOWERS AND APPROVE THE DISPOSITION OF SURPLUS TRACTORS OFFERED AS TRADE-IN FOR AN AMOUNT NOT TO EXCEED \$230,699.

BACKGROUND

- A. The Department of General Services, Fleet Management Division has a need to purchase John Deere tractors with Tiger mowers for the budgeted replacement of current equipment within Department of Utilities, Field Services Division.
- B. Bid, B071181063, was publicly advertised to solicit bids for tractors with mowers. Two bids were received and Municipal Maintenance Equipment, Inc. was determined to be the only responsive bidder, and therefore, the lowest responsible bidder. The other bidder was non-responsive because it did not submit a complete bid; specifically, it failed to submit a quote for the price schedule 2 item (relating to the installation of City owned Tiger Saber Slope Mowers).
- C. As a part of the bid specifications, bidders were asked to provide an optional quote for the trade-in value of City owned John Deere tractors (Section 5.0 of the Technical Specifications of B071181063). Municipal Maintenance Equipment quoted a trade-in value for City owned tractors, units 8205 and 8206, in an amount of \$58,000, which will reduce the bid amount of \$288,699 to a total contract amount not to exceed \$230,699.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Award a contract for the purchase of two John Deere tractors with Tiger mowers to Municipal Maintenance Equipment, Inc. 2360 Harvard Street, Sacramento, CA, as specified in bid B071181063, for an amount not to exceed \$230,699.

- Section 2. Declare City owned tractors, units 8205 and 8206 as surplus property, and accept the offer of Municipal Maintenance Equipment, Inc. as indicated in the above referenced bid in an amount of \$58,000 as the trade-in price.
- Section 3. Authorize the City Manager to issue the necessary purchase order and contract documents to procure equipment as described above.