

MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
MARCH 18, 1986

The meeting of the City of Sacramento Civil Service Board was called to order by President Catherine Harris in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:35 p.m.

MEMBERS PRESENT	Mr. Jonathan Mayhew Ms. Dora Huntzing Ms. Catherine Harris
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MEMBERS ABSENT:	Mr. Joseph Russell Mr. Bill White
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MINUTES OF REGULAR MEETING OF MARCH 4, 1986

A motion was made to approve the minutes of the March 4, 1986 regular meeting of the Civil Service Board.

Motion:	Mr. Mayhew
Second:	Ms. Huntzing

The motion was approved by unanimous roll call vote.

REPORT OF DIRECTOR OF PERSONNEL

Ms. Donna Giles informed the Board that medical leaves of absences have been approved for Jacque Thomas, Stenographer II and Marjorie R. Smith, Recreation Supervisor II.

Ms. Giles also informed the Board that Item 4 has been withdrawn from the agenda at the request of Local 39.

APPEAL OF LESLIE CURRIE - DISQUALIFICATION FROM SENIOR CLAIMS COLLECTOR EXAMINATION

This item was withdrawn at the request of Garland Rosauero, Business Representative for Local 39.

PROPOSED REVISED CLASS SPECIFICATIONS: TYPIST CLERK III AND STENOGRAPHER CLERK III - FIRST READING

Mr. John Worcester, Personnel Service Manager, addressed the Board and briefly reviewed the report for the Board.

A motion was made to adopt the Proposed Revised Class Specifications: Typist Clerk III and Stenographer III for first reading.

Motion:	Mr. Mayhew
Second:	Ms. Huntzing

The motion was approved by unanimous roll call vote.

NEW CLASSIFICATION - GRAPHIC DESIGNER - FIRST READING

Ms. Bronda Silva addressed the Board on this item. Mr. Bob Wall, Assistant Director of Planning and Development, was present and answered questions regarding the need for the new classification.

A motion was made to adopt the new classification of Graphic Designer for first reading.

Motion: Mr. Mayhew
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

PROPOSED NEW CLASSIFICATION - SENIOR CUSTODIAN - SECOND READING

Ms. Cathy Bodenhamer, Personnel Analyst, addressed the Board and informed them that she has received no further input regarding this proposed new classification.

A motion was made to adopt the new classification of Senior Custodian for second reading.

Motion: Mr. Mayhew
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LISTS

Information item only.

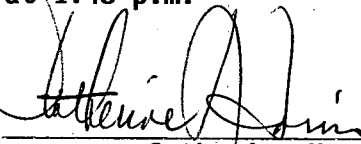
ELIGIBLE LISTS ESTABLISHED

Information item only.


EXAMINATIONS ANNOUNCED

Information item only.

There was no further business, President Harris declared the meeting adjourned at 1:48 p.m.



Catherine Harris
President



Donna L. Giles
Secretary