



## CITY OF SACRAMENTO PARKS AND RECREATION COMMISSION ORGANIZATION AND PROCEDURES OF THE COMMISSION

---

**STAFF RECOMMENDS THE NEW COMMISSION DISCUSS THE FOLLOWING ORGANIZATION AND PROCEDURAL MATTERS TO DETERMINE SAME FOR THE COMMISSION:**

4a. Nomination of Officers:

Previously, the Citizens Advisory Committee (CAC) for Parks and Recreation annually elected a chair and a vice-chair.

4b. Committee Structure:

The CAC had five standing sub-committees that generally complimented the structure and organization of the Department of Parks and Recreation. They were:

- 1) Parks and Recreation Planning, Design and Development Committee
- 2) Resource Development Committee (Grants/Legislation)
- 3) Park Maintenance Services Committee
- 4) Programming Committee
- 5) Tree Services Committee

4c. Time & Place for Monthly Meetings:

The CAC's standing meeting was the first Thursday of each month at various Parks and Recreation or Joint Use facilities throughout the community. The meeting dates were changed as needed, usually due to holidays or shifts in the schedule for City Council meetings.

4d. Meeting Stipends:

Beginning in January 2004, the City's Compensation Commission established a \$50 meeting stipend for each member of the CAC, not to exceed a total of \$250 per month. The Commission can determine criteria regarding the award of meeting stipends to members. Previously, the CAC approved staff recommendations regarding the award of stipends:

"For meetings of the CAC that require public noticing (in that a majority of the CAC members are to be in attendance), and that a quorum of the CAC were at the meeting so that action could be taken (a quorum is defined as a majority of the number of filled positions)."