



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
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CONSENT
September 18, 2007

Honorable Mayor and
Members of the City Council

Title: Contracts: Vehicle Parts and Repair Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** 1) awarding a one-year contract with two one-year renewal options to: a) Downtown Ford for the purchase of Ford parts and repair services in an amount not to exceed \$975,000; b) Harrold Ford for the purchase of Ford parts and repair services in an amount not to exceed \$675,000; c) Swift Dodge for the purchase of Dodge/Chrysler parts and repair services in an amount not to exceed \$375,000; d) Senator Ford for the purchase of Ford engine repair services in an amount not to exceed \$375,000; e) Ron Dupratt Ford for the purchase of Ford auto body repair services in an amount not to exceed \$225,000; f) Ozzie's BMW for the purchase of BMW motorcycle parts and repair services in an amount not to exceed \$525,000; g) A & S Motorcycle Parts, Inc. for the purchase of BMW motorcycle parts and repair services in an amount not to exceed \$375,000; and 2) authorizing the City Manager or the City Manager's designee to execute the contracts specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

Contacts: Keith Leech, Fleet Manager, 808-5869; Christopher Stewart, Procurement Services Manager, 808-6202

Presenters: Not applicable

Department: General Services

Division: Fleet Management

Organization No: 3259

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division, has a need to purchase vehicle parts and repair services from various manufacturers in an effort to keep the City's light duty fleet operating in a safe and reliable manner.

Policy Considerations: The recommendations in this report are in accordance with the provisions of City Code Section 3.56.

Committee/Commission Action: Not applicable

Environmental Considerations: The Environmental Services Manager has determined that the action of purchasing vehicle parts and repair services does not have the potential for causing a significant effect on the environment and is therefore, exempt under California Environmental Quality Act (CEQA) Guidelines, Categorical Exemption Section 15061(b)(3).

Rationale for Recommendation: In support of various departments, the Department of General Services, Fleet Management Division has an on going need to purchase vehicle parts and repair services for the City's light duty fleet. In an effort to expedite future purchases, the recommended contracts allow for two one-year renewals for the purchase of parts and repair services provided that sufficient funds are available in the adopted budgets for the applicable fiscal years.

In July 2007, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B071181099 for the purchase of vehicle parts and repair services. The bid was grouped into five different light duty categories. For each category, the City reserved the right to make multiple awards. It is in the City's best interest to make multiple awards to insure that the City receives the best pricing and there is no gap in service. A summary of the bid results is provided below. Detailed bid results are provided in Attachment 1.

Category I included Ford parts and services, to which four bidders responded. The responsive and responsible bidders were Downtown Ford, Harrold Ford, Senator Ford, and Ron Dupratt Ford.

Category II included Chevrolet parts and services, to which no responses were received. Fleet Management staff will pursue cooperative purchasing opportunities for the procurement of Chevrolet parts and services.

Category III included Dodge/Chrysler parts and services, to which one bidder responded. The responsive and responsible bidder was Swift Dodge.

Category IV included Honda parts and services, to which no responses were received. Fleet Management staff will purchase Honda parts and services using

departmental discretionary authority as the need is less than \$25,000 per fiscal year.

Category V included BMW motorcycle parts and services, to which two bidders responded. The responsive and responsible bidders were Ozzie's BMW and A & S Motorcycle Parts, Inc.

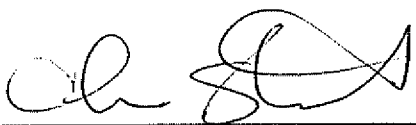
Financial Considerations: This report recommends awarding one-year contracts with two one-year renewal options as follows:

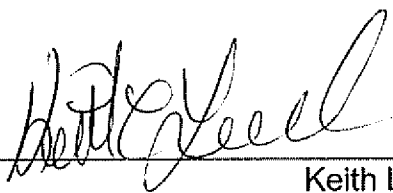
Vendor	Commodity	Year 1 Estimate	Year 2 Estimate	Year 3 Estimate	Total Contract Amount
Downtown Ford	Parts and repair services	\$ 300,000	\$ 325,000	\$ 350,000	\$ 975,000
Harrold Ford	Parts and repair services	\$ 200,000	\$ 225,000	\$ 250,000	\$ 675,000
Swift Dodge	Parts and repair services	\$ 100,000	\$ 125,000	\$ 150,000	\$ 375,000
Senator Ford	Repair services	\$ 100,000	\$ 125,000	\$ 150,000	\$ 375,000
Ron Dupratt Ford	Auto body repair services	\$ 50,000	\$ 75,000	\$ 100,000	\$ 225,000
Ozzie's BMW	Motorcycle parts and repair services	\$ 150,000	\$ 175,000	\$ 200,000	\$ 525,000
A&S Motorcycle Parts, Inc.	Motorcycle parts and repair services	\$ 100,000	\$ 125,000	\$ 150,000	\$ 375,000
Total		\$1,000,000	\$1,175,000	\$1,350,000	\$3,525,000


The contract not-to-exceed amounts are determined based on an analysis of the specific line item bids from each vendor, as well as the projected annual need for parts and services. Each contract has a term of 365 days from date of award and will begin in September of each year. The potential three year term for each contract will begin in FY2007/08 and conclude in FY 2010/11. Purchases for parts and repair services are subject to funding availability in the adopted budgets for each fiscal year. The contracts allow for manufacturer price increases for parts, however, the City will continue to receive the pricing discount offered by the vendors in the original bids. Pricing for the cost of repair labor will be at the original bid price plus a potential annual price increase not to exceed 5%.

Emerging Small Business Development (ESBD): Ozzie's BMW is certified as an emerging/small business firm. Downtown Ford, Harrold Ford, Senator Ford, Swift Dodge, Ron Dupratt Ford, and A & S Motorcycle Parts, Inc. are not certified as

emerging/small business firms. For FY2006/07, the Department of General Services achieved an ESD percentage of 62%.

Respectfully submitted by: 
Christopher Stewart
Procurement Services Manager

Respectfully submitted by: 
Keith Leech
Fleet Manager

Approved by: 
for Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:

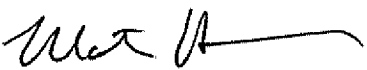

for Ray Kerridge
City Manager

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Attachment 1

Bid Results for Bid No. 071181099

CATEGORY I - FORD PARTS & SERVICES					
		Vendor #1	Vendor #2	Vendor #3	Vendor #4
Item No.	Item Description	Downtown Ford	Senator Ford	Harrold Ford	Ron Dupratt Ford
1	Ford OEM Parts	\$325,000	\$400,000	\$345,000	\$375,000
2	Ford Mechanical Labor	\$112,500	\$112,500	\$97,500	\$118,500
3	Ford Body Labor Repair	\$0	\$30,000	\$29,000	\$29,000
	Total (Item 1 + Item 2): for Bid comparison	\$437,500	\$512,500	\$442,500	\$493,500
	Taxes for Item 1 and Item 2	\$33,906	\$39,719	\$34,294	\$38,246
	Total bid dollars for the bid comparison	\$471,406	\$552,219	\$476,794	\$531,746

CATEGORY II - CHEVROLET PARTS & SERVICES		
Item No.	Item Description	
1	Chevrolet Parts	NO RESPONSE RECEIVED
2	Chevrolet Mechanical Labor	NO RESPONSE RECEIVED
3	Chevrolet Body Labor Repair	NO RESPONSE RECEIVED

CATEGORY III - DODGE/CHRYSLER PARTS & SERVICES		
		Vendor #1
Item No.	Item Description	Swift Dodge
1	Dodge/Chrysler OEM Parts	\$65,000
2	Dodge/Chrysler Mechanical Labor	\$47,500
3	Dodge/Chrysler Labor Repair	No Bid
	Total (Item 1 + Item 2): for Bid comparison	\$112,500
	Taxes for Item 1 and Item 2	\$8,719
	Total bid dollars for the bid comparison	\$121,219

CATEGORY IV - HONDA PARTS & SERVICES		
Item No.	Item Description	
1	Honda OEM Parts	NO RESPONSE RECEIVED
2	Honda Mechanical Labor	NO RESPONSE RECEIVED
3	Honda Body Labor Repair	NO RESPONSE RECEIVED

Continuation of Bid Results for Bid No. 071181099

CATEGORY V - BMW MOTORCYCLE PARTS & SERVICES			
		Vendor #1	Vendor #2
Item No.	Item Description	Ozzie's BMW	A & S Motorcycle Parts, Inc.
1	BMW Motorcycle Parts	\$225,000	\$250,000
2	BMW Motorcycle Mechanical Labor	\$54,000	\$66,150
	Total (Item 1 + Item 2): for Bid comparison	\$279,000	\$316,150
	Taxes for Item 1 and Item 2	\$21,623	\$24,502
	Total bid dollars for the bid comparison	\$300,623	\$340,652

RESOLUTION NO. 2007-XXXX

Adopted by the Sacramento City Council

September 18, 2007

**AWARD CONTRACTS FOR THE PURCHASE OF VEHICLE PARTS
AND REPAIR SERVICES**

BACKGROUND

- A. In support of various departments, the Department of General Services, Fleet Management Division, has an on going need to purchase vehicle parts and repair services for the City's fleet.
- B. In July 2007, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B071181099 for the purchase of vehicle parts and repair services for various manufacturers. The bid was grouped into five different light-duty categories. For each category, the City reserved the right to make multiple awards.
- C. Category I included Ford parts and services, to which four bidders responded. The lowest responsive and responsible bidders were Downtown Ford, Harrold Ford, Senator Ford, and Ron Dupratt Ford.
- D. Category II included Chevrolet parts and services, to which no responses were received.
- E. Category III included Dodge/Chrysler parts and services, to which one bidder responded. The responsive and responsible bidder was Swift Dodge.
- F. Category IV included Honda parts and services, to which no responses were received.
- G. Category V included BMW motorcycle parts and services, to which two bidders responded. The responsive and responsible bidders were Ozzie's BMW and A & S Motorcycle Parts, Inc.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. Downtown Ford is awarded a one-year contract with two one-year renewal options for the purchase of Ford parts and repair services in an amount not to exceed \$975,000.

- Section 2. Harrold Ford is awarded a one-year contract with two one-year renewal options for the purchase of Ford parts and repair services in an amount not to exceed \$675,000.
- Section 3. Swift Dodge is awarded a one-year contract with two one-year renewal options for the purchase of Dodge parts and repair services in an amount not to exceed \$375,000.
- Section 4. Senator Ford is awarded a one-year contract with two one-year renewal options for the purchase of Ford engine repair services in an amount not to exceed \$375,000.
- Section 5. Ron Dupratt Ford is awarded a one-year contract with two one-year renewal options for the purchase of Ford auto body repair services in an amount not to exceed \$225,000.
- Section 6. Ozzie's BMW is awarded a one-year contract with two one-year renewal options for the purchase of BMW motorcycle parts and repair services in an amount not to exceed \$525,000.
- Section 7. A & S Motorcycle Parts, Inc. is awarded a one-year contract with two one-year renewal options for the purchase of BMW motorcycle parts and repair services in an amount not to exceed \$375,000.
- Section 8. The City Manager or the City Manager's designee is authorized to execute the contracts and annual renewal options specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).