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APPROVED
BY THE CITY COUNCIL

JAN 28 1997

OFFICE OF THE
CITY CLERK

DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

January 28, 1997

PS:Admin:97002:RBH:CS:bd

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

PH 916-433-6240
FAX 916-399-0263

City Council
Sacramento, CA

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1730 FOR WORK, LATEX AND RUBBER GLOVES FOR CENTRAL STORES IN A TOTAL AMOUNT NOT TO EXCEED \$71,000.00.

LOCATION AND COUNCIL DISTRICT: City-wide; all districts

STAFF RECOMMENDATION:

Staff recommends the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1730 for Work, Latex and Rubber Gloves for Central Stores.. Award is recommended to: Northern California Glove, 1828 Keystone Court, Unit A, Redding, CA 96003, in an amount not to exceed \$71,000.00 per contract year.

CONTACT PERSON: Chris Slay, Buyer, 433-6344

FOR COUNCIL MEETING OF : January 28, 1997

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing supplies in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1730 for leather, cotton, latex and rubber gloves. These gloves will be purchased for inventory by Central Stores for ultimate use by various City organizations.

BACKGROUND:

This contract is for the purchase of a variety of gloves by Central Stores for ultimate resale to various City organizations. Cotton and leather gloves are used extensively by mechanics and field workers from Public Works and Utilities. Police, Fire and Neighborhood Services purchase latex gloves, while Public Works, Utilities and Neighborhood Services use rubber/pvc gloves.

Staff recommends that the contract be awarded to the lowest responsible bidder, Northern California Glove, 1828 Keystone Court, Unit A, Redding, CA 96003, in a total amount not to exceed \$71,000 per contract year. Their lowest responsible bid amount of \$38,756.64 (less sales tax) represents the total for those items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$71,000 per contract year, which more closely reflects the actual amount anticipated to be expended each year of this potential 4 year contract.

FINANCIAL CONSIDERATIONS:

These purchases are initially charged to Central Stores' general inventory account 101-900-9200-4400. When the material is "sold" or issued to a City organization, the actual cost, including sales tax, is charged or debited to that unit's appropriate operating budget line identified on the "Request for Central Stores Supplies" (form P-4).

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS:

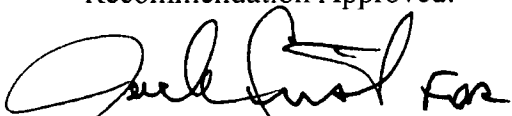
Requests for bid (RFB) were sent to twenty-eight (28) vendors, seven (7) of which were Minority/Woman-Owned Businesses. Of the twenty(20) responses received, four(4) were from MBE/WBE firms. The vendor to which award is recommended is not an M/WBE firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

Recommendation Approved:



WILLIAM H. EDGAR
City Manager

1 Attachment

**BID TABULATION SHEET FOR
BID NO. 1730 - WORK, LATEX AND RUBBER GLOVES**

Bidder	Category I (Leather Gloves)	Category II (Cotton Gloves)	Category III (Latex Gloves)	Category IV (Rubber/PVC Gloves)	5% M/WBE Preference	Prompt Payment Discount	1% City Tax Preference
Coleman Medical	No Bid	No Bid	\$ 2,736.34	No Bid	Yes	Net 30 Days	Yes
Microflex Medical	No Bid	No Bid	\$ 2,804.50	No Bid	No	Net 30 Days	No
Dyna Medical	No Bid	No Bid	\$ 3,798.50 ¹	No Bid	No	Net 30 Days	No
Moore Medical	No Bid	No Bid	\$ 2,391.20 ²	No Bid	No	Net 30 Days	No
Abe Janitorial	\$ 35,485.56	\$ 2,692.30 ²	\$ 3,366.79	\$ 2,625.38	No	2%-15/Net 30	Yes
Pacific Product	\$ 33,735.24	\$ 1,933.57 ²	\$ 3,089.24	\$ 2,229.08	No	1%-21/Net 30	No
Marshall Newell	\$ 45,857.60	No Bid	\$ 3,676.10 ¹	\$ 2,727.30 ¹	No	Net 30 Days	Yes
No. California Glove	<u>\$ 31,277.48</u>	<u>\$ 2,983.51</u>	<u>\$ 2,651.00</u>	<u>\$ 1,844.65</u>	No	2%-20/Net 30	No
Orr Safety	\$ 31,728.00	\$ 3,044.40	\$ 2,825.80	\$ 2,110.40	No	Net 30 Days	No
Aris Environment	\$ 29,585.60 ³	\$ 3,585.20	\$ 3,074.30	\$ 2,461.20	No	Net 30 Days	No
Industrial Hardware	\$ 36,496.84	\$ 3,478.96	\$ 2,952.18	\$ 2,792.69	No	1%-20/Net 30	No
JB Enterprises	\$ 97,982.67	\$ 3,504.43 ²	\$ 3,804.08	\$ 25,535.04	Yes	Net 30 Days	Yes
RJ Safety	\$ 33,848.02	\$ 3,083.32	\$ 2,731.72	\$ 2,152.22	Yes	1%-10/Net 30	No
A-I Industrial	\$ 33,667.92 ¹	\$ 3,153.60	\$ 3,170.52	\$ 2,092.50	Yes	5%-20/Net 30	No
Sacramento Windustrial	\$ 35,464.18	\$ 1,228.69 ²	\$ 3,590.73	\$ 2,147.11	No	1%-10/Net 30	Yes
Hamilton Uniforms	\$ 34,752.00	\$ 4,063.80	\$ 3,943.60	\$ 3,108.70	No	Net 30 Days	No
Masune	\$ 43,610.49	\$ 3,979.80 ²	\$ 2,061.67 ²	\$ 3,489.25 ¹	No	1%-20/Net 30	No
Smith of Galetton	\$ 32,939.80	\$ 3,094.00	\$ 3,195.00	\$ 2,202.70	No	Net 30 Days	No
Sunwest Sales	\$ 36,739.92	\$ 3,750.29	\$ 3,259.47	\$ 2,590.08	No	8%-20/Net 30	No
Modesto Janitorial	\$ 43,682.40	\$ 3,984.00 ²	\$ 3,149.80 ¹	\$ 2,682.80	No	1%-10/Net 30	No

Totals are less sales tax and are reflective of all applicable discounts and preferences

¹ Calculation Correction

² Incomplete Bid

³ Product Bid Not Equivalent To Product Specified

Total Award of Contract To: Northern California Glove
1828 Keystone Court, Unit A
Redding, CA 96003

Original Estimated Cost: \$80,000.00

Total Bid Amount: \$39,547.60

Total Amount of Contract: \$71,000.00⁴

Using Department: City-Wide

Due Date: January 28, 1997

⁴The lowest responsible bid amount of \$39,547.60 (less Sales Tax) represents the total for those items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$71,000.00 per contract year, which more closely reflects the actual amount anticipated to be expended each year of this potential 4 year contract.

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor?
28	7	4	No