

MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
MARCH 15, 1988

The meeting of the City of Sacramento Civil Service Board was called to order by President Joseph Russell in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:32 p.m.

MEMBERS PRESENT: Mr. Bill White
Ms. Dora Huntzing
Mr. Joseph Russell

MEMBERS ABSENT: Ms. Catherine Harris
Mr. Jonathan Mayhew

MINUTES OF REGULAR MEETING OF FEBRUARY 16, 1988

A motion was made to approve the minutes of the March 1, 1988 Civil Service Board meeting.

Motion: Mr. White
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Ms. Donna Giles, Director of Personnel, informed the Board that she had no reports.

APPEAL OF JOSEPH B. DRAPER - PARKING ENFORCEMENT OFFICER - DISQUALIFICATION FROM TRAFFIC INVESTIGATOR EXAMINATION PROCESS

Ms. Stephanie Clymer, Personnel Analyst addressed the Board on this item. Ms. Clymer informed the Board that Mr. Draper was disqualified from taking the examination because he did not meeting the requirements or qualifications established for the examination. Ms. Clymer also informed the Board that Mr. Draper also cites improper procedure in the administration of the test. Since Mr. Draper did not participate in the test, staff feels that it is inappropriate for him to appeal under these grounds.

Ms. Giles and Mr. Carnazzo informed the Board that under Civil Service Rule 4.11(c)(7) the Board may make such orders to modify the procedure set forth for examination appeal hearings in individual cases.

A motion was made to waive the procedural requirement for hearing and proceed with the hearing as set forth in Civil Service Board Rule 4.11(c)(7).

Motion: Mr. White
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

A motion was made to deny the appeal of Mr. Draper pertaining to the improper procedure in the administration of the Traffic Investigator Examination.

Motion: Mr. White
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

Mr. Joseph Draper addressed the Board. Mr. Draper informed the Board that he felt that his application should have been accepted since his parking enforcement experience qualified him previously.

After considerable discussion by the Board, Ms. Clymer, Mr. Draper and Ms. Silva a motion was made to deny the appeal of Joseph B. Draper's disqualification from the Traffic Investigator Examination process.

Motion: Ms. Huntzing
Second: Mr. White

The motion was approved by unanimous roll call vote.

PROPOSED NEW CLASSIFICATION - SUPERVISING CONSTRUCTION INSPECTOR - SECOND READING

Ms. Stephanie Clymer, Personnel Analyst, addressed the Board on this issue. Ms. Clymer informed the Board that staff has received no further comments regarding the new classification of Supervising Construction Inspector.

A motion was made to adopt the proposed new classification for Supervising Construction Inspector for second reading.

Motion: Mr. White
Second: Ms. Huntzing

The motion was approved by unanimous roll call vote.

REVISING AND RETITLING THE SYSTEMS PROGRAMMER CLASSIFICATION AND ADDING A SYSTEMS PROGRAMMER I LEVEL - FIRST AND SECOND READINGS

Ms. Bronda Silva, Senior Personnel Analyst, addressed the Board on this item. Ms. Silva informed the Board that this revision and retitling of the Systems Programmer classification and the addition of the Programmer I level is necessary because of the severe recruitment problems the department is having. The Systems Programmer I would be a training level position and will be responsible for performing less complex systems programming work under the general supervision of the new Systems Programmer II position.

A motion was made to revise and retitle the Systems Programmer classification and adding a Systems Programmer I level for first and second readings.

Motion: Ms. Huntzing
Second: Mr. White

The motion was approved by unanimous roll call vote.

EXTENSIONS OF ELIGIBLE LISTS

Information item only.

ELIGIBLE LISTS ESTABLISHMENT

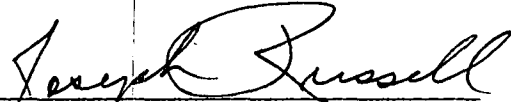
Information item only.

EXAMINATIONS ANNOUNCED

Information item only.

CITIZENS ADDRESSING THE CIVIL SERVICE BOARD ON MATTERS NOT ON THE AGENDA

There was no further business, President Russell declared the meeting adjourned at 2:05 p.m.



Joseph Russell
President



Donna L. Giles
Secretary