

1.17

DEPARTMENT OF  
FINANCE

REVENUE DIVISION

CITY OF SACRAMENTO

CALIFORNIA

May 5, 2000

RA00040:MLF:BS

CITY HALL  
ROOM 104  
915 I STREET  
SACRAMENTO, CA  
95814-2696

REVENUE  
ADMINISTRATION  
916-264-5724

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: CITATION AND ARREST AUTHORITY FOR REVENUE DIVISION STAFF**

**LOCATION AND COUNCIL DISTRICT:** City-wide

**STAFF RECOMMENDATION:**

It is recommended that the City Council adopt the attached resolution which:

- Repeals Resolution no. 95-704;
- Specifies the various sections of the City Code to be enforced by certain Revenue Division staff; and,
- Specifies the certain Revenue Division staff granted limited citation and arrest authority for the enforcement of permits and collection of taxes, fees and charges.

**CONTACT PERSON:**

Margaret L. Freeman, Revenue Manager, 264-5724  
Bill Spencer, Enforcement & Collections Supervisor, 264-5527

**FOR COUNCIL MEETING OF:** May 23, 2000

**SUMMARY:**

On December 12, 1995 the City Council adopted Resolution No. 95-704 which granted limited citation and arrest authority to certain employees of the Revenue Division relating to permits and taxes. Changes in staff have occurred since the adoption of Resolution No. 95-704. The attached resolution lists various sections of the City Code relating to the requirements of issuing permits and the collection of City taxes, fees and charges. These sections should be enforced by certain Revenue Division employees whose classifications are designated by the City Manager, and whose citation and arrest authority is granted by City Council.

**COMMITTEE/COMMISSION ACTION:**

None

CITATION AND ARREST AUTHORITY FOR REVENUE DIVISION STAFF

May 5, 2000

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**BACKGROUND INFORMATION:**

Certain Revenue Division staff have not yet been granted citation and arrest authority. The attached resolution will give certain Revenue Division staff the authority to enforce certain permits relating to revenue and to collect taxes, fees and charges as specified for existing taxes, permits and licenses, and repeal citation and arrest authority to staff previously granted such authority who no longer exercise such authority within the Revenue Division.

**FINANCIAL CONSIDERATIONS:**

The adoption of the attached resolution will enable certain Revenue Division employees the ability to affect collection of taxes, fees and charges by exercising their citation and arrest authority.

**ENVIRONMENTAL CONSIDERATIONS:**

CEQA does not apply to this report.

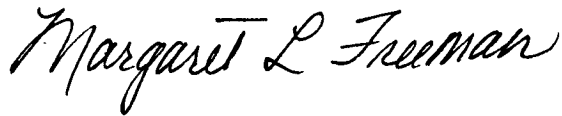
**ESBD CONSIDERATIONS:**

This report does not involve the purchase of goods and services.

**POLICY CONSIDERATIONS**

The collection of taxes, fees and charges when due is consistent with City policy.

Respectfully submitted,



Margaret L. Freeman  
Revenue Manager

**RECOMMENDATION APPROVED:**



ROBERT P. THOMAS, City Manager

Attachment

**RESOLUTION NO.** 95-704

ADOPTED BY THE SACRAMENTO CITY COUNCIL

DEC 15 1995

DATE REPEALED

ON DATE OF December 12, 1995

RESOLUTION REPEALING CITY COUNCIL RESOLUTION  
NO. 92-576 AND GRANTING CITATION AND ARREST  
AUTHORITY TO CERTAIN REVENUE DIVISION  
EMPLOYEES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

SECTION 1.

City Council Resolution No. 92-576 is hereby repealed.

SECTION 2.

In order to enforce certain provisions of the City Code, those persons hereinafter named are hereby granted citation and arrest authority for the purpose of enforcing those particular provisions of the City Code hereinafter specified, and for those limited purposes only.

NAMES

William G. Spencer  
Raul Melendez  
Lindley T. Freeman

TO ENFORCE

Title 5 - Amusements  
All chapters

Title 7 - Auctions and Other Sales  
All chapters

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FOR CITY CLERK USE ONLY

RESOLUTION NO.: 95-704

DATE ADOPTED: Dec 12 1995

Title 13 - Dance and Concert Regulations

All chapters

Title 15 - Fire Protection

Chapter 15.03     Fireworks

Chapter 15.04     Christmas Tree Lots

Title 18 - Gambling

Chapter 18.01     Bingo Games

Title 23 - Business Operations Tax

All chapters

Title 24 - Minors

All chapters

Title 25 - Motor Vehicles and Traffic

Chapter 25.01     In General

Chapter 25.11     Funeral Escort Services

Chapter 25.12     Horse-Drawn Vehicles

Title 28 - Permits

All chapters

Title 31 - Producer's Market

All chapters

Title 35 - Searchlights

All chapters

Title 37 - Smoking Pollution Control

Chapter 37.02     Tobacco vending machines

Title 38 - Streets and Sidewalks

Chapter 38.01     In General

Chapter 38.14     Temporary Street Closing - Permit required

Title 41 - Taxation

All chapters

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**FOR CITY CLERK USE ONLY**

ORDINANCE NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

Title 38 - Streets and Sidewalks  
Chapter 38.01 In General  
Chapter 38.14 Temporary Street Closing - Permit required

Title 41 - Taxation  
All chapters

Title 42 - Taxicabs and Tow Cars  
All chapters

Title 43 - Tents and Other Canvass Covered Structures  
All chapters

Title 49 - Astrology and Related Practices  
All chapters

SECTION 3.

These individuals granted citation and arrest authority pursuant to Section 1 shall have no authority to use firearms in their activity and shall have arrest and citation authority only when on duty, during their regular working hours or when on special assignment at the direction of their department head or other authorized designee.

SECTION 4.

Nothing herein shall be read to limit the power or authority of any duly appointed law enforcement officer of the City to enforce those Chapters of the City Code heretofore set forth.

SECTION 5.

This resolution is adopted pursuant to Chapter 3 of Title 30 of the Sacramento City Code and California Penal Code Section 836.5

JOE SERNA JR.

MAYOR

ATTEST:

VALERIE A. BURROWES  
CITY CLERK

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FOR CITY CLERK USE ONLY

RESOLUTION NO.: 95-704

DATE ADOPTED: Dec 12 1995

**RESOLUTION NO. 2000-266**

ADOPTED BY THE SACRAMENTO CITY COUNCIL.

ON DATE OF \_\_\_\_\_



**RESOLUTION REPEALING CITY COUNCIL RESOLUTION NO. 95-704 AND GRANTING CITATION AND ARREST AUTHORITY TO CERTAIN EMPLOYEES**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:**

**SECTION 1.**

City Council Resolution No. 95-704 is hereby repealed.

**SECTION 2.**

In order to enforce certain provisions of the City Code, those persons hereinafter named are hereby granted citation and arrest authority for the purpose of enforcing those particular provisions of the City Code hereinafter specified, and for those limited purposes only.

NAMES

William Spencer  
Raul Melendez  
Janet Wyscarver

TO ENFORCE

Title 5 - Amusements

All chapters

Title 7 - Auctions and Other Sales

All chapters

Title 8 - Billiard and Pool Parlors

All chapters

Title 10 - Canvassing, Peddling and Soliciting

All chapters

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

Title 13 - Dance and Concert Regulations

All chapters

Title 15 - Fire Protection

Chapter 15.03 Fireworks

Chapter 15.04 Christmas Tree Lots

Title 18 - Gambling

Chapter 18.01 Bingo Games

Title 23 - Business Operations Tax

All chapters

Title 24 - Minors

All chapters

Title 25 - Motor Vehicles and Traffic

Chapter 25.01 In General

Chapter 25.11 Funeral Escort Services

Chapter 25.12 Horse-Drawn Vehicles

Title 28 - Permits

All chapters

Title 31 - Producer's Market

All chapters

Title 35 - Searchlights

All chapters

Title 37 - Smoking Pollution Control

Chapter 37.02 Tobacco vending machines

Title 38 - Streets and Sidewalks

Chapter 38.01 In General

Chapter 38.14 Temporary Street Closing - Permit required

Title 41 - Taxation

All chapters

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

Title 42 - Taxicabs and Tow Cars

All chapters

Title 43 - Tents and Other Canvass Covered Structures

All chapters

Title 49 - Astrology and Related Practices

All chapters

Title 69 - Film Permits

All chapters

**SECTION 3.**

These individuals granted citation and arrest authority pursuant to Section 1 shall have no authority to use firearms in their activity and shall have arrest and citation authority only when on duty, during their regular working hours or when on special assignment at the direction of their department head or other authorized designee.

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\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_