



Case 25

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

APPROVED
SACRAMENTO HOUSING AUTHORITY
CITY OF SACRAMENTO

September 21, 1981

Housing Authority of the
City of Sacramento
Sacramento, California

SEP 29 1981

CITY MANAGER'S OFFICE
RECEIVED
SEP 23 1981

Honorable Members in Session:

SUBJECT: Approval of Final Landscaping/Maintenance Specifications; Authorization to Solicit Bids; and Authorization to Award and Execute a Contract with the Lowest Responsible Bidder for Services at Gran Casa Linda, 3725 Cypress Street, a Housing Complex for the Elderly

SUMMARY

Attached is a Resolution (1) approving the final Landscaping/Maintenance Specifications, (2) authorizing the Interim Executive Director to solicit bids, and (3) authorizing the Interim Executive Director to award and execute a three-year contract with the lowest responsible bidder for Landscaping and Maintenance services at Gran Casa Linda, 3725 Cypress Street, a housing complex for the elderly. A copy of the Plans and Specifications is on file with the City Clerk.

BACKGROUND

Gran Casa Linda, located at 3725 Cypress Street is a housing complex for the elderly consisting of forty one-bedroom apartments with approximately one acre of lawn and flower bed areas. The project includes on and off street parking, landscaping and other site improvements.

The final plans and specifications were prepared by Agency staff for review and approval.

The Landscaping and Maintenance contract for this complex expired on May 1, 1981, and has been continued on a month-to-month basis. A contract must be executed for a three-year period, a standard operating procedure for landscaping and maintenance services at Housing Authority complexes.

The Agency bidding procedures will be as follows: (1) the contractor may bid the job individually (3725 Cypress Street); or (2) the contractor may bid this job with two others (1 Clauss Court and 505 - 10th Street) for one total sum.

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The Agency's intent on item (2) of the bidding procedures is to see whether the Agency is able to save money by combining all three landscaping contracts.

Upon approval of the final Landscaping/Maintenance specifications, and upon authorization, the Interim Executive Director will solicit bids and award the contract to the lowest responsible bidder for the Landscaping and Maintenance services at Gran Casa Linda, located at 3725 Cypress Street.

FINANCIAL DATA

The contract for Landscaping/Maintenance at 3725 Cypress Street will be funded by the Housing Authority Operating Budget through an Annual Contributions Contract with the Department of Housing and Urban Development. The three year Landscaping/Maintenance contract is estimated to cost approximately \$20,000. Actual costs will be determined upon receipt of the contractors' bids.

VOTE AND RECOMMENDATION OF COMMISSION

At its regular meeting of September 21, 1981, the Sacramento Housing and Redevelopment Commission adopted a motion recommending adoption of the attached resolution. The votes were as follows:

AYES: Coleman, Fisher, Knepprath, Luevano, A. Miller,
Teramoto, B. Miller
NOES: None
ABSENT: Serna, Walton

RECOMMENDATION

The staff recommends adoption of the attached resolution approving (1) the final Landscaping/Maintenance specifications, (2) authorizing the Interim Executive Director to solicit bids, and (3) authorizing the Interim Executive Director to award and execute a contract with the lowest responsible bidder, for services at Gran Casa Linda, 3725 Cypress Street.

Respectfully submitted,

William H. Edgar

WILLIAM H. EDGAR

Interim Executive Director

TRANSMITTAL TO COUNCIL:

Walter J. Slipe

WALTER J. SLIPE
City Manager

Contact Person: Leo Goto

RESOLUTION NO. 81-093

ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO

ON DATE OF

September 29, 1981

APPROVING FINAL PLANS AND SPECIFICATIONS AND
AUTHORIZING SOLICITATION OF BIDS AND AWARD AND
EXECUTION OF CONTRACT FOR LANDSCAPING/MAINTENANCE
SERVICES AT GRAN CASA LINDA, LOCATED AT 3725
CYPRESS STREET

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF
SACRAMENTO:

Section 1. The Final Plans and Specifications for Land-
scaping/Maintenance at Gran Casa Linda, located at 3725 Cypress
Street, are hereby approved.

Section 2. The Interim Executive Director is author-
ized to solicit bids for Landscaping/Maintenance services at Gran
Casa Linda.

Section 3. The Interim Executive Director is author-
ized to award and execute a contract with the lowest responsible
bidder for the Landscaping/Maintenance services at Gran Casa Linda.

CHAIRMAN

ATTEST:

SECRETARY

APPROVED
SACRAMENTO HOUSING AUTHORITY
CITY OF SACRAMENTO

SEP 29 1981