



ANIMAL CARE SERVICES CITIZENS ADVISORY

MINUTES

April 25, 2006

ATTENDANCE

Members

Pat Wilcox

Mary Bruck

Moe Ortiz

Molly Kenneth

Debra Armstrong

Staff

Donna Wicky

Katherine Vos

Absent

Hector Cazares

Note: MSP is used in the minutes as an abbreviation to indicate Moved, Seconded and Passed. MSF is used in the minutes as an abbreviation to indicate Moved, Seconded and Failed.

I. CALL TO ORDER and ROLL CALL

Meeting called to order at the New City Hall conference room – 915 “I” Street, Room CH 1217, Sacramento, California, April 25, 2006, 6:05 p.m. by Chair, Pat Wilcox.

II. REVIEW AND APPROVE MINUTES OF 3/28/2006

Motion to approve the minutes of 3/28/06 was made by Moe Ortiz, seconded by Debra Armstrong. MSP by unanimous vote.

III. GENERAL PUBLIC COMMENT

Members of the public, Marge Carpenter and Barbara Clark, were present. Marge requested an update on Wilbur, the pot-belly pig, at the next committee meeting. Wilbur was housed at the shelter while a search for an appropriate home was conducted. Wilbur was placed with a rescue organization on May 2, 2006.

IV. REVIEW QUARTLERY SPAY/NEUTER AND FOCAS FUND ACCOUNTS

Donna Wicky distributed spreadsheets reflecting revenues and expenditures for the spay/neuter and FOCAS fund accounts. A discussion regarding use of the spay/neuter funds ensued. Committee members requested a general breakdown of the community clinics' spay/neuter surgery costs, which will be provided at the next meeting.

The end of the fiscal year reconciliation for the spay/neuter account will be provided at the August 2006 meeting, as the fiscal year-end accounts will be completed by that time.

V. REVIEW AND DISCUSS COMMITTEE'S 2006 PRIORITIES AND GOALS FOR THE SHELTER

Pat Wilcox distributed the compilation of the committee members' "goals and priorities" list for the committee's review. Mary Bruck suggested that the list contain more specific goals and objectives. A discussion regarding the content of the goals and priorities list

followed. An assessment of the shelter's staffing situation was discussed and Pat commented that shelters, on the whole, are understaffed (both kennel and enforcement). A suggestion was made that, although the committee has limited ability to intervene in the shelter's personnel matters, members could offer ideas to City Councilmembers, which could have a positive impact on current shelter staffing resources.

A motion to table the discussion and adoption of the committee's 2006 shelter priorities and goals was made by Moe and seconded by Mary. Motion to table this discussion to the next meeting was MSP by unanimous vote.

VI. STATUS REPORT ON THE "DEFINING ADOPTABILITY" PROJECT

Kathy Vos presented a report on the progress of the adoptability project. The project is moving forward and staff has reached consensus on the shelter's euthanasia policy. Staff is using the Boulder, Colorado shelter model and revising policies as necessary to meet the City shelter's standards. Due to the complexities of the issues involved, this project will take more time to complete than originally anticipated.

VII. INFORMATION ITEMS: (A) Division Manager's Report: Hector was absent; Kathy Vos presented this overview of the manager's report:

Manager's Report:

1) The volunteer coordinator's report was distributed with "kudos" presented to ACT Lori Rhoads for her efforts to organize dog obedience training sessions for new dog owners/adopters.

2) Hector and Kathy met with Councilmembers Sheedy and McCarty to discuss revisions to current City animal control ordinances, i.e., barking dog issues, breeding ordinance, backyard tethering. Revisions must first be examined by the Law and Legislation Committee prior to a hearing before the full Council. Councilmembers McCarty and Sheedy offered to sponsor a community spay/neuter clinic in their respective districts.

Mary Bruck mentioned the efforts that Rosemary Lamb, a shelter volunteer, was making facilitating the over-flow of cats from the community spay/neuter clinics and transporting the animals to a vet clinic in Auburn for alteration surgeries. Rosemary made 6 trips to Auburn to take the extra cats for spay/neuter surgery. Pat and Mary suggested that the committee send a note of appreciation to Rosemary.

(B) Training Update: Kathy Vos provided the following information:

- 1) Currently, there are 3 vacant ACT positions. Shelter staff interviewed 13 candidates in an effort to fill these positions. One limited term position is available to fill behind an employee out on long-term medical leave.
- 2) A new ACO, John Sorrels, was hired and is anticipated to begin working in May.
- 3) Pete Alarcon and Marek Sliwa attended Advanced Investigator's training. Sarah Bicking also attended officer training.
- 4) A compassion fatigue consultant is scheduled to present training for the ACT staff on a quarterly basis.
- 5) ASP training still needs to be completed for shelter staff

VIII. ANNOUNCEMENTS

As Moe Ortiz, Hector Cazares and Kathy Vos will be unable to attend a May meeting, a decision was made to cancel the May meeting and hold the next committee meeting on June 27, 2006.

Debra presented information regarding her progress in enrolling vets who will provide free spay/neuter services for the shelter's 2007 community clinics. Debra has recruited nearly 12 veterinarians who will donate their services to the Shelter's community clinics. Debra will work with Donna to ensure that the required documentation is completed to authorize the vets to perform spay/neuter surgeries for the City shelter.

IX. SET FUTURE AGENDA

Agenda items: 1) Revisit Quarterly Spay/Neuter Account Status 2) Review and Discuss Committee's 2006 Priorities and Goals for the Shelter; 3) Status Report on the "Defining Adoptability" Project; 4) Review Shelter's Statistical Information 5) Information Items: (a) Division Manager's Report; (b) Training Update 6) Announcements; 7) Set Future Agenda; 8) Adjournment.

Motion to approve the future agenda was presented by Molly, seconded by Mary. MSP by unanimous vote.

X. ADJOURNMENT

Mary presented a motion to adjourn, seconded by Moe. MSP by unanimous vote. Meeting adjourned at 7:10 p.m.