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DEPARTMENT OF
PUBLIC WORKS

TRANSPORTATION DIVISION

CITY OF SACRAMENTO
CALIFORNIA

1023 J STREET
SUITE 200
SACRAMENTO, CA
95814-2819

916-449-5307

January 9, 1990

Budget & Finance and
Transportation & Community Development Committee
Sacramento, California

Honorable Members In Session:

SUBJECT: Authorize Execution of Consultant Contract and Appropriate Additional Funds for the Neighborhood Preservation/Environmental Capacity/Traffic Control Programs (TF21)

SUMMARY

This report recommends that the City Council by resolution:

1. Authorize the appropriation of additional funds in the amount of \$45,000 from the Gas Tax Contingency Reserve (202) to the CIP project for the Neighborhood/Environmental Capacity/Traffic Control Programs (TF21) for the purpose stated in paragraph 2 below;
2. Authorize the execution of a contract for development of Neighborhood Preservation Transportation Plans for the Midtown neighborhood surrounding G and H Streets and the neighborhood surrounding H Street in East Sacramento with Deakin, Harvey, Skabardonis, Inc. (DHS, Inc.); and
3. Approve appointment procedures for the five-member Neighborhood Advisory Committees to provide input to the development of the neighborhood transportation plans.

BACKGROUND INFORMATION

On November 8, 1989, the City Council approved the process and scope of work for the Neighborhood Preservation Transportation Plans for two neighborhoods: the Midtown neighborhood surrounding G and H Streets and the East Sacramento neighborhood surrounding H Street. These work programs and the scopes of the studies were developed by Public Works, Transportation Division staff, together with neighborhood residents.

Since that time, staff developed a Request for Proposals (RFP) and distributed it to nearly 20 transportation and planning consultants, in addition to advertising in the local major newspapers. Three proposals were received for each of the studies from Quad Consultants; DKS Associates; and DHS, Inc.

In accordance with the approved work program for the neighborhood transportation plans, the proposals were reviewed and consultant selected by a selection committee comprised of the designated neighborhood representatives, project manager from the Transportation Division, and a Planning and Development, Planning Division representative. In addition, on the Midtown study only, a representative of the Midtown Business Association was also part of the selection committee. Key items of the selection process were:

1. the experience of the project manager;
2. scope of work;
3. methodology; and
4. bid amount proposed.

The selection committee unanimously chose DHS, Inc. Their selection was made on the basis of the experience of the project leader, openness of approach, and the mix of experienced team members.

It is therefore recommended that City Council authorize the City Manager to execute a contract for consultant services with DHS, Inc.

A key element of the Neighborhood Preservation Transportation Plan is the input to be provided by the five-member Neighborhood Advisory Committees. Their participation in developing the plans is crucial. In order to complete the plans in a timely and efficient fashion, it is necessary to appoint the committee members as soon as possible. Members of the committee must reside in the core area defined in the study area of each plan. Transportation Division staff are meeting with neighborhood representatives and the Council members to finalize the appointment procedures. Staff will review with Council the options for appointment of the Neighborhood Advisory Committees.

FINANCIAL DATA

Currently, funding for these plans (CIP TF21) totals \$70,000; \$50,000 from Measure A Sales Tax and \$20,000 from Gas Tax. The agreement with DHS, Inc. is for an amount not to exceed \$114,795. Therefore additional funds are necessary to execute the contract and complete the neighborhood transportation plans. It is recommended that the additional \$45,000 be appropriated from the Gas Tax Contingency Reserve (202) which has a balance of \$158,000 as of December 20, 1989.

MBE/WBE

MBE/WBE guidelines were followed for release of the RFP for the Neighborhood Preservation Transportation Plans.

POLICY CONSIDERATIONS

None.

RECOMMENDATION

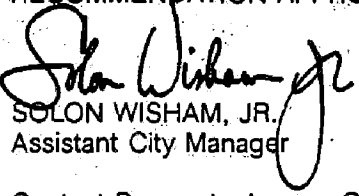
It is recommended that the Budget & Finance/Transportation & Community Development Committee approve this report and refer it to the full City Council for action. Further, it is recommended that the City Council, by resolution:

1. Authorize appropriation of additional funds in the amount of \$45,000 from the Gas Tax Contingency Reserve (202) to the CIP project for the Neighborhood Preservation Transportation Plans (TF21) for the purpose stated in paragraph 2 below;
2. Authorize execution of the contract for development of Neighborhood Preservation Transportation Plans for the Midtown and East Sacramento neighborhoods with DHS, Inc.; and
3. Approve the appointment procedures for the five-member Neighborhood Advisory Committees for development of each of the above plans.

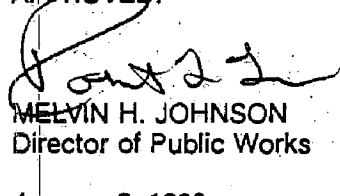
Respectfully submitted,


MARILYN KUNTEMEYER
Supervising Engineer

RECOMMENDATION APPROVED:


SOLON WISHAM, JR.
Assistant City Manager

APPROVED:


MELVIN H. JOHNSON
Director of Public Works

Contact Person to Answer Questions:

EDWARD WILLIAMS, Assistant Civil Engineer
449-5307

January 9, 1990
Districts 1 and 3

MK:sm
CA7-100
1220.89

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION APPROPRIATING ADDITIONAL FUNDS, AUTHORIZING
EXECUTION OF THE CONTRACT AND APPROVING APPOINTMENT
PROCEDURES FOR THE NEIGHBORHOOD ADVISORY COMMITTEE
FOR THE NEIGHBORHOOD PRESERVATION TRANSPORTATION PLANS (CIP TF21)

BE IT HEREBY BY THE COUNCIL OF THE CITY OF SACRAMENTO RESOLVED THAT:

1. The FY1989-90 CIP be amended by appropriating additional funds in the amount of \$45,000 from the Gas Tax Contingency Reserve to the CIP project for the Neighborhood Preservation/Environmental Capacity/Traffic Control Programs as follows:

202-710-7012-4999 (\$45,000)
202-500-TF21-4802 \$45,000
2. Execution of the contract with Deakin, Harvey, and Skabardonis, Inc. for development of Neighborhood Preservation Transportation Plans for the Midtown neighborhood surrounding G and H Streets and the neighborhood surrounding H Street in East Sacramento is hereby authorized; and
3. The procedures for appointment of the five (5) member Neighborhood Advisory Committees, one committee from each of the two neighborhoods, to provide input into the development of the Neighborhood Preservation Transportation Plans, are hereby approved.

MAYOR

ATTEST:

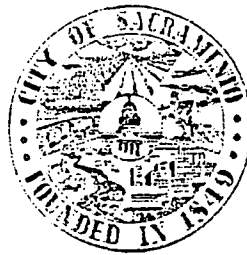
CITY CLERK

CA7-100

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____



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January 9, 1990

City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: Authorize Execution of Consultant Contract and Appropriate Additional Funds for the
Neighborhood Preservation/Environmental Capacity/Traffic Control Programs (TF21)

SUMMARY/BACKGROUND

This item was heard by the Budget and Finance/Transportation and Community Development Committee this afternoon. Please see attached Joint Committee report for information.

FINANCIAL DATA

Please see attached Budget and Finance/Transportation and Community Development report.

MBE/WBE

Please see attached Budget and Finance/Transportation and Community Development report.

POLICY CONSIDERATIONS

None.

RECOMMENDATION

It is recommended that the attached resolution be adopted which:

1. Authorize appropriation of additional funds in the amount of \$45,000 from the Gas Tax Contingency Reserve (202) to the CIP project for the Neighborhood Preservation Transportation Plans (TF21) for the purpose stated in paragraph 2 below;
2. Authorize execution of the contract for development of Neighborhood Preservation Transportation Plans for the Midtown and East Sacramento neighborhoods with DHS, Inc.; and
3. Approve the appointment procedures for the five-member Neighborhood Advisory Committees for development of each of the above plans.

RECOMMENDATION APPROVED:

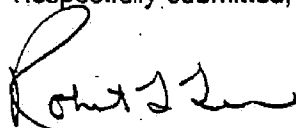
WALTER J. SLIPE
City Manager

Contact Person to Answer Questions:

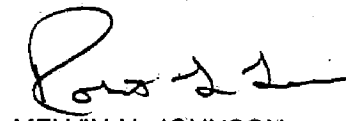
EDWARD WILLIAMS, Assistant Civil Engineer
449-5307

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Respectfully submitted,


MARILYN KUNTEMAYER
Supervising Engineer

APPROVED:


MELVIN H. JOHNSON
Director of Public Works

January 9, 1990
Districts 1 and 3