

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

April 24, 1952

The Civil Service Board met in special session in its office at 7:30 P.M.

PRESENT: Commissioners Deise, Marty and Wright
ABSENT: None

Minutes of the previous meeting were approved as read.

WATER RATE INSPECTOR
EX. #308

In accordance with Examination
Announcement Notice No. 308 dated
March 24, 1952, Oral Examination

for the position of Water Rate Inspector, Water Department, was conducted
on this date.

After reviewing the results of said examination, it was the order of
Board that the following eligible register be established to become effective
upon the expiration of the 10 day period for filing appeals:

WATER RATE INSPECTOR ELIGIBLE REGISTER NO. 308

* 1	Joseph A. Semon	93.77%
* 2	Frank R. Pires	93.77
* 3	Kenneth C. Shafer	92.80
* 4	Roy A. Goodling	90.70
* 5	Donald A. Sanderson	90.63
* 6	Harry A. Halverson, Jr.	89.97
* 7	Harmon A. Bergman	89.33
8	Sidney N. Farr	88.43
* 9	Ernest Johnson	87.13
10	G. E. Patrick Malone	81.43
11	Joseph A. Santiago	79.70
12	William Beardsley	78.60

(Note: * indicates applicant received 10 points Veteran's Credit.)

PATROLMAN EX. 311

After reviewing the minimum weight
requirements for Patrolman appli-
cants, and in accordance with

recommendation of the Chief of Police, Mr. Deise moved that the minimum and

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and maximum weight required for 5 lb. 9 in. be set at 145 to 180 lbs., seconded by Mr. Marty and motion carried.

After reviewing the existing Patrolman Eligible Register, Mr. Wright moved that Announcement Notice for Patrolman Examination No. 311 and the scope of said examination contained in said notice, be approved and that applications be received up to and including May 29, 1952; seconded by Mr. Marty and motion carried.

UNIFORM FIREMAN EX. #305

Mr. Marty moved that Uniform Fireman Examination No. 305 be held on Saturday, May 3, 1952

as follows:

Written Examination from 7:30 to 9:00 A.M. at James McClatchy High School
Mile Run at 10:00 A.M. at the McClatchy School Track
Athletic Tests at 1:30 P.M. at the Turn Verein Gym - 33rd & J Streets
Oral Interviews upon completion of the Athletic Tests at the Turn
Verein Gym

Seconded by Mr. Wright and motion carried.

ELEVATOR OPERATOR
Re: Salary scale

Communication from Fred Niles,
Chief Custodian, approved by
H. E. Jones in charge of buldings,

Engineering Department, requesting that the salary range now established for Elevator Operators be increased to the same level now paid for Janitors to expedite the interchange of employees in cases of sickness, accident and vacation, was ordered filed and referred to the Secretary for report.

GENERAL SHOP - CORPORATION YARD
EMPLOYEES
Request survey

Communication from H. E. Jones,
Acting Superintendent of the
Corporation Yard, approved by

the City Engineer, requesting that a survey of the duties of the employees in the General Shop, Corporation Yard, be made to clarify the duties and classification of said employees, was ordered filed and referred to the Secretary for report.

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JACK PAYNE

Re: Leave of absence

In accordance with application approved by the Chief of the Fire Department, Mr. Marty moved that

Jack Payne, Fireman, be granted a six months leave of absence because of illness in family, said leave to expire on date of October 31, 1952; seconded by Mr. Wright and motion carried.

MRS. FLORENCE VESEY

Re: Reclassification

Communication from the Bureau of Identification, requesting reclassification of the position of Inter-

mediate Clerk now held by Mrs. Florence Vesey, to that of Senior Clerk in the Bureau of Identification, was considered by the Board.

Job survey prepared by the Personnel Department with reference to the foregoing request was read and ordered filed.

After general discussion by members of the Board, Mr. Marty moved that foregoing request for reclassification be denied; seconded by Mr. Wright and motion carried.

LAUREL PAULSON

Re: Reclassification

Communication from Mr. E. A. Fairbairn, requesting the reclassification of position of Senior Account Clerk,

Street Maintenance Division now occupied by Mr. Laurel Paulson to the classification of Office Supervisor, was considered.

Job survey prepared by the Personnel Department with reference to the foregoing reclassification was read and ordered filed.

After general discussion by members of the Board, Mr. Marty moved that the foregoing request for reclassification be denied; seconded by Mr. Wright and motion carried.

POWER MOWER OPERATORS

Re: Salaries

Petition signed by ten employees classed as Power Mower Operators in various city departments, re-

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questing a survey of salaries paid such classification in this area, was considered.

Salary survey prepared by the Personnel Department, submitting information with reference to salaries paid by the State of California, School Department and in private industry within this area for comparable work, was read and ordered filed.

After general discussion by members of the Board, Mr. Wright moved that foregoing petition be denied; seconded by Mr. Marty and motion carried.

FINGERPRINT TECHNICIANS

Communication from the Superintendent of the Identification Bureau, requesting that two

positions of Junior Fingerprint Technician be reclassified to Intermediate Fingerprint Technician, was considered.

Job survey prepared by the Personnel Department with reference to the duties performed by James E. Smith and George A. Kaminsky now classified as Junior Fingerprint Technicians, was read and ordered filed.

After general discussion by members of the Board, Mr. Marty moved that foregoing request be approved, to become effective July 1, 1952, and that Mr. Smith be granted permanent status as an Intermediate Fingerprint Technician upon the completion of six months employment under his present duration appointment as Intermediate Fingerprint Technician and that he receive no additional salary change by reason of this action and that Mr. Kaminsky be granted a probationary appointment at the next higher salary step with adjustment to the next succeeding step upon the completion of his six months probationary period; seconded by Mr. Wright and motion carried.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports

be approved:

April 24, 1952

Corporation Yard

- Sesso, Natale - Temp. Appt. 4/3/52 Night Watchman @ \$220 Month
 Van Epps, Robert T. - Prob. Appt. 4/2/52 Serv. Sta. Attd. Gr. A @ \$252 Mo. from list

Fire Department

- Collins, Calvin - Emerg. Dur. Appt. 3/18/52 Uniform Fireman @ \$288 Month
 Johnson, F. S. - Prob. Appt. 3/31/52 Uniform Fireman @ \$300 Mo. from list
 Malnburg, H. L. - Prob. Appt. 4/1/52 Captain @ \$380 Mo. from list
 Mascorella, J. V. - Emerg. Dur. Appt. 3/20/52 Uniform Fireman @ \$288 Month
 Pettengell, H. W. - Prob. Appt. 3/31/52 Uniform Fireman @ \$300 Mo. from list
 Pitzner, H. F. - Prob. Appt. 4/1/52 Engineer @ \$360 Mo. from list
 Ramirez, G. - Emerg. Dur. Appt. 4/6/52 Uniform Fireman @ \$288 Month
 St. John, D. B. - Prob. Appt. 3/31/52 Uniform Fireman @ \$300 Mo. from list
 Schoenman, F. S. - Prob. Appt. 4/1/52 Captain @ \$360 Mo. from list

Hall of Justice

- Leak, Gaston Jr. - Temp. Appt. 4/9/52 Janitor @ \$210 Month

Health Department

- Luttrell, Katherine - Temp. Appt. 4/1/52 Intermediate Clerk @ \$220 Month
 Mahon, W. L. Jr. - Temp. Appt. 4/8/52 Asst. Emerg. Hospital Physician @ \$440 Mo.
 Urbano, Bernice - Temp. Appt. 4/1/52 Intermediate Clerk @ \$220 Month

Municipal Airport

- Curtis, Glenn - Temp. Appt. 4/1/52 Senior Airport Attendant @ \$288 Mo.
 Fellers, Marshall - Temp. Appt. 4/16/52 Airport Attendant @ \$252 Mo.
 Freidenfelt, Harry - Temp. Appt. 4/22/52 Airport Attendant @ \$252 Mo.
 Mendoza, Felix - Temp. Appt. 4/1/52 Senior Airport Attendant @ \$300 Mo.

Park Department

- Arndt, R. - Temp. Appt. 4/1/52 Laborer @ \$220 Month
 Azevedo, L. - Temp. Appt. 4/1/52 Laborer @ \$220 Month
 Davis, C. - Temp. Appt. 4/1/52 Laborer @ \$220 Month
 Concalves, F. - Temp. Appt. 4/14/52 Laborer @ \$220 Month
 Gospodnetich, John - Temp. Appt. 4/14/52 Laborer @ \$220 Month
 Green, E. - Temp. Appt. 4/7/52 Laborer @ \$220 Month
 Hicks, Wm. - Temp. Appt. 4/14/52 Laborer @ \$220 Month
 Laracy, R. - Temp. Appt. 4/2/52 Laborer @ \$220 Month
 Shields, John - Temp. Appt. 4/7/52 Laborer @ \$220 Month
 Staley, A. - Temp. Appt. 4/2/52 Laborer @ \$220 Month
 Williams, J. - Temp. Appt. 4/1/52 Laborer @ \$220 Month

Recreation Department

- Bradley, Clarence - Temp. Appt. 4/16/52 Laborer @ \$220 Month
 Braswell, O. L. - Temp. Appt. 4/16/52 Laborer @ \$220 Month
 Scruggs, Raymond L. - Temp. Appt. 4/16/52 Laborer @ \$220 Month
 Fassett, Clement - Temp. Appt. 4/16/52 Locker Attendant @ \$1.00 per hour
 Frazier, Albert - Temp. Appt. 4/1/52 Gardener @ \$264 Month
 Hornton, Arthur - Temp. Appt. 4/22/52 Laborer @ \$220 Month

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Recreation Department. (Cont.)

Ivanovich, Martin	- Temp. Appt. 4/3/52	Laborer @ \$220 Month
Kinter, James	- Temp. Appt. 4/8/52	Laborer @ \$220 Month
McDonald, Lawrence	- Temp. Appt. 4/22/52	Laborer @ \$220 Month
Navagansky, Frank	- Temp. Appt. 4/16/52	Locker Attendant @ \$1.00 Hour
Randell, John E.	- Temp. Appt. 4/16/52	Laborer @ \$220 Month
Ribera, Sylvester B.	- Temp. Appt. 4/1/52	Laborer @ \$220 Month
Rodriquez, Lewis P.	- Temp. Appt. 4/1/52	Laborer @ \$220 Month
Secco, Herman	- Temp. Appt. 4/16/52	Laborer @ \$220 Month
Sheehan, Joan	- Temp. Appt. 4/4/52	Leader @ 83¢ Hour
Standing, Ronald	- Temp. Appt. 4/3/52	Leader @ 83¢ Hour
Strauch, C. H. Jr.	- Temp. Appt. 4/1/52	Power Mower Operator @ \$240 Mo.
Sypnicki, Edward	- Temp. Appt. 4/16/52	Locker Attendant @ \$1.00 Hour
Tutwiler, David	- Temp. Appt. 4/11/52	Leader @ 83¢ Hour

Street Cleaning Department

Baldwin, William F.	- Temp. Appt. 4/11/52	Laborer @ \$220 Month
Baldwin, William F.	- Temp. Appt. 4/15/52	Truck Driver @ \$252 Month
Bruton, Homer T.	- Temp. Appt. 4/29/52	Truck Driver @ \$252 Month
Carradine, Louis	- Temp. Appt. 4/22/52	Laborer @ \$220 Month
Crowder, Maurice	- Temp. Appt. 4/3/52	Truck Driver @ \$252 Month
Rose, Bert A.	- Temp. Appt. 4/8/52	Sweeper Operator @ \$288 Month
Tietjen, Wm. S.	- Temp. Appt. 4/17/52	Laborer @ \$220 Month
Wooley, Morgan	- Temp. Appt. 4/16/52	Laborer @ \$220 Month

Street Maintenance Division

Pantages, Theodore A.	- Temp. Appt. 4/9/52	Senior Clerk @ \$252 Month
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Traffic Engineering Department

Dolce, Ted C.	- Temp. Appt. 4/1/52	Investigator @ \$300 Month
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Waste Removal Department

Allen, Calvin	- Prob. Appt. 4/21/52	Garbageman @ \$230 Mo. from list
Brown, Paul	- Temp. Appt. 4/15/52	Garbageman @ \$230 Month
Chatman, Wm.	- Prob. Appt. 4/21/52	Garbageman @ \$230 Month from list
Cole, Ray	- Temp. Appt. 4/14/52	Truck Driver @ \$252 Month
Colvin, Wilson	- Temp. Appt. 4/10/52	Garbageman @ \$230 Month
Colvin, Wilson	- Prob. Appt. 4/21/52	Garbageman @ \$230 Mo. from list
Cornelius, Ernest	- Temp. Appt. 4/18/52	Garbageman @ \$230 Month
Gardley, Robert	- Prob. Appt. 4/21/52	Garbageman @ \$230 Month
Higgins, Sylvester	- Prob. Appt. 4/21/52	Garbageman @ \$230 Month from list
Hollman, Charlie	- Prob. Appt. 4/21/52	Garbageman @ \$230 Month from list
Johnson, Ellis M.	- Temp. Appt. 4/11/52	Garbageman @ \$230 Month
King, Robert	- Emerg. Dur. Appt. 4/14/52	Garbageman @ \$230 Month
Lane, John H.	- Prob. Appt. 4/21/52	Garbageman @ \$230 Month from list
Lester, James	- Temp. Appt. 4/14/52	Garbageman @ \$230 Month
Murphy, Alfonso	- Temp. Appt. 4/18/52	Garbageman @ \$230 Month
Palmer, Horace	- Temp. Appt. 4/18/52	Garbageman @ \$230 Month
Tidwell, Ernest	- Temp. Appt. 4/18/52	Garbageman @ \$230 Month
Williams, David Jr.	- Temp. Appt. 4/28/52	Garbageman @ \$230 Month
Young, Samuel Jr.	- Prob. Appt. 4/21/52	Garbageman @ \$230 Mo. from list

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Water Department

- Queasada, Andrew - Temp. Appt. 4/14/52 Laborer @ \$220 Month
 Wardlaw, Vernon - Prob. Appt. 3/18/52 Serviceman Helper @ \$240 Mo. from list

Leave of Absence

- Fraga, Joe - Leave of Absence from April 7, 1952 to July 6, 1952
 without pay
 Overstreet, Evelyn E. - Leave of Absence from April 1, 1952 to June 30, 1952
 without pay

Reclassification

- Bird, Isabelle - From Senior Clerk to Statistical Clerk 4/1/52 @ \$315 Mo.
 Faig, Milton - From Secretary to Personnel Officer 4/1/52 @ \$600 Mo.

Transfer

- Beam, Raymond - Transfer 4/4/52 Senior Clerk from Street Maintenance
 Division to Water Dept. @ \$288 Mo.
 Vergano, John - Transfer 4/1/52 Laborer from Sacramento Golf to Bing
 Maloney Golf Course @ \$230 Mo.

There being no further business, the Board adjourned at 11:05 P.M. to meet again at the Call of the Chair.

 Secretary

APPROVED:

 President

MINUTES OF CIVIL SERVICE BOARD
 CITY OF SACRAMENTO
 SPECIAL MEETING

May 8, 1952

The Civil Service Board met in special session in its office at 7:30 P.M.

PRESENT: Commissioners Deise and Wright

ABSENT: Commissioner Marty

Minutes of the previous meeting were approved as read.

SENIOR CLERK EX. 307
 (Women)

The Board conducted Personal Interviews for the women candidates who had successfully passed the written

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portion of Senior Clerk Examination No. 307.

After reviewing the results of said examination, it was the order of the Board that the following eligible register be established, to become effective upon the expiration of the 10 day period for filing appeals:

SENIOR CLERK ELIGIBLE REGISTER NO. 307 (Women)

1	Barbara Kelly	87.61%
2	Kathleen Bowman	85.22
3	Helen C. Wong	84.28
4	Helen S. Nash	83.70
5	Helen K. Malone	81.44
6	Helen R. Reblitz	80.59
7	Beatrice O. Bates	80.27
8	Sylvia Manderville	78.12
9	Olieda R. Eller	77.45
10	Charlotte Willison	77.35
11	Juanita H. Cowan	77.31
12	Ethel M. Blake	76.84
13	Janet M. Neil	76.25
14	Marion P. Baxter	76.18
15	Helen Tyrell	73.21

SENIOR CLERK EX. #307
(Men)

After reviewing the outcome of raw scores for the written portion of Senior Clerk Examination No. 307

(Men) which was held on date of April 29, 1952, Mr. Wright moved that those candidates receiving a raw score of at least 93, be considered as receiving a passing grade of 70%; seconded by Mr. Deise and motion carried.

Identification envelopes were thereupon opened and Oral Interviews were set for May 15, 1952 at 7:30 P.M.

TRUCK DRIVER EX. #309
Applications rejected

Mr. Wright moved that the following applications filed for Truck Driver Examination No. 309 be rejected for

reasons stated; seconded by Mr. Deise and motion carried.

Herman Green	-	Previously discharged
Thomas B. Channel	-	Lacks 3 years' residence

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S. MARTINELLI
Voluntary demotion

In accordance with written request filed by S. Martinelli, approved by the Superintendent of Parks, Mr.

Wright moved that said employee be granted a voluntary demotion from Truck Driver, Tree Division, to Laborer, Park Department, because of too strenuous working conditions on the spray rigs, and that the 5th salary step of \$264 per month for Laborer be established; seconded by Mr. Deise and motion carried.

LABORERS -- SEASONAL EMPLOYMENT
Waiver on residence

After general discussion by members of the Board with reference to the existing labor shortage, Mr. Wright

moved that the Secretary be authorized to accept applicants for seasonal employment in the Park and Recreation Departments with less than three years' residence, said employment to be terminated within six months; seconded by Mr. Deise and motion carried.

MILTON RUPPIN
Re: Voluntary demotion

Resignation submitted by Milton Ruppinn as a Uniform Fireman in the Fire Department and request for

approval of voluntary demotion to Senior Clerk in the Building Inspection Division, Engineering Department, was considered.

After reviewing said employee's previous employment record and original examination results from the Fireman Examination, Mr. Wright moved that said employee be granted a voluntary demotion from Fireman to Senior Clerk, with probationary status at time of appointment and permanent status at the expiration of his six months' probationary period, subject to the approval of his department head; seconded by Mr. Deise and motion carried.

VETERAN'S PREFERENCE
Re: Amendments

The Board discussed the provisions of Senate Bill No. 331, amending Section 18973 of Chapter 270 of the

Government Code with reference to veteran's preference in Civil Service Examin-

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ations.

Mr. Wright moved that an opinion be obtained from the City Attorney with reference to the effect of said amendment and its application in interpreting Section 45 Article VIII of the City Charter which provides for 10 points veteran's preference in civil service examinations; seconded by Mr. Deise and motion carried.

SUPERVISOR, WATER AND
SEWERAGE MAINTENANCE

Communication from the Superintendent of the Water Department submitting a list of duties and

responsibilities of the position of Supervisor, Water and Sewerage Maintenance, Water Division, and requesting that a classification survey be conducted for the purpose of reclassifying said position to Superintendent, Maintenance of Water Distribution System and Sewerage Collecting System with an adjustment of salary range from \$380 - \$460 to \$460 - \$550 per month was ordered filed and referred to the Secretary for report.

EXEMPT POSITIONS

Submission of report

Mr. Wright moved that the Secretary be directed to obtain from other California cities, information with

reference to the number of classifications exempt from civil service and that a report be submitted at a meeting of the Board to be held June 5, 1952; seconded by Mr. Deise and motion carried.

GALLERY ATTENDANT

Classification established

In accordance with a letter filed by Mr. Don Birrell, Manager-Director of the Crocker Art Gallery, the

Secretary submitted a job survey report with reference to the reclassification of one Janitor position in the Crocker Art Gallery to Gallery Attendant, which was read and ordered filed.

In accordance with said report, Mr. Wright moved that one position of

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Janitor in the Crocker Art Gallery now vacant, be reclassified to Gallery Attendant, to become effective at time of next appointment; seconded by Mr. Deise and motion carried.

ELEVATOR OPERATOR
Re: Salary adjustment

In accordance with a letter from Mr. Fred Niles, Chief Custodian, the Secretary submitted a salary survey report with reference to the present range established for Elevator Operator, was read and ordered filed.

In order to expedite interchanging of employees between the two classifications of Janitor and Elevator Operator and to conform to the prevailing scale now paid for Elevator Operators in private employment under contract approved by the Building Service Employees' Union, Local No. 22, Mr. Wright moved that the Board recommend to the City Council that the salary range for Elevator Operator be increased from \$200 - \$240 to \$210 - \$252 per month; seconded by Mr. Deise and motion carried.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Re-

ports be approved:

Park Department

Devlin, E. G.	-	Temp. Appt. 4/18/52	Laborer @ \$220 Month
Dutra, John	-	Temp. Appt. 4/28/52	Laborer @ \$220 Month
Fonseca, R. J.	-	Temp. Appt. 4/24/52	Laborer @ \$220 Month
Hewett, T. W.	-	Temp. Appt. 4/23/52	Laborer @ \$220 Month
Jacinto, Frank Jr.	-	Temp. Appt. 4/23/52	Laborer @ \$220 Month
Mesa, L.	-	Temp. Appt. 4/23/52	Laborer @ \$220 Month
Mura, L.	-	Temp. Appt. 4/25/52	Laborer @ \$220 Month
Stone, F.	-	Temp. Appt. 4/16/52	Laborer @ \$220 Month

Recreation Department

Green, Ralph H.	-	Temp. Appt. 4/30/52	Laborer @ \$220 Month
Verdina, Joseph	-	Temp. Appt. 4/29/52	Locker Attendant @ \$1.00 per hour

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Street Cleaning Division

Haro, Jonas, F. - Temp. Appt. 4/30/52 Laborer @ \$220 Month

Waste Removal Department

Cyrus, Logan S. - Temp. Appt. 4/29/52 Garbageman @ \$230 Month

There being no further business, the Board adjourned at 10:20 P.M. to meet again at the Call of the Chair.

 Secretary

APPROVED:

 President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

May 15, 1952

The Civil Service Board met in special session in its office at 7:30 P.M.

PRESENT: Commissioners Deise and Wright
ABSENT : Commissioner Marty

Minutes of the previous meeting were approved as read.

SENIOR CLERK EX. #307
(Men)
Personal Interviews

The Board conducted Personal Interviews for those candidates who had successfully passed the

written portion of Senior Clerk (Men) Examination No. 307, which was held on April 29, 1952.

After reviewing the results of said examination, it was the order of the Board that the following eligible register be established, to become effective upon the expiration of the 10 day period for filing appeals:

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SENIOR CLERK (MEN) ELIGIBLE REGISTER NO. 307

* 1	Reginald H. Boggs	97.92
* 2	Kenneth C. Shafer	93.10
* 3	Edward L. Conley	92.66
* 4	Harmon A. Bergman	92.36
* 5	Samuel Schwab	91.26
* 6	Fred Morales	90.01
* 7	William M. Lusich	86.61
8	Edward O. Nelson	75.60
5a	Arthur Korn	90.74

(* Indicates applicant received 10 points Veteran's Credit.)

FIREMAN EX. #305

Police reports submitted by the
Police Department with reference
to applicants for Fireman Examin-

ation No. 305, were reviewed.

Mr. Wright moved that Mr. A. C. Jerabek be rejected because of previous police record; seconded by Mr. Deise and motion carried.

Mr. Deise moved that Clayton Ball be tentatively approved, pending submission of further information with reference to charge of driving while intoxicated on May 29, 1950; seconded by Mr. Wright and motion carried.

FIREMAN EX. #305

Re: Medical Reports

Medical reports submitted by Dr.
H. R. Johnson, City Physician,
with reference to applicants for

Fireman Examination No. 305, were reviewed.

Mr. Deise moved that all applicants now underweight be approved, subject to medical re-examination at time of certification for appointment; seconded by Mr. Wright and motion carried.

Mr. Wright moved that the following applicants be approved, subject to medical re-examination at time of certification for appointment; seconded by Mr. Deise and motion carried:

Edwin Anderson
Herbert W. Gadeberg
G. W. LaVine
Victor Lunetta
Joe G. Ortiz
Paul E. Testerman
Joseph Shirshac

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Mr. Wright moved that the following candidates be rejected for reasons stated; seconded by Mr. Deise and motion carried:

Howard A. Lark	-	Defective eyes
Alfred A. Lazzari	-	" "
John Turco	-	" "
Delmar E. Schmierer	-	Skin rash

FIREMAN EX. #305
Eligible register
established

After reviewing the results of
Fireman Examination No. 305 in-
cluding medical reports and

police records, it was the order of the Board that the following eligible register be established, to become effective after one certification of all candidates on the present Fireman Eligible Register No. 277.

UNIFORM FIREMAN ELIGIBLE REGISTER NO. 305

* 1	James E. Wheeler	96.04%
* 2	James H. Schneider	95.27
* 3	Herbert W. Gadeberg	94.89
* 4	Gerald E. Sackett	94.22
* 5	Bruce D. Kanoff	93.13
* 6	Joseph P. Del Ponte	92.93
* 7	Lloyd A. Noblett	92.70
* 8	Gilbert J. Cullivan	92.12
* 9	Charles P. Taylor	92.08
*10	George G. Wieland	91.98
*11	Clayton F. Ball	91.82
*12	Everett L. Odom	91.54
*13	Paul D. Guidera	91.37
*14	Edward R. Merrill	90.60
15	Arch G. Cassady	90.55
16	Harry A. Nielsen	90.03
*17	Bob Hagen	89.89
*18	Roger L. Keck	89.53
*19	Elmer F. Demmel	89.37
*20	Frank J. Reshke, Jr.	89.26
*21	Larry A. Heselton	89.16
*22	Joe G. Ortiz	88.60
*23	Paul J. Zafferano	88.15
*24	John D. Bothne	88.03
*25	Elwyn E. Houx	87.61
*26	Edwin P. Anderson	87.22
*27	Thomas R. Audrain	87.16
*28	Vern R. McCarthy	87.14
*29	Victor Lunetta	87.01
*30	George T. Fisher, Jr.	86.96
*31	Clarence E. McDowell	86.88

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UNIFORM FIREMAN ELIGIBLE REGISTER NO. 305 (Continued)

*32	James E. McManus	86.52%
*33	Hannibal A. Ramos	86.33
*34	Winsett Latta	86.28
*35	Joseph Shirsac	86.16
*36	Bernard Dennings	85.05
*37	Johnnie P. Cereceres	84.97
*38	Russell E. Bosley	84.70
39	Robert B. McGrath	84.63
*40	Michial M. Riggs	83.96
*41	William H. Hampton	83.91
42	Paul E. Testerman	82.93
43	Burton H. Bradley, Jr.	82.70
44	Leslie T. Heffelfinger	82.59
45	Robert Farmer III	81.19
46	Alfred Hopkinson	79.61
47	John F. Grassi	78.51
48	Kenneth R. Schroeder	78.37
49	Sturmer W. White	78.29
50	Gene W. LaVine	77.48

(* Indicates applicant received 10 points Veteran's Credit.)

OPINION FROM CITY ATTORNEY
Re: Veteran's Preference

Opinion from the City Attorney
with reference to the interpretation of Section 45 of the City

Charter, which provides for veteran's preference in connection with civil service examinations, was ordered filed and referred to the Secretary to prepare an amendment to the Rules and Regulations.

SUPERVISOR, WATER AND SEWER MAINTENANCE

Communication from the Superintendent of the Water Department with reference to the reclassi-

fication of the position of Supervisor, Water and Sewer Maintenance, and an increase in salary range for said position, was considered.

After general discussion by members of the Board, Mr. Wright moved that Mr. Carl Hoskinson be invited to attend the meeting of the Board to be held May 22, 1952, for further discussion of said request; seconded by Mr. Deise and motion carried.

TRUCK DRIVER EX. #309

After reviewing the results of the written portion of Truck Driver Examination No. 309 which was held

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on date of May 14, 1952, Mr. Deise moved that those candidates receiving a raw score of at least .65, be considered as receiving a passing grade of 70%; seconded by Mr. Wright and motion carried.

After reviewing the results of said examination, it was the order of the Board that Oral Interviews be dispensed with and that the following eligible register be established, to become effective upon the expiration of the ten day period for filing appeals:

TRUCK DRIVER ELIGIBLE REGISTER NO. 309

*1	Jack M. Smith	102.72%
*2	Oscar E. Stephens	100.94
*3	Robert G. Kenealy	100.03
*4	Ernest Cervantes	92.88
*5	Robert T. Van Epps	92.48
*6	Andrew Dixon	90.54
*7	Camele D. Ball	90.14
*8	John D. Marsiglia	89.52
*9	Wilbur R. Fabricius	88.68
10	Herbert Morebeck	83.77
11	James B. Green	83.54
12	Fred Hackett	83.03
13	William F. Baldwin	82.43
14	Gerhard W. Kerksieck	81.92
15	Edward J. Michel	80.68
16	Harold Reid	79.77
17	Wesley E. Jamison	76.08
18	Joseph Herrera	74.03
19	Leo J. Folena	72.40

(* Indicates applicant received 10 points Veteran's Credit)

DEPARTMENTAL REPORTS
APPROVAL OF

ports be approved:

After review and agreement, it was the order of the Board that the following Departmental Re-

City Clerk

Ginnis, Mary M. - Temp. Appt. 5/1/52 Stenographer-Clerk Gr. I @ \$230 Mo.

City Library

Berringer, Marjorie E. - Emerg. Dur. Appt. 5/13/52 Library Clerk @ \$200 Mo.

May 15, 1952

Corporation Yard

Haslam, Charles - Prob. Appt. 4/23/52 Serv. Sta. Attd. Gr.A @ \$252 Mo.
from list

Fire Department

Collins, Calvin - Prob. Appt. 5/1/52 Uniform Fireman @ \$288 Mo. from list
 Davies, Ridgel - Prob. Appt. 5/1/52 Uniform Fireman @ \$288 Mo. from list
 Gray, E. - Prob. Appt. 5/1/52 Engineer @ \$360 Mo. from list
 Hanretty, P. T. - Prob. Appt. 5/1/52 Captain @ \$360 Mo. from list
 Hoeger, Fred - Prob. Appt. 5/1/52 Uniform Fireman @ \$288 Mo. from list
 Lavine, Lawrence - Prob. Appt. 5/1/52 Uniform Fireman @ \$288 Mo. from list
 Lewis, J. A. - Prob. Appt. 5/1/52 Uniform Fireman @ \$288 Mo. from list
 Mascorella, Joseph - Prob. Appt. 5/1/52 Uniform Fireman @ \$288 Mo. from list

Memorial Auditorium

Cox, William T. - Temp. Appt. 5/1/52 Janitor @ \$210 Month

Park Department

Morales, P. - Temp. Appt. 5/1/52 Laborer @ \$220 Month

Parking Lot Maintenance

Ellard, Jim - Temp. Appt. 5/3/52 Parking Lot Attendant @ \$230 Month

Recreation Department

Azevedo, Charlotte - Temp. Appt. 5/5/52 Recreation Leader @ 83¢ Hour
 Baffo, Anthony - Voluntary Demotion 5/1/52 from Janitor-Custodian
to Janitor @ \$252 Mo.
 Chaves, Rose G. - Temp. Appt. 5/3/52 Recreation Leader @ 83¢ Hour
 Fabricius, Laverne - Temp. Appt. 5/3/52 Recreation Leader @ 83¢ Hour
 Jones, Arthur S. - Temp. Appt. 5/6/52 Laborer @ \$220 Month
 Oakley, Phyllis - Temp. Appt. 5/3/52 Recreation Leader @ 83¢ Hour
 Rossi, Leonard - Prob. Appt. 5/1/52 Custodian-Janitor @ \$264 Mo. from list

Street Cleaning Division

Franzella, Castez - Temp. Appt. 5/1/52 Laborer @ \$220 Month
 Perez, Sacramento - Prob. Appt. 5/5/52 Truck Driver @ \$252 Mo. from list
 Rose, Bert A. - Temp. Appt. 4/28/52 Truck Driver @ \$252 Mo.
 Tietjen, William - Temp. Appt. 5/1/52 Truck Driver @ \$252 Mo.
 Van Epps, Robert T. - Temp. Appt. 4/21/52 Truck Driver @ \$252 Mo.

Waste Removal Department

Cornelius, Ernest - Temp. Appt. 5/7/52 Garbageman @ \$230 Month
 Eatmon, Budd - Temp. Appt. 5/5/52 Garbageman @ \$230 Month
 Jefferson, T. Z. - Temp. Appt. 5/9/52 Garbageman @ \$230 Month
 Lee, Louis - Temp. Appt. 5/8/52 Garbageman @ \$230 Month
 Lester, James - Prob. Appt. 5/1/52 Garbageman @ \$230 Mo. from list
 Royster, Sam - Temp. Appt. 5/7/52 Garbageman @ \$230 Month
 Vierra, Julius - Temp. Appt. 5/8/52 Garbageman @ \$230 Month
 Whiting, Joseph D. - Temp. Appt. 5/7/52 Garbageman @ \$230 Month
 Williams, David, Jr. - Prob. Appt. 5/1/52 Garbageman @ \$230 Mo. from list

May 15, 1952

Leave of Absence

Engle, L. J. - Leave of Absence from April 16, 1952 to July 15, 1952
without pay

Transfer

Baffo, Anthony - Transfer 5/1/52 Janitor from Recreation (Clunie Mem.)
to Crocker Art Gallery @ \$252 Mo.
Leak, Gaston Jr. - Transfer 5/1/52 Janitor from Hall of Justice to
Memorial Auditorium @ \$210 Mo.

There being no further business, the Board adjourned at 10:15 P.M. to
meet again at the Call of the Chair.

 S e c r e t a r y

APPROVED:

 P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

May 22, 1952

The Civil Service Board met in special session in its office at 7:30 P.M.

PRESENT: Commissioners Deise and Wright

ABSENT: Commissioner Marty

Minutes of the previous meeting were approved as read.

ARTHUR KORN

Re: Senior Clerk Ex. #307

Mr. Arthur Korn, candidate for
Senior Clerk Examination No. 307,
personally appeared before the

Board stating that he failed to receive notice of Oral Interview and requested
permission to take Oral Interview at this time.

After conducting Oral Interview for said candidate, the Board ordered
that the name of Arthur Korn be added to the eligible list for Senior Clerk
Examination No. 307 in its proper order.

May 22, 1952

A. C. JERABEK
 Re: Rejection of
 application for
 Fireman Ex. #305

Mr. A. C. Jerabek, candidate for
 Fireman Examination No. 305, personally
 appeared before the Board ap-

pealing his rejection because of previous police record.

Mr. Jerabek addressed the Board explaining circumstances which caused
 his arrest in Sacramento on October 2, 1948 at 4 A.M.

After general discussion, it was the order of the Board that action on
 foregoing appeal be postponed one week and that character references be ob-
 tained from Mr. Carl Jennings, Chief Terence Mulligan and Mr. Norman Squires.

SUPERINTENDENT, WATER AND
 SEWER MAINTENANCE

Req. Creation of new
 classification

Communication from the Superinten-
 dent of the Water Department, re-
 questing that a new position of

Superintendent, Water and Sewer Maintenance, be created in place of the
 present position of Supervisor, Water and Sewer Maintenance, now held by
 Mr. Norman Squires and that the salary range for said position be increased
 from \$380-\$460 to \$460-\$550 per month, was considered.

Report of the Secretary reviewing the duties and responsibilities of
 said position during the past year and the proposed duties and responsibil-
 ities described in the foregoing letter, was read and ordered filed.

Mr. Carl Hoskinson, Superintendent of the Water Division, personally
 appeared before the Board with reference to foregoing request.

After determining that said employee is now receiving the third step
 of his salary range of \$420 per month, and after reviewing the previous
 recommendation made by Public Administration Service on May 1, 1951, at
 which time the salary range for said position was increased from \$332-\$399
 per month to \$380-\$460 per month, Mr. Wright moved that foregoing request
 for reclassification and salary increase be tabled pending such time that
 said employee reaches the fifth step of his present salary range.

May 22, 1952

JOB SURVEY REPORT
Reclassification of
positions in Recreation
Department

The following job survey report
with reference to the reclassifi-
cation of positions in the Recre-

ation Department resulting from a general survey of said department requested by the Superintendent of Recreation, was considered.

Job survey of two field classifications of Labor Foreman Grade II now held by Mr. Wm. Campbell and Labor Foreman Grade III held by Mr. Clyde Kitchell, were considered.

After reviewing the foregoing report, Mr. Deise moved that it be the order of the Board that said positions are properly classified.

Job survey with reference to the positions of Dramatics Instructor, Dancing Instructor and Accompanist in the Recreation Department, was read and ordered filed.

In accordance with foregoing report, Mr. Wright moved that the classification of Dramatics Instructor, Dancing Instructor and Accompanist be abolished, that new classifications of Costumer, Dance Director and Music Director be established at pay range No. 16, \$200-\$240 per month and that the present incumbents Elsa Townsend, Hazel Devine and Barbara Schmidt, respectively, be so reclassified; seconded by Mr. Wright and motion carried.

Mr. Wright also moved that the classification of Dance Leader and Music Leader be established at hourly scale of \$1.10-\$1.40 per hour and Seamstress at \$.75-\$1.10 per hour. Seconded by Mr. Deise and motion carried.

Job survey with reference to the position of Gardener in the Recreation Department now held by Mr. Frank Greer was read and ordered filed.

In accordance with foregoing report, Mr. Wright moved that a new classification of Utilityman Grade I at salary range No. 22, \$264-\$315 per month be established and that Mr. Frank Greer be so classified; seconded by Mr. Deise and motion carried.

May 22, 1952

Mr. Deise also moved that the present classification of Utilityman be amended to Utilityman II at salary range No. 23, \$276-\$330 per month; seconded by Mr. Wright and motion carried.

POLICE SERGEANT ELIG. REG. #260
Expiration Date Extended

After reviewing the present Police Sergeant Eligible Register No. 260 which expires on June 19, 1952, Mr. Deise moved that said register be extended for a period of one year, to June 19, 1953; seconded by Mr. Wright and motion carried.

FIRE ENGINEER ELIG. REG. #261
FIRE CAPTAIN ELIG. REG. #262
Expiration Date Extended

After reviewing Fire Captain Eligible Register No. 262 and Fire Engineer Eligible Register No. 261 which expired on August 7, 1952, Mr. Deise moved that said eligible registers be extended for a period of one year, to August 7, 1953; seconded by Mr. Wright and motion carried.

JOB SPECIFICATIONS
Approved

Mr. Deise moved that the following job specifications be approved; seconded by Mr. Wright and motion

carried:

Utilityman I
Utilityman II
Dance Director
Music Director
Costumer

There being no further business, the Board adjourned at 10:45 P.M. to meet again at the Call of the Chair.

Secretary

APPROVED:

President