



CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES
SUPPORT SERVICES DIVISION
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HOWARD F. ISHIDA
ADMINISTRATOR

February 9, 1982

CITY MANAGER'S OFFICE
RECEIVED
FEB 10 1982

City Council
Sacramento, California

Honorable Members in Session:

APPROVED
BY THE CITY COUNCIL

SUBJECT: Extension of Existing Janitorial Contracts

FEB 16 1982

OFFICE OF THE
CITY CLERK

SUMMARY

Various existing janitorial contracts are listed below. Since the requirement for these services still exist, it is recommended that the City Council approve exercising the option of extending these contracts through February 28, 1983.

<u>Janitorial Contractor</u>	<u>Specified Percentage Increase</u>	<u>Contract Amount</u>
Moss Building Maintenance	7%	\$18,425.40
Quick and Clean Janitorial, Inc.	7.5%	\$13,493.40
Victory Building Maintenance	-0-	\$22,860.00
Tom's Maintenance	5%	\$21,243.60

BACKGROUND INFORMATION

Each contract was awarded by the City Council from competitive bids received (Bid No. 341) and each contained a provision allowing for renewal on a year to year basis either at the same terms and conditions or at a specified percentage increase, if mutually agreeable to both parties, but in no case to extend beyond three (3) years from the date of award of the original contract. Each contractor has performed in a satisfactory manner and each specified percentage increase is considered to be fair and reasonable.

FINANCIAL DATA

The total cost for each contract during the remainder of the 1981/82 fiscal year has been included in the various departmental budgets.

RECOMMENDATION

It is recommended that the City Council approve the extension of the existing janitorial contracts listed above from March 1, 1982 through February 28, 1983.

Respectfully Submitted,

Howard F. Ishida
Howard F. Ishida
Support Services Administrator

Recommendation Approved:

Walter J. Slipe
Walter J. Slipe, City Manager

HFI:jc

February 16, 1982
All Districts