



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
June 15, 2010

Honorable Mayor and
Members of the City Council

Title: Old Sacramento Maintenance District – Fiscal Year (FY) 2010/11 Annual Report

Location/Council District: Front and 2nd Streets between I and L Streets, Council District 1.

Recommendation: Adopt a **Resolution** adopting the Old Sacramento Maintenance District annual budget and establish fees for FY2010/11.

Contact: Jodie Vong, Administrative Analyst, (916) 808-8243; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenters: Not Applicable

Department: Finance

Division: Public Improvement Financing

Organization No: 06001321

Description/Analysis

Issue: The Old Sacramento Maintenance District (District) was formed on October 2, 1984. The existing District is required by the Sacramento City Code to present an annual budget for City Council approval. Approval will authorize the City to collect assessments in the amount sufficient to provide funding for the annual cost of street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades. The assessments are equal to the maximum amount authorized of \$70,060. The per parcel assessments levied range from \$171 for a small vacant lot to \$3,775 for a large lot with a four-story commercial building.

Policy Considerations: The annual proceedings for this District are set forth in section 3.128.210 of the Sacramento City Code. This action is consistent with the Strategic Planning Focus Area of Sustainability and Livability.

Environmental Considerations

California Environmental Quality Act (CEQA): Under California Environmental

constitute a project and therefore are exempt from review.

Sustainability Considerations: There are no sustainability considerations applicable to the formation process or administration of an assessment district.

Commission/Committee Action: None.

Rationale for Recommendation: The actions in the recommended Resolution are required by the Sacramento City Code, as set forth in Section 3.128.210, for annual proceedings of an existing district.

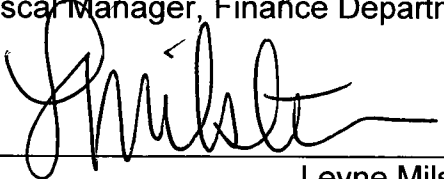
Financial Considerations: There will be no cost to the City or the General Fund. The property owners shall pay, through fees levied, for all costs associated with this District. The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance provided to this area.

The total assessments towards property owners for the District for FY2010/11 is projected at \$70,060 as shown on Exhibit B, page 8.

The annual operating budget will be adjusted to reflect these Council approved assessments and expenditure plans.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager, Finance Department

Approved by: 
Leyne Milstein
Director, Finance Department

Recommendation Approved:

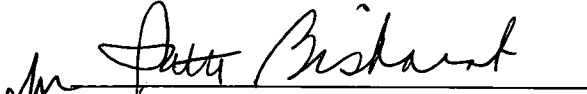

Gus Vina
Interim City Manager

Table of Contents:

Report Pg 1

Attachments

1 Background Pg 4

2 Resolution to Adopt Annual Budget and Establishing Fees Pg 5

 Exhibit A, Map of District Pg 7

 Exhibit B, District Budget Pg 8

 Exhibit C, Parcel Fee Schedule Pg 9

BACKGROUND

On October 2, 1984, the City Council adopted Resolution No. 84-832 authorizing the formation of the Old Sacramento Maintenance District (District). The District includes 56 commercial parcels within a two and one-half service block area in Old Sacramento between Front and 2nd Streets.

Maintenance services provided include street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades, all of which are of specific benefit to the district properties. These services are above and beyond those currently provided by the City, and there is no contemplation that it will ever be provided on a citywide basis. The purpose of the maintenance district is to provide a means for recovery of costs incurred by the City for these additional services.

RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE FY2010/11 BUDGET FOR THE OLD SACRAMENTO MAINTENANCE DISTRICT AND ESTABLISHING THE FEES ASSESSED ON PROPERTY WITHIN THE DISTRICT

BACKGROUND

- A. The Old Sacramento Maintenance District (District), as depicted in Exhibit A, was established by the City Council and approved by the property owners on October 2, 1984.
- B. The City Council established the District under Chapter 3.128 of the Sacramento City Code (Chapter 3.128), and has previously assessed fees on property in the District to pay for street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades and related services to be provided within the District, all in accordance with Chapter 3.128.
- C. The City Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council finds that the background statements in paragraphs A through C above are true.

Section 2. The City Council hereby:

- (a) Determines that the FY2010/11 costs for the additional services for the Old Sacramento Maintenance District are as shown on Exhibit B attached hereto and incorporated into this resolution;
- (b) Determines that the additional costs shall be wholly borne by the property owners in the area;
- (c) Fixes the fee for each property owner as shown on the Exhibit C attached hereto and incorporated into this resolution; and
- (d) Orders the fee be placed on the Sacramento County Assessor's tax roll for FY2010/11.

Section 3. Exhibits A, B and C are part of this resolution.

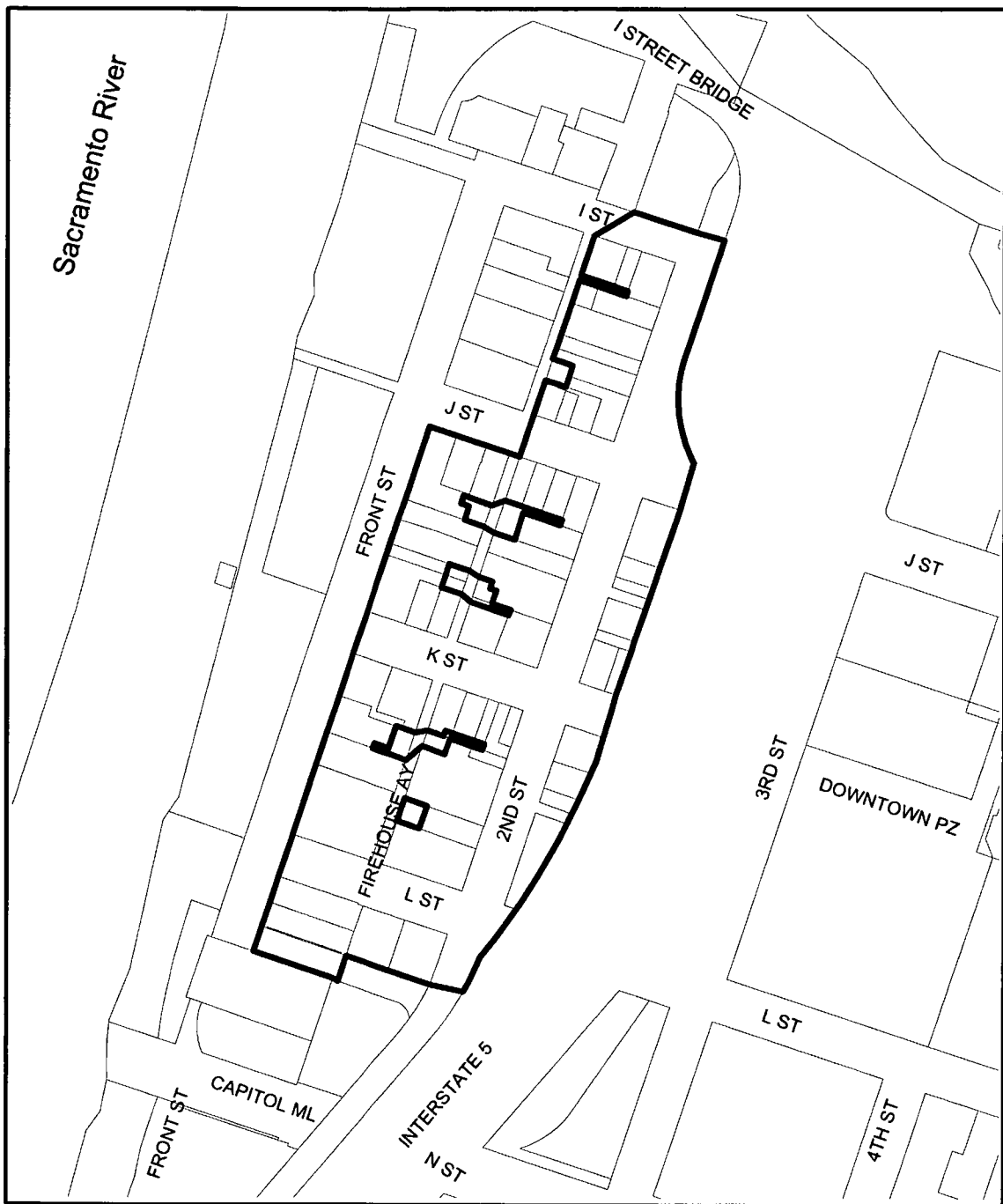
Table of Contents:

Exhibit A: Map of District - 1 Page

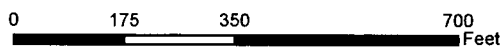
Exhibit B: District Budget - 1 Page

Exhibit C: Parcel Fee Schedule - 2 Pages

Old Sacramento Maintenance District



B Mueller 04/11/07



**OLD SACRAMENTO MAINTENANCE DISTRICT (FUND 2208)
FY2010/11 BUDGET**

| | |
|--|-----------------|
| Beginning Fund Balance | \$3,479 |
| Total Assessed to Property Owner | \$70,060 |
| Maintenance Contract | |
| Street Cleaning, Service Courts | \$67,237 |
| Unscheduled Maintenance | -0- |
| Old Sacramento Management Administration | 150 |
| Administration | |
| Special Districts | 1,500 |
| Billing Administration | |
| Consultant | 250 |
| Finance | 791 |
| County | <u>111</u> |
| Total Expenditures | \$70,039 |
| Ending Fund Balance (Contingency) | \$3,500 |

**CITY OF SACRAMENTO
OLD SACRAMENTO MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY2010/11**

| ASSMT # | PARCEL # | PARCEL AREA (square ft.) | FRONT FOOTAGE (linear ft.) | STRUCTURE AREA (square ft.) | TOTAL FEE TO PARCEL |
|------------|----------------|--------------------------------|----------------------------------|-----------------------------------|------------------------|
| 1 | 00600120320000 | 4,692.00 | 61.05 | 11,872.00 | \$1,194.20 |
| 2 | 00600120360000 | 1,918.00 | 25.14 | 7,175.00 | \$623.10 |
| 3 | 00600120370000 | 5,522.00 | 149.71 | 7,143.00 | \$1,315.80 |
| 4 | 00600120210000 | 5,013.00 | 43.81 | 9,862.00 | \$1,028.80 |
| 5 | 00600120220000 | 9,082.00 | 60.30 | 27,720.00 | \$2,358.70 |
| 6 | 00600120230000 | 4,013.00 | 27.04 | 9,911.00 | \$908.70 |
| 7 | 00600120240000 | 5,292.00 | 39.39 | 11,639.00 | \$1,130.20 |
| 8 | 00600120310000 | 2,520.00 | 40.49 | 10,979.00 | \$937.50 |
| 9 | 00600120300000 | 1,475.00 | 25.00 | 4,425.00 | \$438.20 |
| 10 | 00600120290000 | 2,856.00 | 39.47 | 0.00 | \$318.30 |
| 11 | 00600120280000 | 5,322.00 | 131.20 | 17,588.00 | \$1,835.40 |
| 12 | 00600710350000 | 8,933.00 | 181.53 | 19,123.00 | \$2,328.20 |
| 13 | 00600710340000 | 5,100.00 | 56.98 | 11,257.00 | \$1,166.00 |
| 14 | 00600710330000 | 4,138.00 | 43.17 | 13,713.00 | \$1,198.80 |
| 15 | 00600710490000 | 2,558.00 | 33.80 | 0.00 | \$279.00 |
| 16 | 00600710450000 | 2,734.00 | 36.04 | 7,020.00 | \$703.60 |
| 17 | 00600710270000 | 2,984.00 | 40.15 | 8,400.00 | \$813.70 |
| 18 | 00600710220000 | 3,467.00 | 125.94 | 6,880.00 | \$1,089.70 |
| 19 | 00600710430000 | 5,373.00 | 48.41 | 15,128.00 | \$1,371.80 |
| 20 | 00600730390000 | 6,856.00 | 167.60 | 1,372.00 | \$1,128.80 |
| 21 | 00600730400000 | 2,756.00 | 40.69 | 6,600.00 | \$698.80 |
| 22 | 00600730410000 | 1,382.00 | 20.04 | 3,600.00 | \$365.80 |
| 23 | 00600710410000 | 5,825.00 | 38.80 | 12,240.00 | \$1,193.20 |
| 24 | 00600710400000 | 7,091.00 | 46.50 | 17,011.00 | \$1,571.60 |
| 25 | 00600710500000 | 2,416.00 | 21.41 | 6,132.00 | \$576.70 |
| 26 | 00600710250000 | 8,350.00 | 177.42 | 10,193.00 | \$1,762.60 |
| 27 | 00600710560000 | 6,580.00 | 77.26 | 21,502.00 | \$1,922.40 |
| 28 | 00600710320000 | 5,503.00 | 37.28 | 13,140.00 | \$1,220.80 |
| 29 | 00600710530000 | 11,408.00 | 83.35 | 0.00 | \$980.20 |

| | | | | | |
|----|----------------|-------------------|-----------------|-------------------|--------------------|
| 30 | 00600710380000 | 5,728.00 | 74.01 | 10,656.00 | \$1,234.00 |
| 31 | 00600710550000 | 6,684.00 | 163.80 | 28,736.00 | \$2,685.50 |
| 32 | 00600730470000 | 4,283.00 | 61.26 | 12,173.00 | \$1,188.90 |
| 33 | 00600730450000 | 1,364.00 | 19.25 | 4,680.00 | \$424.00 |
| 34 | 00600730480000 | 3,901.00 | 129.09 | 9,540.00 | \$1,280.60 |
| 35 | 00600730490000 | 1,793.00 | 22.76 | 0.00 | \$191.90 |
| 36 | 00600720470000 | 6,584.00 | 150.29 | 20,936.00 | \$2,176.00 |
| 37 | 00600720390000 | 7,304.00 | 80.33 | 10,988.00 | \$1,368.30 |
| 38 | 00600720460000 | 6,460.00 | 70.00 | 7,948.00 | \$1,103.80 |
| 39 | 00600720240000 | 9,098.00 | 59.97 | 27,000.00 | \$2,316.70 |
| 40 | 00600720250000 | 19,628.00 | 281.44 | 0.00 | \$2,227.30 |
| 41 | 00600720480000 | 6,224.00 | 79.45 | 0.00 | \$667.90 |
| 42 | 00600720320000 | 1,532.00 | 20.33 | 3,053.00 | \$343.90 |
| 43 | 00600720330000 | 2,328.00 | 39.97 | 7,891.00 | \$746.00 |
| 44 | 00600720340000 | 1,972.00 | 95.58 | 6,685.00 | \$873.80 |
| 45 | 00600720350000 | 1,394.00 | 19.81 | 3,590.00 | \$365.00 |
| 46 | 00600720360000 | 16,900.00 | 110.10 | 13,911.00 | \$2,203.70 |
| 47 | 00600720450000 | 4,695.00 | 42.50 | 17,467.00 | \$1,445.00 |
| 48 | 00600720430000 | 12,662.00 | 234.66 | 36,864.00 | \$3,775.40 |
| 49 | 00600740350000 | 5,470.00 | 150.65 | 16,446.00 | \$1,854.10 |
| 50 | 00600740370000 | 3,574.00 | 56.86 | 10,773.00 | \$1,050.20 |
| 51 | 00600740380000 | 1,382.00 | 23.50 | 0.00 | \$171.30 |
| 52 | 00600740320000 | 6,250.00 | 160.83 | 14,350.00 | \$1,817.60 |
| 53 | 00601360020000 | 6,730.00 | 202.65 | 17,761.00 | \$2,206.00 |
| 54 | 00601360030000 | 6,806.00 | 42.05 | 12,684.00 | \$1,287.80 |
| 55 | 00601360080000 | 6,873.00 | 80.20 | 10,185.00 | \$1,296.70 |
| 56 | 00601360090000 | 6,882.00 | 80.42 | 10,185.00 | \$1,298.00 |
| | | <u>305,660.00</u> | <u>4,470.73</u> | <u>606,127.00</u> | <u>\$70,060.00</u> |
| | | 25.00% | 25.00% | 50.00% | 70,060 |