

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

May 7, 1945

The Civil Service Board met in special session in its office at 4:30 o'clock P.M.

PRESENT: Commissioners Cavanaugh, Deise and Root
ABSENT: None

ALFRED MILES

Request for Review
of Custodian Salary

Alfred Miles, Custodian, appeared before the Board, requesting that review, consideration and recommendation to adjustment of the Salary Ordinance relating to the classification of Custodian be given.

No action was taken by the Board in this matter.

SURVEY OF
CLERICAL EMPLOYEES

The Board discussed generally the recent survey of clerical employees of the City of Sacramento. No action was taken by

the Board at this time.

There being no further business, the meeting adjourned to meet again at the Call of the Chair.

S. C. Wittman
Acting Secretary

APPROVED:

Robert H. Cook
President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

May 29, 1945

The Civil Service Board met in special session in its office at 5 o'clock

P.M.

PRESENT: Commissioners Deise and Root
ABSENT : Commissioner Cavanaugh

MINUTES, READING OF
Approved.

Minutes of the meetings of May 3, 1945
and May 7, 1945 were ordered approved
as read.

WM. H. BLAIR

Requests name restored
to Laborer Elig. Reg. #145

The Board at its meeting April 12, 1945
removed the name of Wm. H. Blair from
the Laborer Eligible Register #145 for

failure to reply upon certification. A letter dated May 3, 1945, was received by
the Board from Wm. H. Blair explaining his reason for failure to appear upon certi-
fication and requesting that his name be restored to the Eligible Register. After
discussion, Mr. Deise moved that the name of Wm. H. Blair be restored to the Labor-
er Eligible Register #145; seconded by Mr. Root, thereupon becoming the order of
the Board.

HAZEL LINCECUM

Requests name be placed on
Stenographer Lay-off List

A letter from Hazel R. Lincecum dated
May 3, 1945, requesting that her name
be placed on the Stenographer Lay-off

List, was reviewed by the Board. After review and discussion, it was the order of
the Board that the name of Hazel R. Lincecum be placed on the Stenographer Lay-off
List and that she be advised of the Civil Service Board Rules and Regulations
regarding lay-off.

DONALD E. PAINTER
Leave of Absence

A letter from Donald E. Painter dated
May 4, 1945, requesting a six months
leave of absence, starting May 14, 1945,

because of ill health, was reviewed by the Board. Accompanying this request were

May 29, 1945

letters from Emilio E. Varanini, M.D. and A. K. McAllister, Chief of Police, recommending that said leave be granted. After review and discussion, Mr. Root moved that Donald E. Painter be granted a six months leave of absence, beginning May 14, 1945; seconded by Mr. Deise, thereupon becoming the order of the Board.

REQUEST FOR POSITION RECLASSIFICATION IN CITY TREASURY

A letter from Leberta M. King, Acting City Treasurer, dated May 22, 1945, requesting position reclassi-

fication from Senior Clerk to Deputy City Treasurer in the City Treasurer's Office, was reviewed by the Board. Attached to said request was a survey of the duties of the position. After review and discussion, it was the decision of the Board to advise the City Manager of the request and to secure his opinion and present same at the next regular meeting of the Board.

REQUEST FOR POSITION DEFINITION IN STREET MAINTENANCE DIVISION

Decision on the request of Chas. G. Haenggi, Superintendent of Street Maintenance, for position definition

of certain duties to be performed in the Street Maintenance Division, continued from the meeting May 3, 1945, was again considered by the Board. After review and discussion, the Secretary was instructed to write Mr. Fred Klaus, City Engineer, requesting that he survey the duties performed by the clerical employees in relation to Street Maintenance work and assign the clerical duties commensurate with the classifications of his present clerical staff.

A. B. LAGOMARSINO
Re: Status as Statistician

Decision on this matter was again postponed until the next regular meeting of the Civil Service Board.

CONRAD T. HEGG
Request for Permanent Status as Laborer

Conrad T. Hegg appeared before the Board requesting that he be given permanent status as Laborer, having

performed the duties of this classification for over a year. Decision on this request was continued until the next regular meeting of the Board.

REQUEST FOR CHANGE OF POSITION CLASSIFICATION (Water Department)

A letter from the Sacramento City Employees' Local #329, dated May 21, 1945, requesting change of position classi-

fication in the Water Department from Skilled Laborer to "Water and Sewer Mechanic" was reviewed by the Board. All members of the Board not being present, this matter was continued until the next regular meeting of the Board.

NAMES OFF LIST

After investigation, the following names were ordered removed from eligible registers because certifications were either returned by postal authorities or eligibles failed to report after certification:

- Ted Davis - Custodian
- Edward S. Duffy - Custodian
- Wm. E. Haney - Custodian
- Clyde M. Johannsen - Custodian
- Charles F. McLaughlin - Custodian
- Edgar C. Potter - Custodian
- Marion F. Shumaker - Custodian
- Max C. Grolla - Senior Clerk
- Joseph Early - Senior Clerk
- Norman Hendricksen - Senior Clerk
- Helen L. Smur - Senior Clerk
- Rose M. Jacobson - Stenographer
- Nadine Roguin - Stenographer
- Gwendolyn C. Stonum - Stenographer

DEPARTMENTAL REPORTS APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be approved;

City Library

- Cascio, Nena - Temp. Appt. 4/30/45 Library Page @ .50/ Hour
- Lagomarsino, Eva - Temp. Appt. 4/16/45 Library Page (F.T.) @ \$115 Month

Engineering Department

- Clifton, C. J. - Temp. Appt. 5/1/45 Carpenter @ \$229.60 Month
- Luking, E. - Temp. Appt. 5/7/45 Painter @ \$249.00 Month
- Martin, Edwin - Temp. Appt. 5/1/45 Service Station Attd. @ \$167 Month
- Menzel, George - Temp. Appt. 5/1/45 Truck Driver @ \$175 Month
- Willis, F. C. - Temp. Appt. 5/7/45 Painter @ \$249 Month

Fire Department

- Carey, B. E. - Temp. Appt. 5/15/45 Uniform Fireman @ \$195 Month
- Kubishak, J. P. - Temp. Appt. 5/7/45 Uniform Fireman @ \$195 Month

Health Department

Dickson, Anita	-	Temp. Appt. 5/16/45 Junior Clerk @ \$135 Month
Flaherty, William	-	Reinst. 5/21/45 Plumbing Inspector @ \$301 Mo. from Layoff List
Harrington, Mary	-	Temp. Appt. 5/1/45 Junior Clerk @ \$135 Month
Holbrook, Dorothy E.	-	Temp. Appt. 4/30/45 Junior Clerk @ \$135 Month
Skarning, Edward	-	Temp. Appt. 5/7/45 Relief Janitor @ \$145 Month

Memorial Auditorium

Pearson, Harold J.	-	Temp. Appt. 5/5/45 Janitor @ \$145 Month
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Park Department

Bailey, R.	-	Temp. Appt. 5/1/45 Laborer @ \$150 Month
Brunazzi, Robert	-	Temp. Appt. 5/1/45 Laborer @ \$156 Month
Hegg, Louis	-	Temp. Appt. 4/25/45 Laborer @ \$150 Month
Holdener, John	-	Temp. Appt. 5/7/45 Laborer @ \$156 Month
Just, Eugene	-	Temp. Appt. 5/14/45 Laborer @ \$150 Month
Lee, Barney	-	Temp. Appt. 5/31/45 Laborer @ \$150 Month
Patrice, G. L.	-	Temp. Appt. 5/1/45 Laborer @ \$150 Month
Van Hall, J. F.	-	Temp. Appt. 5/4/45 Laborer @ \$150 Month
Vial, P.	-	Temp. Appt. 5/3/45 Laborer @ \$150 Month
Viegas, V. V.	-	Temp. Appt. 5/16/45 Gardener @ \$168 Month
Zorn, Joe	-	Temp. Appt. 5/1/45 Laborer @ \$150 Month

Police Department

Hansen, James C.	-	Temp. Appt. 5/8/45 Patrolman @ \$195 Month
Hubble, Dow S.	-	Temp. Appt. 5/3/45 Patrolman @ \$195 Month
Mason, Howard E.	-	Temp. Appt. 5/10/45 Patrolman @ \$195 Month
Stathos, Geo. P.	-	Temp. Appt. 5/21/45 Patrolman @ \$195 Month
Stewart, Jerry T.	-	Temp. Appt. 5/10/45 Patrolman @ \$195 Month
Walker, Leo Simeon	-	Temp. Appt. 5/5/45 Patrolman @ \$195 Month

Recreation Department

Ehlers, Dorothy	-	Temp. Appt. 4/26/45 Recreation Leader @ 60¢ Hour
Minnick, Joseph A.	-	Temp. Appt. 5/7/45 Laborer @ \$150 Month
Pierce, Leonora	-	Temp. Appt. 3/19/45 Recreation Leader @ 60¢ Hour
Radan, Michael	-	Temp. Appt. 5/15/45 Laborer @ \$150 Month
Smith, Shirley Joan	-	Temp. Appt. 4/28/45 Recreation Leader @ 60¢ Hour
Ware, Kenneth C.	-	Temp. Appt. 5/2/45 Laborer @ \$150 Month

Traffic Signs & Signals

Pfaendler, Harold	-	Temp. Appt. 5/2/45 Asst. Parking Meter Serviceman @ \$193 Mo.
Savy, Paul	-	Temp. Appt. 5/7/45 Parking Meter Collector @ \$199 Mo.

Waste Removal Department

Barbieri, Henry	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
Blackshire, Ray	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
Brent, J. Edward	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
Butler, Fred	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
Clark, E. W.	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
Crocker, Logan E.	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
Fields, George Jr.	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
Field, Richard	-	Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour

Waste Removal Department (Cont.)

Griffin, Mary Ellen
 Hicks, Albert L.
 Johnson, William
 Malaay, Jay
 McCallson, Clarence
 McKay, Charles
 Pieretti, Morris
 Shackelford, Richard
 Stephenson, Harold
 Thames, Harold
 Tornatore, Lawrence
 Watson, Bennie
 Whitehead, J.
 Williams, Dave

- Temp. Appt. 5/1/45 Junior Clerk @ \$147 Month
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
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- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour

Water Department

White, Henry

- Temp. Appt. 4/20/45 Laborer @ \$150 Month

Leave of Absence

Dal Porto, A. V.

- Leave of Absence from April 1, 1945 to November 1, 1945 without pay

Lane, Arden

- Leave of Absence from April 11, 1944, without pay a/c Military Leave

Le Cornu, R. C.

- Leave of Absence from May 13, 1945 to May 31, 1945 without pay

Mello, R. J.

- Leave of Absence from January 9, 1945, without pay a/c Military Leave

Thornton, G. N.

- Leave of Absence from April 7, 1943, without pay a/c Military Leave

There being no further business, the Board adjourned to meet again at the Call of the Chair.

S. C. Pittman
 Secretary

APPROVED:

[Signature]
 President