

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING

May 7, 1945

The Civil Service Board met in special session in its office at 4:30 o'clock P.M.

PRESENT: Commissioners Cavanaugh, Deise and Root  
ABSENT: None

ALFRED MILES

Request for Review  
of Custodian Salary

Alfred Miles, Custodian, appeared before the Board, requesting that review, consideration and recommendation to adjustment of the Salary Ordinance relating to the classification of Custodian be given.

No action was taken by the Board in this matter.

SURVEY OF  
CLERICAL EMPLOYEES

The Board discussed generally the recent survey of clerical employees of the City of Sacramento. No action was taken by

the Board at this time.

There being no further business, the meeting adjourned to meet again at the Call of the Chair.

S. C. Wittman  
Acting Secretary

APPROVED:

Robert H. Cook  
President

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING

May 29, 1945

The Civil Service Board met in special session in its office at 5 o'clock

P.M.

PRESENT: Commissioners Deise and Root  
ABSENT : Commissioner Cavanaugh

MINUTES, READING OF  
Approved.

Minutes of the meetings of May 3, 1945  
and May 7, 1945 were ordered approved  
as read.

WM. H. BLAIR

Requests name restored  
to Laborer Elig. Reg. #145

The Board at its meeting April 12, 1945  
removed the name of Wm. H. Blair from  
the Laborer Eligible Register #145 for

failure to reply upon certification. A letter dated May 3, 1945, was received by  
the Board from Wm. H. Blair explaining his reason for failure to appear upon certi-  
fication and requesting that his name be restored to the Eligible Register. After  
discussion, Mr. Deise moved that the name of Wm. H. Blair be restored to the Labor-  
er Eligible Register #145; seconded by Mr. Root, thereupon becoming the order of  
the Board.

HAZEL LINCECUM

Requests name be placed on  
Stenographer Lay-off List

A letter from Hazel R. Lincecum dated  
May 3, 1945, requesting that her name  
be placed on the Stenographer Lay-off

List, was reviewed by the Board. After review and discussion, it was the order of  
the Board that the name of Hazel R. Lincecum be placed on the Stenographer Lay-off  
List and that she be advised of the Civil Service Board Rules and Regulations  
regarding lay-off.

DONALD E. PAINTER  
Leave of Absence

A letter from Donald E. Painter dated  
May 4, 1945, requesting a six months  
leave of absence, starting May 14, 1945,

because of ill health, was reviewed by the Board. Accompanying this request were

May 29, 1945

letters from Emilio E. Varanini, M.D. and A. K. McAllister, Chief of Police, recommending that said leave be granted. After review and discussion, Mr. Root moved that Donald E. Painter be granted a six months leave of absence, beginning May 14, 1945; seconded by Mr. Deise, thereupon becoming the order of the Board.

REQUEST FOR POSITION RECLASSIFICATION IN CITY TREASURY

A letter from Leberta M. King, Acting City Treasurer, dated May 22, 1945, requesting position reclassi-

fication from Senior Clerk to Deputy City Treasurer in the City Treasurer's Office, was reviewed by the Board. Attached to said request was a survey of the duties of the position. After review and discussion, it was the decision of the Board to advise the City Manager of the request and to secure his opinion and present same at the next regular meeting of the Board.

REQUEST FOR POSITION DEFINITION IN STREET MAINTENANCE DIVISION

Decision on the request of Chas. G. Haenggi, Superintendent of Street Maintenance, for position definition

of certain duties to be performed in the Street Maintenance Division, continued from the meeting May 3, 1945, was again considered by the Board. After review and discussion, the Secretary was instructed to write Mr. Fred Klaus, City Engineer, requesting that he survey the duties performed by the clerical employees in relation to Street Maintenance work and assign the clerical duties commensurate with the classifications of his present clerical staff.

A. B. LAGOMARSINO  
Re: Status as Statistician

Decision on this matter was again postponed until the next regular meeting of the Civil Service Board.

CONRAD T. HEGG  
Request for Permanent Status as Laborer

Conrad T. Hegg appeared before the Board requesting that he be given permanent status as Laborer, having

performed the duties of this classification for over a year. Decision on this request was continued until the next regular meeting of the Board.

REQUEST FOR CHANGE OF POSITION CLASSIFICATION (Water Department)

A letter from the Sacramento City Employees' Local #329, dated May 21, 1945, requesting change of position classi-

fication in the Water Department from Skilled Laborer to "Water and Sewer Mechanic" was reviewed by the Board. All members of the Board not being present, this matter was continued until the next regular meeting of the Board.

NAMES OFF LIST

After investigation, the following names were ordered removed from eligible registers because certifications were either returned by postal authorities or eligibles failed to report after certification:

- Ted Davis - Custodian
- Edward S. Duffy - Custodian
- Wm. E. Haney - Custodian
- Clyde M. Johannsen - Custodian
- Charles F. McLaughlin - Custodian
- Edgar C. Potter - Custodian
- Marion F. Shumaker - Custodian
- Max C. Grolla - Senior Clerk
- Joseph Early - Senior Clerk
- Norman Hendricksen - Senior Clerk
- Helen L. Smur - Senior Clerk
- Rose M. Jacobson - Stenographer
- Nadine Roguin - Stenographer
- Gwendolyn C. Stonum - Stenographer

DEPARTMENTAL REPORTS APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be approved;

City Library

- Cascio, Nena - Temp. Appt. 4/30/45 Library Page @ .50¢ Hour
- Lagomarsino, Eva - Temp. Appt. 4/16/45 Library Page (F.T.) @ \$115 Month

Engineering Department

- Clifton, C. J. - Temp. Appt. 5/1/45 Carpenter @ \$229.60 Month
- Luking, E. - Temp. Appt. 5/7/45 Painter @ \$249.00 Month
- Martin, Edwin - Temp. Appt. 5/1/45 Service Station Attd. @ \$167 Month
- Menzel, George - Temp. Appt. 5/1/45 Truck Driver @ \$175 Month
- Willis, F. C. - Temp. Appt. 5/7/45 Painter @ \$249 Month

Fire Department

- Carey, B. E. - Temp. Appt. 5/15/45 Uniform Fireman @ \$195 Month
- Kubishak, J. P. - Temp. Appt. 5/7/45 Uniform Fireman @ \$195 Month

Health Department

Dickson, Anita - Temp. Appt. 5/16/45 Junior Clerk @ \$135 Month  
 Flaherty, William - Reinst. 5/21/45 Plumbing Inspector @ \$301 Mo. from Layoff List  
 Harrington, Mary - Temp. Appt. 5/1/45 Junior Clerk @ \$135 Month  
 Holbrook, Dorothy E. - Temp. Appt. 4/30/45 Junior Clerk @ \$135 Month  
 Skarning, Edward - Temp. Appt. 5/7/45 Relief Janitor @ \$145 Month

Memorial Auditorium

Pearson, Harold J. - Temp. Appt. 5/5/45 Janitor @ \$145 Month

Park Department

Bailey, R. - Temp. Appt. 5/1/45 Laborer @ \$150 Month  
 Brunazzi, Robert - Temp. Appt. 5/1/45 Laborer @ \$156 Month  
 Hegg, Louis - Temp. Appt. 4/25/45 Laborer @ \$150 Month  
 Holdener, John - Temp. Appt. 5/7/45 Laborer @ \$156 Month  
 Just, Eugene - Temp. Appt. 5/14/45 Laborer @ \$150 Month  
 Lee, Barney - Temp. Appt. 5/31/45 Laborer @ \$150 Month  
 Patrice, G. L. - Temp. Appt. 5/1/45 Laborer @ \$150 Month  
 Van Hall, J. F. - Temp. Appt. 5/4/45 Laborer @ \$150 Month  
 Vial, P. - Temp. Appt. 5/3/45 Laborer @ \$150 Month  
 Viegas, V. V. - Temp. Appt. 5/16/45 Gardener @ \$168 Month  
 Zorn, Joe - Temp. Appt. 5/1/45 Laborer @ \$150 Month

Police Department

Hansen, James C. - Temp. Appt. 5/8/45 Patrolman @ \$195 Month  
 Hubble, Dow S. - Temp. Appt. 5/3/45 Patrolman @ \$195 Month  
 Mason, Howard E. - Temp. Appt. 5/10/45 Patrolman @ \$195 Month  
 Stathos, Geo. P. - Temp. Appt. 5/21/45 Patrolman @ \$195 Month  
 Stewart, Jerry T. - Temp. Appt. 5/10/45 Patrolman @ \$195 Month  
 Walker, Leo Simeon - Temp. Appt. 5/5/45 Patrolman @ \$195 Month

Recreation Department

Ehlers, Dorothy - Temp. Appt. 4/26/45 Recreation Leader @ 60¢ Hour  
 Minnick, Joseph A. - Temp. Appt. 5/7/45 Laborer @ \$150 Month  
 Pierce, Leonora - Temp. Appt. 3/19/45 Recreation Leader @ 60¢ Hour  
 Radan, Michael - Temp. Appt. 5/15/45 Laborer @ \$150 Month  
 Smith, Shirley Joan - Temp. Appt. 4/28/45 Recreation Leader @ 60¢ Hour  
 Ware, Kenneth C. - Temp. Appt. 5/2/45 Laborer @ \$150 Month

Traffic Signs & Signals

Pfaendler, Harold - Temp. Appt. 5/2/45 Asst. Parking Meter Serviceman @ \$193 Mo.  
 Savy, Paul - Temp. Appt. 5/7/45 Parking Meter Collector @ \$199 Mo.

Waste Removal Department

Barbieri, Henry - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour  
 Blackshire, Ray - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour  
 Brent, J. Edward - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour  
 Butler, Fred - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour  
 Clark, E. W. - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour  
 Crocker, Logan E. - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour  
 Fields, George Jr. - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour  
 Field, Richard - Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour

Waste Removal Department (Cont.)

Griffin, Mary Ellen  
 Hicks, Albert L.  
 Johnson, William  
 Malaay, Jay  
 McCallson, Clarence  
 McKay, Charles  
 Pieretti, Morris  
 Shackelford, Richard  
 Stephenson, Harold  
 Thames, Harold  
 Tornatore, Lawrence  
 Watson, Bennie  
 Whitehead, J.  
 Williams, Dave

- Temp. Appt. 5/1/45 Junior Clerk @ \$147 Month
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour
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- Temp. Appt. 5/6/45 War Salvage Worker @ \$1.00 Hour

Water Department

White, Henry

- Temp. Appt. 4/20/45 Laborer @ \$150 Month

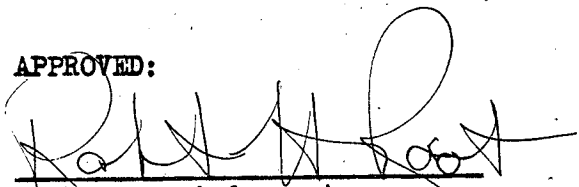
Leave of Absence

Dal Porto, A. V.  
 Lane, Arden  
 Le Cornu, R. C.  
 Mello, R. J.  
 Thornton, G. N.

- Leave of Absence from April 1, 1945 to November 1, 1945 without pay
- Leave of Absence from April 11, 1944, without pay a/c Military Leave
- Leave of Absence from May 13, 1945 to May 31, 1945 without pay
- Leave of Absence from January 9, 1945, without pay a/c Military Leave
- Leave of Absence from April 7, 1943, without pay a/c Military Leave

There being no further business, the Board adjourned to meet again at the Call of the Chair.

  
 Secretary

APPROVED:  
  
 President