



Parks and Recreation Commission  
August 2, 2007

AGENDA ITEM 13

DEPARTMENT OF PARKS AND  
RECREATION

CITY OF SACRAMENTO  
CALIFORNIA

5730 24<sup>th</sup> STREET, BLD 12  
SACRAMENTO, CA  
95822

PARK OPERATIONS

916-808-6305  
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August 27, 2007

Parks and Recreation Commission  
City of Sacramento, California

Honorable Members in Session:

**SUBJECT:** Transmittal of Park Operations Committee Draft Minutes

**LOCATION AND COUNCIL DISTRICT:** Citywide

**RECOMMENDATION:** Receive and file.

**CONTACT PERSON:** ROBERT FLEMING, PARK OPERATIONS MANAGER, 808-6301

**FOR MEETING OF:** September 6, 2007

**SUMMARY:**

Please find attached the draft minutes from the Park Operations Committee meeting of July 27, 2007. This is for information only.

Respectfully Submitted,

ROBERT J. FLEMING  
Park Operations Manager

**DRAFT MINUTES OF THE  
CITY OF SACRAMENTO  
PARKS AND RECREATION COMMISSION  
PARK OPERATIONS COMMITTEE**

**REGULAR MEETING  
Friday, July 27, 2007**

1. The Regular Meeting of the Park Operations Committee was called to order by Committee Chairperson, Virginia Guadiana at 12:15 p.m. on the above date at the South Corporation Yard, 5730 24<sup>th</sup> Street, Sacramento CA 95822

2. INTRODUCTION OF COMMITTEE MEMBERS, CITY STAFF, GUESTS

MEMBER	PLANNING AREA	Present	Absent
George Raya	Planning Area 1- Central City	X	
Patrick Lynn	Planning Area 3 – Pocket	X	
Deirdre Price	Planning Area 9- South Natomas	X	
Virginia Guadiana	Planning Area 11- Airport/Meadowview	X	
TOTAL MEMBERS PRESENT		4	0

City staff present: Dan Giammona, Randy Will, Kyle Raphael, Barbara Collins

3. REVIEW AND APPROVAL OF THE DRAFT APRIL 13, 2007 MEETING MINUTES  
Approved and accepted as amended.

4. PARK OPERATIONS REORGANIZATION PROGRESS UPDATE  
Dan Giammona, Park Operations Superintendent presented the Park Operations reorganization progress report. There are 30 new full-time and 12 part-time positions in Park Operations. Approximately one-half of these positions have been filled with limited term employees. The remaining positions are expected to be filled by the first week in August. These positions will be converted to full-term appointments when the equipment needed to fully outfit the crews arrives in October/November.

5. FIELD RENOVATIONS FUNDING  
Dan Giammona presented the field renovations funding item. In 2003 Park Operations received a \$253,000 grant of Proposition 12 funds for athletic fields. Prop 12 funds can be used for improvements only and can not be used for labor or equipment. These funds have been used, mainly at Granite Regional Park, to bring the fields from a recreational use level to competitive use level of maintenance. The grant expires as of December 2007 and new funding sources will be needed to replace the grant to maintain the fields at Granite at the current competitive level of maintenance. It was suggested that Denise Curl could be invited to a future meeting to inform the committee on grants.

6. NO SMOKING IN CITY PARKS SIGNAGE  
Dan reported that a 'no smoking in City Parks' ordinance goes into effect July 27, 2007. A handout showing a picture of the signs that will go up in eight parks was distributed. The signs, referencing City Code 12.72.135, will be 12 x 18 inches, will be placed for high visibility in high-use areas, and

will be installed on existing posts to minimize cost. Three parks – North Laguna Creek, Curtis, and Southside – will have designated ‘smoking areas’.

7. SOUTH NATOMAS ROSE GARDEN UPDATE

Kyle Raphael, Park Operations Superintendent presented information on the South Natomas Rose Garden. He distributed a handout containing the flyer for the rose garden dedication that was held July 19 and an article that appeared in *N Magazine*. Attendees at the dedication included between 40-50 volunteers, Mayor Fargo, Council members, and the new Director of Parks and Recreation, Jim Combs. All trellises were in at the dedication, except one large one. Mayor Fargo and Councilmember Tretheway will donate money for a large trellis that can be used for weddings. Kyle reported that all the deadheading, special watering and planting at the garden is done by volunteers.

8. DISCUSSION

- a. Patrick Lynn expressed concerns about lack of information on park design and related park maintenance issues being available at Park Planning Community (PPC) meetings and suggested that a representative from Park Operations attend the PPC meetings.
- b. Deidre Price asked for an update on the natural areas maintenance plan and suggested that Bannon and Natomas Oaks Parks are well suited for inclusion of natural areas. City staff reported that the consultant hired by the City has now completed the study on how to best maintain natural areas and Bob Fleming, Park Operations Manager, will be bringing an update to the Parks and Recreation Commission in the upcoming months.
- c. It was suggested that due to the different Committees having trouble getting a quorum at meetings, taking another look at schedules should be brought up at the PRC meeting.
- d. For information on volunteers or volunteer projects, contact Julie Mier, Park Operations Volunteer Coordinator, at 808-2285.

9. NEXT PARK OPERATIONS COMMITTEE MEETING

The next Committee meeting will be held October 12, 2007. Dan will contact Committee members one month prior to the October 12 meeting to confirm availability.

10. FUTURE AGENDA ITEM

Virginia Guadiana reminded committee members that if they have suggestions for future agenda items, they can be submitted to Dan Giammona, Park Operations Superintendent.

11. PUBLIC COMMENT

None.

**ADJOURNMENT:**

The Parks and Recreation Commission, Park Operations Committee meeting adjourned at 12:55 p.m.

Respectfully Submitted:

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Robert J. Fleming, Park Operations Manager  
Department of Parks and Recreation

Approved:

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Virginia Guadiana, Chair  
Parks and Recreation Commission, Park Maintenance Services Committee