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DEVELOPMENT SERVICES
DEPARTMENT

Planning Division

CITY OF SACRAMENTO
CALIFORNIA

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May 09, 2005

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ACCEPT STATE OFFICE OF HISTORIC PRESERVATION CERTIFIED LOCAL GOVERNMENT HISTORIC PRESERVATION FUND GRANT FUNDING OF \$15,000, REQUIRING CITY MATCHING FUNDS OF \$12,500, TO REFINE AND DEVELOP A WEB-BASED INTERFACE FOR THE CALIFORNIA CULTURAL RESOURCES DATABASE IN COLLABORATION WITH THE CITY OF ONTARIO, M05-035

LOCATION AND COUNCIL DISTRICT: City Wide.

RECOMMENDATION:

Staff recommends that the City Council adopt the proposed resolution accepting the Historic Preservation Fund grant monies and the grant's matching funds requirements.

CONTACT PERSONS: Roberta Deering, Preservation Director, 808-8259

FOR COUNCIL MEETING OF: May 24, 2005 (afternoon)

SUMMARY:

The City of Sacramento has been awarded a Historic Preservation Fund grant in the amount of \$15,000 by the State Office of Historic Preservation which requires matching funds in the amount of \$12,500 from City Operating Funds. The FY2004/2005 Budget Resolution requires City Council approval of any grant award that requires matching City funds. This report is to request the City Council's acceptance of the Grant award and the matching fund requirement.

Staff intends to expend the funds, in collaboration with the City of Ontario, to refine the California Cultural Resources Database and develop a web-based interface for the Database to allow public access to the Database through Sacramento's and Ontario's city web

COMMITTEE/COMMISSION ACTION: None.

BACKGROUND INFORMATION:

Historic Preservation Fund Grant Acceptance

The State of California's Office of Historic Preservation administers the federal Historic Preservation Fund grant program to further historic preservation programs of Certified Local Governments throughout the State. The City of Sacramento is a Certified Local Government (CLG) under the state and federal CLG program and is eligible to apply for these funds. The grants are awarded for a variety of programs including cultural resources surveys and program development.

The City of Ontario had originally developed the California Cultural Resources Database to provide local governments with a management system for local historic preservation programs' properties data and related materials. It allows local governments to efficiently track, manage, and search data related to their cultural resources surveys, inventories, local designations and other programs.

Under this next phase of the program, to be funded with the Historic Preservation Fund grant and city matching fund monies from both Sacramento and Ontario, there are two components:

1. Create a web interface to allow the retrieval of historic resources information from the Cultural Resources Database by the general public; and,
2. Create a web interface to allow for the addition and editing of data in the Cultural Resources Database by staff, consultants and others.

This phase of the project will produce a web-based program, which will have interfaces with the Cultural Resources Database for both retrieving and entering data.

The Cultural Resources Database and its web interface will allow Sacramento to be more efficient and effective, reduce paper and printing costs, as well as both staff and consultant time, and should reduce the overall cost of historic resources surveys, while making the survey information easily available to the public. Public web access to this information will also reduce staff time in responding to public inquiries about historic properties.

The Cities of Sacramento and Ontario will jointly contract with a consultant, to provide this next phase of the Cultural Resources Database project. The City of Sacramento's Technology Department Staff, in particular its Web Master, will be involved in the project along with the Preservation Office Staff.

The contract agreement between the City Planning Division and the State Office of Historic Preservation had already been signed and the consultant selected (CF Webtools, L.L.C.). When Sacramento City Preservation staff pursued executing the contract with the consultant the Planning Staff was told of the FY2004/2005 Budget Resolution policy relative to City Council

approval of grants under \$100,000 when those grants require matching City Operating Fund monies.

FINANCIAL CONSIDERATIONS:

The City's Budget Resolution for FY2004/2005 requires all grant awards requiring City matching funds to be approved by the City Council, including grants under \$100,000.

City matching funds in the amount of \$12,500 is required to supplement the \$15,000 Historic Preservation Fund Grant awarded to the City of Sacramento. The matching funds are in the Planning Division's FY04/05 operating budget. The Planning Division has also agreed to supplement the amount of the match by an additional \$6,550, for a total of \$19,050 of City funds.

All \$15,000 of the Historic Preservation Fund Grant funding awarded to the City of Sacramento, the \$12,500 in matching funds, and the additional \$6,550 monies, is earmarked to be used for a consultant services contract to undertake the web-based interface project. The total project will cost \$68,100, with these costs split between the two cities. The City of Ontario has also received a grant award in the same amount, with the same matching funds requirement, and has also agreed to supplement the amount of their match by an additional \$6,550.

ENVIRONMENTAL CONSIDERATIONS:

The Environmental Services Manager has determined the project, as proposed, is exempt from the requirements of the California Environmental Quality Act under Section 15061(b)(3).

POLICY CONSIDERATIONS:


This project is consistent with the Preservation Element of the General Plan. In addition, the proposed recommendation is consistent with the City of Sacramento Strategic Plan Mission Statement to "protect, preserve, and enhance the quality of life for present and future generations."

ESBD CONSIDERATIONS:

The selected vendor, CF Webtools is not a certified ESBD vendor by the City. A Request for Proposal was developed with City Preservation and Information Technology staff, as well as representatives from the City of Ontario and the State Office of Historic Preservation. Four proposals were received and CD Webtools was the best proposal with the lowest cost. CF Webtools was the unanimous selection. As of the 3rd Quarter, FY04-05, the Development Services Department has achieved a 37% ESBD utilization rate.

City Council
May 09, 2005
Historic Preservation Fund Grant, M05-035

Respectfully submitted,



GARYL. STONEHOUSE
Planning Director

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

Table of Contents

1. Resolution, p 5.

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF STATE OFFICE OF HISTORIC PRESERVATION CERTIFIED LOCAL GOVERNMENT HISTORIC PRESERVATION FUND GRANT FUNDING IN THE AMOUNT OF \$15,000, REQUIRING CITY MATCHING FUNDS OF \$12,500, TO REFINE AND DEVELOP A WEB-BASED INTERFACE FOR THE CALIFORNIA CULTURAL RESOURCES DATABASE, IN COLLABORATION WITH THE CITY OF ONTARIO, M05-035

WHEREAS, the State of California Office of Historic Preservation (OHP) administers the federal Historic Preservation Fund grant program for Certified Local Governments and;

WHEREAS, the City of Sacramento, as a Certified Local Government, applied for and was awarded a grant of \$15,000 through the Historic Preservation Fund Grant Program and;

WHEREAS, the grant funds require \$12,500 in matching funds, which will be augmented with an additional \$6,550 for a total of \$19,050 in City funds and;

WHEREAS, the grant funds and City matching funds will be used, in collaboration with the City of Ontario, to further refine the California Cultural Resources Database and develop a web-based interface for the Database to allow public access to the Database through Sacramento's and Ontario's city web sites and;

WHEREAS, in the interest of furthering the historic preservation program in Sacramento, as well as throughout the state;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Sacramento hereby:

1. Accepts a Grant Award of \$15,000 from the Historic Preservation Fund Grant Program; and

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RESOLUTION NO. _____

DATE ADOPTED: _____

2. Accepts the matching grant requirement of \$12,500 from Development Services Department FY04-05 operating funds.

MAYOR

ATTEST:

CITY CLERK

M05-035

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RESOLUTION NO. _____

DATE ADOPTED: _____