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DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

March 2, 1999

PS:Admin:99008:RBH:CS:bd

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1793 FOR BRAKE PARTS FOR MEDIUM AND HEAVY DUTY TRUCKS IN A TOTAL AMOUNT NOT TO EXCEED \$150,000.00

LOCATION AND COUNCIL DISTRICT: City-wide; All districts

RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1793 for Brake Parts for Medium and Heavy Duty Trucks. Award is recommended to Associated Truck Parts, Inc., 2442 Rice Avenue, West Sacramento, CA 95691, in a total amount not to exceed \$150,000.00 per contract year.

CONTACT PERSONS: Robert Summersett, Fleet Superintendent, 433-6309
Chris Slay, Buyer II, 433-6344

FOR COUNCIL MEETING: March 2, 1999

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing parts in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1793 for Brake Parts for Medium and Heavy Duty Trucks.

BACKGROUND:

This contract will be used by the Maintenance Services Division (Fleet Operations) of the Department of Public Works. It is for new and rebuilt replacement brake parts for medium and heavy duty trucks and other various equipment owned and/or operated by the City of Sacramento.



Staff recommends that the contract be awarded to Associated Truck Parts, Inc., 2442 Rice Avenue, West Sacramento, CA 95691, in a total amount not to exceed \$150,000.00 per contract year. Theirs was the lowest responsible bid received as shown on the attached bid tabulation sheet. Because the bid total of \$87,186.29 represents those items selected for bid evaluation purposes only, staff recommends that the City Council authorize a contract in a total amount not to exceed \$150,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential three year contract.

FINANCIAL CONSIDERATIONS:

Sufficient funds are available in the Maintenance Services Division's (Fleet Operations) FY98/99 budget line for replacement parts.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

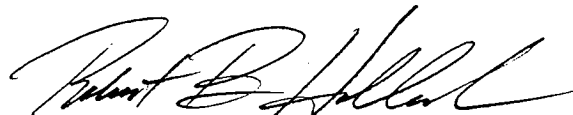
POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS:

Requests for bid (RFB) were sent to five (5) vendors, one of which was identified as an M/WBE firm. No bid response was received from this company or any other M/WBE firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



✓ WILLIAM H. EDGAR
City Manager

1 Attachment

**BID TABULATION SHEET FOR BID 1793
BRAKE PARTS FOR MEDIUM AND HEAVY DUTY TRUCKS**

<u>Bidder</u>	<u>Total Bid</u>	<u>MWBE</u>	<u>Prompt Payment Discount</u>	<u>City Tax Preference</u>	<u>Evaluation Total</u>
Associated Truck Parts, Inc.	\$ 87,186.29 ⁽¹⁾	No	None	None	<u>\$ 87,186.29</u>
Mandal Truck & Trailer Inc.	\$102,704.84 ⁽¹⁾	No	None	<\$1027.05>	\$101,677.79
California Equipment	\$111,485.66	No	None	None	\$111,485.66

Total Award of Contract To: Associated Truck Parts, Inc.
2442 Rice Avenue
West Sacramento, CA 95691

Total Amount of Contract: \$150,000.00⁽²⁾

Using Department: Maintenance Services Division
(Fleet Operations)

Original Estimated Cost: \$130,000.00

Bid Due Date: January 13, 1999

Total Bid Amount: \$87,186.29

⁽¹⁾ Bid totals corrected for math/extension errors.

⁽²⁾ The lowest responsible bid amount of \$87,186.29 represents the total for those items selected for evaluation purposes only. Authorization is requested to enter into a contract in an amount not to exceed \$150,000.00 per year, which more closely reflects the actual amount anticipated to be expended each year of this potential 3 year contract.

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor?
5	1	0	No