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DEPARTMENT OF
GENERAL SERVICES
OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO
CALIFORNIA

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

May 26, 1992
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City Council
Sacramento, California

DIVISIONS:
COMMUNICATIONS
FACILITY MANAGEMENT
FLEET MANAGEMENT
PROCUREMENT SERVICES

Honorable Members In Session:

**SUBJECT: RECOMMENDATION TO ADOPT SPECIFICATIONS FOR BID NO. 1560,
STOCKLESS OFFICE SUPPLIES SYSTEM**

LOCATION AND COUNCIL DISTRICT

Citywide - All Districts

SUMMARY

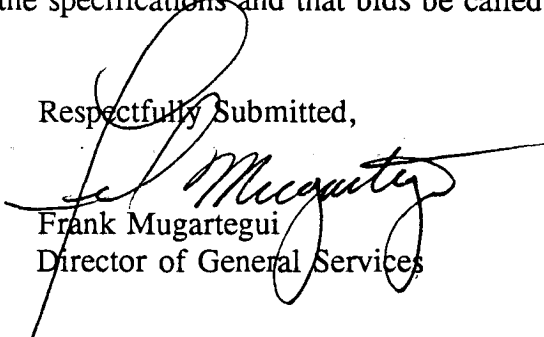
Attached is a listing of a proposal with specifications for furnishing material to be used by the department/division as indicated:

Stockless Office Supplies System to be used by all City Departments


RECOMMENDATION

It is recommended that the City Council adopt the specifications and that bids be called for on the date shown.

Respectfully Submitted,


Frank Mugartegui
Director of General Services

Recommendation Approved:


Walter J. Slipe
City Manager

Contact For More Information:
Karen Parrottino, Buyer II, 433-6240

For Council Agenda of:
May 26, 1992



<u>Bid No.</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Bid Due Date</u>	<u>Mandatory Pre-Bid Conf.</u>
1560	Stockless Office Supplies System to be used by all City Departments	\$360,000.00	June 17, 1992	Not Required

