

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

January 23, 1936.

The Civil Service Board met in special session in the Sacramento High School at 7:15 o'clock P.M.

PRESENT: Commissioner Deise and Stacy.
ABSENT : President Chenu.

LIBRARY CLERK'S EX. #87
WRITTEN

Permin Everett and Oliver Lillard were appointed to assist the Secretary to hold this examination

which was being held in the typing rooms of the High School. The Secretary reported that Miss Ann Grady had requested permission to take this examination at a later date, due to her required attendance at High School graduation exercises being held at the same time. After discussion the Board decided that rules and regulations would not permit this precedence to be established.

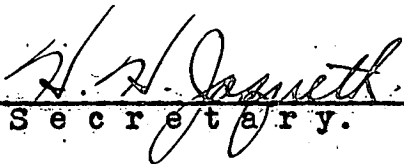
After reviewing the following scope of the Library Clerk's examination, it was ordered approved:

SCOPE OF EXAMINATION

Test Name	Weight	Passing Grade
PART ONE		
Observation and Concentration	1.0	70%
Speed Filing Ability	1.0	
General Knowledge	1.0	
Filing	1.0	
File Clerk	1.0	
Arithmetic	1.0	
Spelling	0.5	
Knowledge of Books	0.5	
PART TWO		
Typing Copy (25 words per minute required)	1.0	70%
Personal Interview	3.0	70%

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There being no further business, the Board adjourned at 10:05
P.M. subject to the call of the Chair.


Secretary.

APPROVED:


President.