

**OFFICE OF THE
CITY CLERK**

VALERIE A. BURROWES, MMA
CITY CLERK

VIRGINIA K. HENRY, CMC
ASSISTANT CITY CLERK

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**CITY OF SACRAMENTO
CALIFORNIA**

December 12, 2001

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Mayor & City Council Members
Sacramento, California

Honorable Members in Session:

SUBJECT: DESIGNATION OF FOUR WEEKS FOR YEAR 2002 IN WHICH REGULAR CITY COUNCIL MEETINGS NEED NOT BE HELD; RESCHEDULING OF OTHER MEETINGS REGULARLY SCHEDULED FOR TUESDAY(S) ON WHICH CONFLICTS OCCUR

LOCATION/COUNCIL DISTRICT: All Districts

STAFF RECOMMENDATION: Adopt Resolution

CONTACT PERSON: Valerie Burrowes, City Clerk, 264-5799

FOR COUNCIL MEETING OF: December 18, 2001

SUMMARY:

The regular Tuesday City Council meeting dates are recommended to be adjusted as follows:

- ▶ *January 8, 2002 to Thursday, January 10, 2002*
[first meeting of new year following winter recess]
- ▶ *March 5, 2002 to Thursday, March 7, 2002*
[Primary Election]
- ▶ *April 23, 2002 to Thursday, April 25, 2002*
[Annual Capitol to Capitol Trip]

Council Recess [2002]

December 12, 2001

page -2-

- ▶ **July 1 - July 12, 2002** [first and second week of July, 2002]
[Summer Recess]
- ▶ **July 16, 2002 to Thursday, July 18, 2002**
[first meeting following summer recess]
- ▶ **August 6, 2002 to Thursday, August 8, 2002**
[National Night Out]
- ▶ **November 5, 2002 to Thursday, November 7, 2002**
[General Election]
- ▶ **December 23, 2002 - January 3, 2003** [third and fourth week of December, 2002]
[Winter Recess]
- ▶ **January 7, 2003 to Thursday, January 9, 2003**
[first meeting of 2003 following winter recess]
- ▶ **Other Considerations**
 - ... All religious holidays have been reviewed for any possible conflicts. Various JPA's have been contacted and will adjust meeting time for any meeting(s) with a date conflict.

BACKGROUND INFORMATION:

√ **Council Recess -**

The first and second week of July have been chosen for the summer recess; these two weeks have remained a popular choice of the Council and have worked well as they include the 4th of July holiday. The last two weeks of December are fairly routine in choice and will include the new year holiday for 2003.

√ **First Meeting back following Council Recess -**

It has been expressed that attending meetings on the first Tuesday following the two week summer and two week winter recess proves to be a hardship. Due to vacation schedules, it is often difficult to obtain the agenda manual for review prior to these meetings. The request therefore is to move these meetings to the appropriate Thursday of that week.

√ **National Night Out -**

This annual celebration allows for members of the Council to participate in the various neighborhood celebrations and is routinely held on the first Tuesday in August.

√ Election Dates -

We will be holding both a City Primary and General Election this year. Routinely, when we have incumbents on the ballot, we adjust the council meeting date(s) and refrain from meeting on election day(s).

√ Annual Capitol to Capitol Visit

The 32nd¹ Annual Capitol to Capitol visit will take place April 20, through April 24, 2002 [Saturday-Wednesday]. In the past, the majority of the council has participated in this trip and not available on the regular city council meeting night. To allow for all council members to be present, it has been a past practice of the Council to move both the afternoon and evening council meetings to another day to allow for full council participation.

FINANCIAL CONSIDERATIONS:

There would be no fiscal impact incurred with this action.

ENVIRONMENTAL CONSIDERATIONS:

There are no environmental considerations to be applied to this report.

POLICY CONSIDERATIONS:

Consistent with the City Charter §31 and the Council Rules of Procedure §1-a.

ESBD ISSUES:

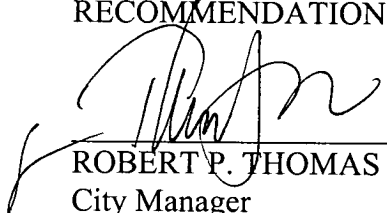
Not applicable to this report.

Respectfully submitted,



VALERIE A. BURROWES,
City Clerk

RECOMMENDATION APPROVE:



ROBERT P. THOMAS
City Manager

APPROVED

DEC 18 2001

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 2001-831

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACRAMENTO, CALIFORNIA, DESIGNATING FOUR WEEKS FOR CALENDAR YEAR 2002 IN WHICH REGULAR CITY COUNCIL MEETINGS NEED NOT BE HELD; RESCHEDULING OF OTHER MEETINGS REGULARLY SCHEDULED FOR TUESDAY(S) ON WHICH CONFLICTS OCCUR

WHEREAS, the City Charter, Section 31 allows for the designation of four weeks a year wherein regular City Council meetings need not be held;

WHEREAS, the City Charter, Section 31 allows for the City Council to hold regular meetings at such times and places as may be fixed by resolution, except that the Council shall meet after 5 p.m. not less than one evening each week;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SACRAMENTO, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That both the afternoon and evening meetings on Tuesday, January 8, 2002 [first meeting following winter recess] be moved to Thursday, January 10, 2002;

SECTION 2. That both the afternoon and evening meetings on Tuesday, March 5, 2002 [City Primary Election] be moved to Thursday, March 7, 2002;

SECTION 3. That both the afternoon and evening meetings on Tuesday, April 23, 2002 [Capitol to Capitol] be moved to Thursday, April 25, 2002;

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RESOLUTION NO.: _____

DATE ADOPTED: _____

SECTION 4. That the weeks of July 1 through July 12, 2002 and December 23, through January 3, 2003 be designated as the four weeks in which regular City Council meetings need not be held;

SECTION 5. That both the afternoon and evening meetings on Tuesday, July 16, 2002 [first meeting following summer recess] be moved to Thursday, July 18, 2002;

SECTION 6. That both the afternoon and evening meetings on Tuesday, August 6, 2002 [National Night Out] be moved to Thursday, August 8, 2002;

SECTION 5. That both the afternoon and evening meetings of Tuesday, November 5, 2002 [City General Election] be moved to Thursday, November 7, 2002

SECTION 2. That both the afternoon and evening meetings on Tuesday, January 7, 2003 [first meeting following winter recess] be moved to Thursday, January 9, 2003.

Mayor

ATTEST:

City Clerk

(SEAL)

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RESOLUTION NO.: _____

DATE ADOPTED: _____