

APPROVED
BY THE CITY COUNCIL

MAR 23 1999

OFFICE OF THE
CITY CLERK



1.14

DEPARTMENT OF
FINANCE
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

March 23, 1999

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City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: SUSPENSION OF FORMAL COMPETITIVE BIDDING FOR THE PURCHASE OF
DUNCAN MODEL 70 EAGLE 2000 PARKING METERS**

LOCATION AND COUNCIL DISTRICT: City-wide: All districts

RECOMMENDATION:

Staff recommends that City Council adopt the attached Resolution which authorizes the suspension of formal competitive bidding for the purchase of Duncan Model 70 Eagle 2000 parking meters with debit card capability and Kaba high security locks from Duncan Industries. The Resolution also authorizes standardization on the use of Duncan parking meters for future purchases and contracts, and authorizes the City Manager to issue the necessary purchase order to Duncan Industries, 340 Industrial Park Road, Harrison, AR 72601, in an amount not to exceed \$315,000.00 for the current fiscal year.

CONTACT PERSONS: Michael J. Melvin, Administrative Services Officer, 264-7475
Chris Slay, Buyer II, 433-6344

FOR COUNCIL MEETING OF: March 23, 1999

SUMMARY:

This report recommends that the City Council adopt the attached Resolution which authorizes the suspension of formal competitive bidding for the purchase of parking meters with debit card capability and Kaba high security locks as manufactured and sold by Duncan Industries. It also recommends that the Council authorize standardization on the use of these units for future purchases in total dollar amounts as budgeted by the City Council through fiscal year 2000-01.

BACKGROUND:

The On-Street Parking & Animal Care Services Division of the Department of Public Works is requesting authorization to purchase Duncan Model 70 Eagle 2000 parking meters from Duncan Industries. These parking meters will have debit card capability, sealed coin canisters, Kaba high security locks and serial number plates.

Testing done by Public Works personnel on similar parking meters has proven that the Duncan meter performs better and has fewer calls for service. The Duncan meter is also the only meter that can be easily fitted with the Kaba high security lock. Duncan has quoted a price of \$394.65 each for the complete meter, which includes the lock and additional keys. As the City continues with the upgrading of its parking meters, it is critical to have only one high security system in place. Also, the debit cards are not interchangeable between meter manufacturers.

Currently, there is a need to purchase approximately 750 parking meters, and \$315,000.00 in available funds has been identified for the purchase. Because this is a continuing requirement, this report recommends that Council authorize standardization on the use of Duncan parking meters and authorize additional purchases as needed though fiscal year 2000-01 in amounts as budgeted by City Council.

FINANCIAL CONSIDERATIONS:

Funding totaling \$315,000 for the purchase of approximately 750 parking meters is available from Public Works budget sources as follows: Electronic Parking Meters Capital Improvement Project (CIP) No. VD61 = \$167,000; Parking Citation Automation CIP No. VD01 = \$51,000; 101-310-3111-4461 = \$50,000; and 101-310-3176-4461 = \$47,000.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

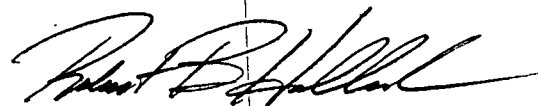
POLICY CONSIDERATIONS:

This recommendation is in accordance with the provisions of City Code Section 57.04.401(c), which authorizes suspension of formal competitive bidding upon a two-thirds vote of the City Council.

SBE/EBE EFFORTS:

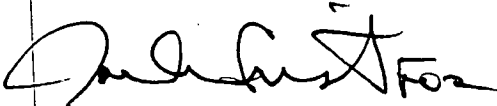
Duncan Industries is not a small/emerging business enterprise.

Respectfully submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



WILLIAM H. EDGAR
City Manager

1 Attachment

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RESOLUTION NO. 99-130

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**A RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING
FOR THE PURCHASE OF DUNCAN MODEL 70 EAGLE 2000
PARKING METERS WITH DEBIT CARD CAPABILITY
AND KABA HIGH SECURITY LOCKS**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. In the best interest of the City of Sacramento, formal competitive bidding is hereby suspended for the purchase of Duncan Model 70 Eagle 2000 parking meters with debit card capability and Kaba high security locks, and;
2. The Department of Public Works is authorized to standardize on the use of Duncan parking meters for future purchases and contracts through fiscal year 2000-01 in amounts as budgeted by Council, and;
3. The City Manager is hereby authorized to issue the necessary purchase order to Duncan Industries in an amount not to exceed \$315,000.00 for the current requirements this fiscal year.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____