

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

March 20, 1957

The Civil Service Board met in regular session at 5:30 P.M.

PRESENT: Commissioners Deise, Finks and Wright

ABSENT : NONE

Minutes of the previous meeting were approved as read.

NEW EXAMINATIONS SCHEDULED

Announcement Notices of the following examinations were approved:

No. 484	Plant Operator I
" 485	Intermediate Clerk
" 486	Assistant Poundmaster

ENGINEERING AIDE EX. #482

Written Test scores of Engineering Aide Examination No. 482 held February 21, 1957, were reviewed. It

was the order of the Board that the qualifying score be set at 3900 of a possible 6000; that the Personal Interviews be eliminated and the following Eligible Register established, to become effective March 8, 1957:

ENGINEERING AIDE ELIGIBLE REGISTER NO. 482

#1.	Joseph G. Agosta	100.31%
#2.	Leonard W. Johnson	97.15
#3.	Chester C. Brandt	92.94
#4.	William R. Seeber	87.74
#5.	Victor A. Parino	85.85
#6.	Clemmie Cooper	84.40
#7.	John O. Fitzsimonds	81.76
#8.	James L. Nichols	81.54
#9.	Gerald Neves	81.19
10.	George W. Patrick	77.33
11.	J. M. Glass	70.88
12.	Frank L. Munoz	70.21

(#Indicates applicant received 10 points Veteran's Credit.)

STENOGRAPHER-CLERK I EX. #483

Written Test scores of the Stenographer-Clerk I Examination

No. 483 held March 13, 1957, were reviewed. It was the order of the Board

3-20-57

that the qualifying score be set at 490 of a possible 700; that the Personal Interviews be eliminated and the following Eligible Register established, to become effective March 25, 1957:

STENOGRAPHER-CLERK I ELIGIBLE REGISTER NO. 483

1.	Betty A. Hall	84.50%
2.	Carmen F. Burelle	80.64
3.	Fern W. Smith	80.43
4.	Alma M. Pritchard	78.79

SICK LEAVE REPORTS
JANUARY AND FEBRUARY 1957

Sick Leave Reports for the months of January and February 1957, showing number of days used on regular sick leave and number of days on special leave, were read and ordered filed.

SALARY SURVEY REPORT

The Secretary reported that the Salary Survey Report, recommending a general one and one-half step increase for all monthly salaried employees, plus additional one step adjustments for certain classes, to cost an estimated \$625,000 for the fiscal year 1957-58, had been submitted to the City Council on March 14, 1957 for their consideration.

EXEMPT POSITIONS

The Secretary was instructed to request the City Attorney to prepare an outline of the proper procedure to be followed in order to bring all classes of positions now considered "exempt" (with the exception of the City Manager, Department Heads, and the Chief Deputy or Chief Deputies in each department) into the classified service, and in order that all employees in these present "exempt" positions may be granted permanent civil service status, and the City Attorney to be further requested to prepare the necessary ordinance, or the necessary Charter amendment, in order that the same may be presented to the Civil Service Board for study at their next regular meeting on April 3, 1957.

3-20-57

WORK PERMITS FILED

The following work permits approved by department heads in accordance with Civil Service Board policy, were

approved:

<u>Name</u>	<u>Class</u>	<u>Type of Work</u>	<u>Approved by</u>
Allen, Calvin	Garbageman	Car Washing	J. Cronan
Martin, Edwin	Custodian III	Casual Stage Work	R. Tully
Fassett, Keith	Auto Serviceman I	Casual Music Work	A. O. Hoover

(All of above not to exceed 8 hours per week in accordance with Civil Service policy.)

DEPARTMENTAL REPORTS APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be ap-

proved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Azevedo, Anthony	Recreation Leader	Recreation
Blake, Edmund	Recreation Leader	Recreation
Burelle, Carmen	Dispatcher Clerk	Police
Calderwood, George	Recreation Leader	Recreation
Crowley, James Jr.	Truck Driver	Waste Removal
Emigh, Ilda	Recreation Leader	Recreation
Faringer, Harmon Jr.	Recreation Leader	Recreation
Galloway, Wayne J.	Recreation Leader	Recreation
Gibby, William E.	Recreation Leader	Recreation
Greene, Cynthia F.	Recreation Leader	Recreation
Jarvis, Jere	Recreation Leader	Recreation
Knoll, Mary Lee	Recreation Leader	Recreation
Lennox, Leonard E.	Garbageman	Waste Removal
Mendosa, Herbert	Custodian I	City Library
Schatz, Charles	Recreation Leader	Recreation
Stovall, James	Garbageman	Waste Removal
Tollefson, Jerry	Recreation Leader	Recreation
Tomlinson, Lola	Telephone Operator	City Hall
Turco, Dorothy	Telephone Operator	City Hall

Probationary Appointments

Bosley, James E.	Auto Serviceman II	Corporation Yard
Kern, Andrew	Stage Electrician	Auditorium
Neves, Gerald	Junior Clerk	Police
Parino, Victor	Parking Lot Attendant	Parking Lot Maint.

Emergency Duration Appointment

Schultz, Russell P.	Patrolman	Police
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Limited Term Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Duncan, Melvin	Laborer	Recreation
Fabricius, Herbert	Laborer	Recreation
Fabricius, Wilbur	Laborer	Recreation
Haw, John C.	Deputy Personal Prop. Assr.	Assessor
Knight, Eugene	Laborer	Recreation

Reinstatement

Jackson, Otis M.	Custodian I	Hall of Justice
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Leaves of Absence

- Haley, Ralph - Leave of Absence 2/27/57 to 3/2/57, Supt. Bureau of Records
Military Service
- Hicks, James V. - Leave of Absence 3/26/57 to 3/27/57, Chief of Police
Military Service

There being no further business, the Board adjourned at 6:30 P.M. to meet again at the Call of the Chair.

Rodney McWilliam
Secretary

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

April 10, 1957

The Civil Service Board met in special session at 5:30 P.M.

PRESENT: Commissioners Deise, Finks and Wright

ABSENT : None

Minutes of the previous meeting were approved as read.

REGULAR MEETING POSTPONED

Chairman Kenneth Wright advised that he had authorized the Secretary to change the date of the

regular meeting from April 3, 1957 to this date for the convenience of the City Attorney.

4-10-57

PLANT OPERATOR I EX. #484

Combined written test and personal interview scores of Plant Operator I Examination No. 484, were reviewed.

Written Test was held March 27, 1957, with a qualifying score of 420 of a possible 600; Personal Interviews were held April 4, 1957 with Qualifications Appraisal Board consisting of Leroy Deise, Board Member; Ray Jones, Water Department Superintendent; Earl Simons, Personnel Technician II. It was the order of the Board that the following Eligible Register be established, to become effective April 15, 1957.

PLANT OPERATOR I ELIGIBLE REGISTER NO. 484

#1.	Joseph F. Vieira, Jr.	99.22%
#2.	Donald E. Harnaford	96.51
#3.	Carl L. Clemons	94.54
#4.	Marvin D. Reed	93.76
#5.	Jack P. Coughlin	92.42
#6.	Chester C. Brandt	91.10
#7.	Arthur K. Tunak, Jr.	89.05
#8.	Bauo DeGrote	88.39
#9.	William F. Barklage	87.99
10.	James B. Hilts	87.73
11.	J. M. Glass	85.99
#12.	Bob E. Melton	83.35
13.	Van C. Gillean	82.41
14.	E. J. Bromell	81.00
15.	William E. Smalley	79.88
16.	Albert J. Beckman	79.04
17.	Clarence A. Harvill	77.06
18.	August H. Welch	75.32
19.	John H. Kercheval	73.56

(#Indicates applicant received 10 points Veteran's Credit.)

REQUEST FOR REINSTATEMENT
Harold B. Crowley

Communication dated March 27, 1957 from Harold B. Crowley, requesting reinstatement to his former posi-

tion of Garbageman, having resigned on March 18, 1957, along with letter from Jack Cronan, Superintendent of Waste Removal Department recommending that the request be given favorable consideration, was read.

After discussion, motion was made by Kenneth Wright that the request for reinstatement be denied. Seconded by Mr. Finks and unanimously carried.

REQUEST FOR SALARY ADJUSTMENT
Drillmaster

Communication dated March 11, 1957 from Thomas A. Deise, Chief of the Fire Department, requesting a one-step upward adjustment of the salary range for Drillmaster, was considered.

After discussion, the Secretary was instructed to prepare a survey of salaries paid for this classification in other agencies and to report on same at the next meeting of the Board.

NEW EXAMINATIONS SCHEDULED

Announcement Notices of the following examinations were approved:

Junior Draftsman No. 487
Senior Draftsman No. 488

INTERMEDIATE CLERK EX. #485
Promotional Status

The Secretary advised that the original announcement notice for this examination provided that City employees with permanent status as Junior Clerk would be allowed to participate in the examination on a promotional basis. Upon recommendation of the Secretary, it was properly moved and passed that those employees of the City with permanent status as Library Clerk should also be permitted to participate on a promotional basis.

MACHINISTS' UNION REQUEST
PREVAILING WAGE SCALES

Mr. Frank Kinner and Mr. Lennis Tupper, representing the Machinists' Union Local #33, and Wm. Rogers, Foreman Machinist in the Water Department, appeared before the Board relative to their request of September 28, 1956, that the City adopt the pay rates in the Union contract covering Machinists employed by the Sacramento Bee and the State Printing Plant to apply to Machinists employed

by the City, the rates of pay in the Reeves and Teichert contract, as is the present policy. The Secretary advised that on the basis of information obtained in October 1956, the rates paid to Machinists under the Reeves & Teichert contract were very close to the rates paid for similar machinist work at Aerojet Corporation and that no further study had been made.

It was the contention of the representatives of the Machinists' Union that the work performed by employees of the City in this craft is more comparable with work performed at the Printing Plant and the Sacramento Bee Publishing Company than the work performed by Machinists working under the Reeves Teichert contract. Present pay scales are as follows:

<u>Reeves-Teichert Pay Rates</u>		<u>Bee Publishing and Printing Plant Pay Rates</u>	
Machinist	\$2.60 per hour	Journeyman Machinist	\$3.24 per hour
Foreman	\$2.86 " "	Machinist Helper	\$2.74 " "

After discussion, the Secretary was instructed to prepare a study of the type of Machinist work performed and the pay rates applying in all local firms and establishments where Machinists are employed and to make report and recommendations at the next meeting of the Board.

EXEMPT POSITIONS

As per request of the Board at the meeting held March 20, 1957, the City Attorney Everett M. Glenn submitted two proposals in the form of Charter amendments for consideration. The City Attorney advised that in his opinion, a Charter amendment was the best method to be followed in order to include many of the present exempt positions under civil service and in order to "blanket in" employees in the exempt positions.

PROPOSAL #1. "The first proposal is so drafted that it specifically names the heads of departments and major divisions thereof, who will be exempt from the classified service, and in addition one principal assistant is also excluded. This, in our opinion, will allow only those persons who are set forth therein to be exempt, and all other officers and employees not included within this list will become a part of the classified service."

PROPOSAL #2. "The second proposal is similar, in that it exempts all elected officials, boards and commissions, the City Manager and his private Secretary, the heads of departments, and the principal assistant or assistants in each department. The term "head of department" is defined as a person who exercises supervisory control over a group of employees and directs the activities of a branch of municipal service. All reference to professionally educated persons has been deleted."

The City Attorney was asked by Chairman Kenneth Wright if this might also be accomplished by means of an ordinance. Mr. Glenn stated that in his opinion it could be accomplished by means of an ordinance, although he felt that a Charter amendment would be the proper method, because the provision referring to "all professionally educated persons and experts employed by the City in their professional capacity" could either be deleted or reworded.

The City Attorney was requested to draft an ordinance which would in his opinion, upon adoption by the City Council, have the same effect of bringing exempt positions under civil service and blanketing in present employees as by the proposed Charter amendments. This ordinance to be submitted in time for study at the next Civil Service Board Meeting to be held April 24, 1957.

It was suggested by Mr. Deise that in this ordinance the City Attorney might outline the various classes which in his opinion would be exempted by interpretation of Section 43 of the City Charter. The Attorney was further advised that it was the intent of the Board to exclude from civil service only Department Heads, Chief Deputies in each department, elected officials, Boards or Commissions and other professionally trained employees as might be decided upon.

REMOVAL OF NAMES FROM
ELIGIBLE REGISTERS

It was the order of the Board that the following names be removed from the various eligible registers for

reasons outlined:

4-10-57

<u>Eligible Register</u>	<u>Name</u>	<u>Reason</u>
Library Page #420	Julia Hughes	No reply to certif.
Library Page #420	Gladys Myers	By request
Library Page #420	Margaret Manes	No reply to certif.
Library Page #420	Dolores Davila	No reply to certif.
Library Page #420	Nova Bolden	No reply to certif.
Intermediate Clerk #427	Barbara Bromell	Lives outside city
Intermediate Clerk #427	Donna L. Bunch	No reply
Intermediate Clerk #427	Wilma Chappell	No reply
Dispatcher-Clerk #425	Mary Saffell	Lives outside city
Dispatcher-Clerk #425	Betty Bailly	Moved to L.A.
Dispatcher-Clerk #425	Claire Penny	No reply
Dispatcher-Clerk #425	Maye Taggart	No reply
Uniform Fireman #363	Stanley Ross	No reply
Uniform Fireman #363	Henry Hardy	Over max. age
Uniform Fireman #363	Robert Haynes	By request
Uniform Fireman #363	Alfred Stevens	No reply
Library Clerk #444	Marlene Mazzuchi	No reply
Library Clerk #444	Janet Whalen	No reply
Library Clerk #444	Sandra Hopson	No reply
Library Clerk #444	Marjorie Palmer	Lives outside city
Garbageman #456	Esaw Byrd	Police record
Watchman #480	Theodore Eversult	No reply
Watchman #480	James Stevenson	No reply
Electrical Helper #458	Ed Behringer	No reply
Electrical Helper #458	Joe Vlardi	By request

WORK PERMITS

The following work permits approved
by department heads in accordance
with Civil Service Board policy were

filed:

<u>Name</u>	<u>Class</u>	<u>Type of Work</u>	<u>Approved By</u>
E. A. Lassner	Plant Operator	Casual Stagehand	Ray Jones
Frank Lazzari	Laborer	Ticket Taker	W. Chorley
Ray Crabbe	Senior Clerk	Casual Musician	D. F. Stevens
Ted Dolce	Investigator	Casual Musician	D. F. Stevens
Harry Boland	Laborer	Yard Work	W. Chorley
W. H. Bowser	Serv. Sta. Attdt.	Gardening	W. R. Kersh
Wm. Bordisso	Radio Technician	Radio Engineer	J. W. Hicks
Andrew C. Kern	Stage Electrician	Casual Stagehand	Richard Tully

(All of above in accordance with Civil Service Board policy not to exceed 8 hours per week.)

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was
the order of the Board that the
following Departmental Reports be

approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Alvarado, Tony	Recreation Leader	Recreation
Barber, Alfred	Recreation Leader	Recreation
Brennan, W.	Recreation Leader	Recreation
Buonacorsi, Roy	Recreation Leader	Recreation
Carlson, Albert E.	Custodian I	City Library
Cazanis, Mary	Library Clerk	City Library
Crowley, Harold	Garbageman	Waste Removal
Eastman, Zelda M.	Library Page P/T	City Library
Hollingshead, William	Locker Attendant	Recreation
Kemper, William	Locker Attendant	Recreation
Knezovich, Ray	Recreation Leader	Recreation
Lew, Loretta	Music Leader	Recreation
Martin, Mary Ann	Library Page P/T	City Library
Maxfield, Norene J.	Library Page P/T	City Library
McAdow, George C.	Recreation Leader	Recreation
McCarty, Kathleen	Recreation Leader	Recreation
Quirk, Claudia	Junior Clerk	Civil Defense
Tolle, Glenn	Custodian III	Auditorium
Wentsch, Rhoda	Recreation Leader	Recreation

Probationary Appointments

Allen, Carnation M.	Junior Clerk	Controller
Cardoza, Elmer	Laborer	Corporation Yard
Dade, Howard E.	Watchman	Waste Removal
Eversult, Theodore D.	Parking Meter Collector	Parking Meters
Iseri, Jack M.	Auto Serviceman II	Corporation Yd.
Moore, Herschel	Watchman	Waste Removal.
Myers, Richie	Laborer	Street Cleaning
Pritchard, Alma	Stenographer-Clerk I	City Planning
Sani, Aldino	Plumber	Corporation Yd.

Limited Term Appointments

Albuquerque, John	Laborer	Park
Avalos, David R.	Laborer	Park
Baroutis, Nick	Laborer	Park
Bascherini, Amiel	Laborer	Park
Fincke, Richard	Laborer	Recreation
Hall, Eddie	Laborer	Park
Coughlin, John	Laborer	Park
Hansen, John	Laborer	Park
King, Ronald	Laborer	Park
Monday, Roy P.	Laborer	Recreation
Nieto, S.	Laborer	Park
Nebel, Sam	Laborer	Park
Pine, John	Laborer	Park
Powell, Delbert	Laborer	Park
Robinson, Adlert	Laborer	Park
Shoemake, William	Laborer	Recreation
Swesey, Carroll	St. Const. Inspector	City Engineer

4-10-57

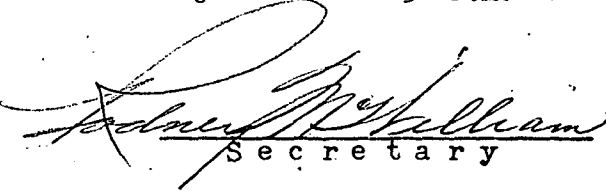
Leave of Absence

Morgan, Jack P. - Leave of Absence 4/1/57 to 4/4/57 Assessment Clerk,
Military Service
Yeager, Herbert L. - Leave of Absence 4/14/57 to 4/27/57 Sr. Airport Attdt.
Military Service

Transfer

Johnson, Arlene - Transfer 4/1/57 Intermediate Clerk from Controller to
Recreation Dept.

There being no further business, the Board adjourned at 6:30 P.M. to
meet again at the Call of the Chair.


Secretary

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

April 24, 1957

The Civil Service Board met in regular session at 5:30 P.M.

PRESENT: Commissioners Deise and Wright

ABSENT : Commissioner Finks

Minutes of the previous meeting were approved as read.

ASSISTANT POUNDMASTER EX. #486
Eligible Register

Written test scores of Assistant
Poundmaster Examination No. 486,
held April 11, 1957, were re-

viewed. It was the order of the Board that the qualifying score be set at
60 of a possible 100; that the Personal Interviews be eliminated, and the
following eligible register established, to become effective April 22, 1957:

ASSISTANT POUNDMASTER ELIGIBLE REGISTER NO. 486

#1.	Donald P. Haley	94.25%
#2.	Hobart C. Reeves	89.75
#3.	Alex J. Viramontes	86.00
4.	J. M. Glass	85.75
#5.	Carlo Guidera	83.75
#6.	John Garcia	83.00
#7.	Stanley R. Slaff	80.00

(# Indicates applicant received 10 points Veteran's Credit.)

LETTER OF APPRECIATION
City Employees' Association

Communication dated April 19, 1957
from Peter T. Hanretty, President,
Sacramento City Employees' Associ-

ation, expressing appreciation to the Civil Service Board for the generous consideration in the recommendation to the City Council for salary increases, was read and ordered filed.

REQUEST - VOLUNTARY DEMOTION
Sam D'Alessandro

Request of Sam D'Alessandro, Tree
Groundman in the Park Division
of the Recreation and Park Depart-

ment, for voluntary demotion to class of Laborer in the same Division, was considered. Request for voluntary demotion approved by William Chorley, Superintendent of Parks.

Upon motion by Mr. Wright, seconded by Mr. Deise and unanimously carried, the request for voluntary demotion was approved.

REQUEST FOR REINSTATEMENT
Otis Davis, Garbageman

Request dated April 11, 1957, from
Otis Davis, former Garbageman in
the Waste Removal Division, who

resigned from city service on February 18, 1957, requesting reinstatement to his former position, was considered.

The Secretary was instructed to refer the request to the Waste Removal Superintendent for his recommendation and whether he would be willing to re-employ Mr. Davis.

Motion made by Mr. Wright, seconded by Mr. Deise, that the City of Sacramento continue to pay the prevailing scale under the "Reeves-Teichert" contract (presently \$2.60 per hour) to Machinists employed by the City of Sacramento, and that a copy of the report be sent to the Machinists' Union. Motion unanimously carried.

REQUEST - PREVAILING RATE CHANGE
Radio & T.V. Engineers' Local #202

Communication dated April 17, 1957,
from Mr. Gilbert M. De La Laing,
Assistant Business Manager of

Radio and Television Engineers Local No. 202, I.B.E.W., requesting that the prevailing rates for Radio Technicians employed by the City of Sacramento be changed to conform with rates being paid under union contract for Radio Technicians employed at Radio Station KFBK, which is presently \$3.00 per hour for Technicians, and \$3.68 3/4 for Chief Technician, was considered.

After discussion, where it was pointed out that the present policy of paying the union rates applying to Technicians employed at Radio Stations KXOA, KROY and KGMS had been in effect for a number of years, and that the present contract would expire on July 1, 1957, the request was ordered laid over until new union contract rates became effective.

SICK LEAVE REPORT
March 1957

Sick Leave Report for the month
of March, 1957, showing number
of days used on regular leave and

number of days on special leave, was read and ordered filed.

EXEMPT POSITIONS

A proposed ordinance prepared by
Attorney Everett Glenn to define
classes to be exempt from civil

service, and to provide for blanketing in of employees in present exempt classes to be included in the classified service, was read and discussed.

It was the suggestion of the Assistant City Manager; Milton Faig, that a special meeting be held with the Civil Service Committee of the City Council,

to find out their opinion on the problem of bringing more classes within the classified service, and without presenting any proposed ordinances or charter amendments at that time. Kenneth Wright, Chairman of the Board, stated that he felt that the Board should have proposal to submit, inasmuch as it was his understanding that the Board had been requested to submit a plan or proposal to accomplish their aim, and that such a plan or proposal, whether in the form of an ordinance or a charter amendment should be considered a starting point, subject to such amendments as might be agreed upon between the Civil Service Board and the Civil Service Committee of the Council.

The Secretary was instructed to arrange for a meeting with the Civil Service Committee of the City Council and the City Manager on Tuesday, May 7, if possible, to discuss the problem.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be

approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Allen, Larry J.	Garbageman	Waste Removal
Brock, Henry	Garbageman	Waste Removal
Cusenza, Lena	Junior Clerk	City Attorney
Hood, Loy	Custodian I	City Library
Jenkins, Ralph	Garbageman	Waste Removal
Katz, John	Recreation Leader	Recreation
Lack, John L.	Recreation Leader	Recreation
Ross, Bonnie	Recreation Leader	Recreation
Schance, Georgiann	Recreation Leader	Recreation
Seymour, Gilbert	Recreation Leader	Recreation
White, Burt D.	Parking Lot Attendant	Parking Lot Maint.
Williams, James	Recreation Leader	Recreation

Probationary Appointments

Bettag, Irvin	Parking Lot Attendant	Parking Lot Maint.
Catlett, Stanley	Engineer	Fire
Cecchettini, John V.	Serviceman	Water
Viramontes, Alex J.	Assistant Poundmaster	City Pound
Webber, W. W.	Captain	Fire

Limited Term Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Bullock, Paul	Laborer	Recreation
Herrera, Paul	Truck Driver	Street Cleaning
Lateano, Michael	Laborer	Recreation
Morales, Albert	Laborer	Recreation
Perrone, Joe	Laborer	Park
Sarkees, James	Laborer	Park

Reclassification

O'Callaghan, Maurice - Reclassified April 12, 1957 from Watchman to Laborer, Corporation Yard \$322 Mo.

Leave of Absence

Collins, Samuel - Leave of Absence from February 1, 1957, Garbage man, Waste Removal Dept., Military Service
 Williams, Leroy - Leave of Absence from April 5, 1957, Garbage man, Waste Removal Dept., Military Service

There being no further business, the Board adjourned at 6:30 P.M. to meet again at the Call of the Chair.


 Secretary

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
 CITY OF SACRAMENTO
 Regular Meeting

May 15, 1957

The Civil Service Board met in regular session at 5:30 P.M.

PRESENT: Commissioners Deise and Finks

ABSENT : Commissioner Wright

Minutes of the previous meeting were approved as read.

REQUEST FOR REINSTATEMENT
Otis Davis, Garbage man

Communication dated April 26, 1957
 from J. E. Cronan, Waste Removal
 Superintendent, recommending that

the application of Mr. Otis Davis for reinstatement to his former position

5-15-57

INTERMEDIATE CLERK ELIGIBLE REGISTER NO. 485 (Cont'd.)

6.	Janet A. Maciel	77.04%
7.	Lee Ann Manby	75.44
8.	Elvira M. Galli	75.00
9.	Manuel Martinez	73.43
10.	Nancy H. Brown	73.15

(# Indicates applicant received 10 points Veterans' Credit.)

MEETING WITH CIVIL SERVICE
COMMITTEE OF CITY COUNCIL

Postponed

The Secretary advised that it had been necessary to postpone the meeting originally scheduled for

Tuesday, May 14, 1957, with the Civil Service Committee of the City Council and the City Manager because of Councilman McKinney being called to Washington, D. C. and advised that the meeting would be re-scheduled upon his return.

CHANGE OF PREVAILING RATES

Laborers' Union

In accordance with agreement between the Construction and

General Laborers' Union Local 185

and the Associated General Contractors new hourly rates for the following classes were adopted, to become effective May 16, 1957:

<u>Class</u>	<u>Rate</u>	<u>Effective Date</u>
Street Construction Worker	\$ 2.50 $\frac{1}{2}$ Hr.	May 16, 1957
Asphalt Raker	2.75 $\frac{1}{2}$ "	May 16, 1957
Asphalt Shoveler	2.60 $\frac{1}{2}$ "	May 16, 1957
Buckeye Spreader Operator	2.75 $\frac{1}{2}$ "	May 16, 1957
Cement Worker	2.50 $\frac{1}{2}$ "	May 16, 1957
Jackhammer or Pneumatic Tool Operator	2.75 $\frac{1}{2}$ "	May 16, 1957
Building Construction Laborer	2.50 $\frac{1}{2}$ "	May 16, 1957
Powderman	2.98 "	May 16, 1957

CHANGE OF PREVAILING RATES

Carpenters' Union

In accordance with agreement between the Associated General

Contractors' Northern and Central

Chapters and the United Brotherhood of Carpenters and Joiners, the new hourly rates for the following classes were adopted, to become effective June 1, 1957:

5-15-57

<u>Class</u>	<u>Rate</u>	<u>Effective Date</u>
Carpenter	\$ 3.22 $\frac{1}{2}$ Hr.	June 1, 1957
Carpenter Foreman	3.55 $\frac{1}{2}$ "	June 1, 1957

REQUEST FOR NEW EXAMINATION
Fire Engineer (Promotional)

The Secretary advised that request was made by the Chief of the Fire Department to hold a promotional examination for Fire Engineer and stating that it would be in the best interest of the Fire Department if in the future the Fire Engineer and Fire Captain Examinations could be held separate instead of simultaneously as has been done in the past.

The Secretary was instructed to prepare an examination for Fire Engineer immediately and to advise the Chief of the Fire Department that henceforth in the future promotional examinations for Fire Engineer and Fire Captain would be held separately, with one examination being held each year.

The Board also adopted a policy that future eligible registers established for Fire Captain and Fire Engineer will not be extended beyond two years, regardless of the number of eligibles appointed from either list in order to make it possible to hold promotional examinations for Captain and Engineer on alternate years.

WORK PERMITS FILED

The following work permits, approved by department heads in accordance with Civil Service Board policy

were filed:

<u>Name</u>	<u>Class</u>	<u>Type of Work</u>	<u>Approved by</u>
Wm. Chorley	Supt. of Parks	Flower Show Judging	R. Renfree
Chas. Gatejen	Asst. Supt. Parks	Flower Show Judging	R. Renfree
Jesse Webster	Laborer	Miscellaneous Labor Work	R. Renfree
Edward Womble	Gardener	Miscellaneous Labor Work	R. Renfree
Elaine Crowley	Recreation Dir.	*Musician - Ice Capades	R. Renfree
Alfred Renfree	Supvsr. Sports	Sports Officiating	R. Renfree
Alvin C. Hollis	Senior Clerk	Parking Cars	Ray Jones
Victor Ghilarducci	Gardener	Janitor	R. Renfree

(*While on 1-week vacation)

(All of above in accordance with Civil Service Board policy, not to exceed 8 hours per week.)

5-15-57

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it
was the order of the Board that
the following Departmental Reports

be approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Davis, Otis	Garbage man	Waste Removal
Davison, Genevieve M.	Dispatcher-Clerk	Police
Dockery, John	Garbage man	Waste Removal
Graham, Christine	Recreation Leader	Recreation
Jackson, Thomas	Laborer	Water
Jones, John W.	Garbage man	Waste Removal
McKnight, Roy L.	Garbage man	Waste Removal
Morgan, Jutro	Garbage man	Waste Removal
Nunley, Henry A.	Garbage man	Waste Removal
Olmstead, Sue	Telephone Operator	City Hall
Washington, R. C.	Garbage man	Waste Removal

Probationary Appointments

Gardner, Paul	Machinist Helper	Water
Manno, F.	Serviceman Helper	Water
McCready, William D.	Uniform Fireman	Fire

Limited Term Appointments

Harvill, Clarence	Carpenter	Corporation Yard
Horton, Glenn	Carpenter	Corporation Yard
McFadden, Archie	Laborer	Water
Stenson, Michael F.	Plumber	Corporation Yard
Zaro, Andrew J.	Street Const. Inspector	City Engineer

Voluntary Demotion

D'Alessandro, S. Voluntary Demotion 5/1/57 from Groundman to Laborer

Leave of Absence

Haley, R. - Leave of Absence 5/8/57 to 5/9/57 Supt. Bureau of Records
Military Service

Hicks, J. V. - Leave of Absence 4/29/ 57 to 4/30/57 Chief of Police
Military Service

La Bella, James V. - Leave of Absence 5/6/57 to 5/20/57 Parking Meter
Serviceman I, Military Service

Merrill, Edward - Leave of Absence 4/27/57 to 4/28/57 Uniform Fireman
Military Service

Service Replacement Appointment

Thayer, Bruce H. Jr. - Service Replacement Appointment 5/13/57, Patrolman @
\$352.00 Month