

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Special Meeting

August 24, 1959

The Civil Service Board met in special session in Room 201, City Hall,
1:00 P.M.

PRESENT: Commissioners Alexander, Deise, Genshlea and Wright

ABSENT : Commissioner Grebitus

The meeting was called to order at 2:00 P.M. by Chairman Kenneth
Taylor, who advised that the purpose of this special meeting was to hear
representatives of the Sacramento City Employees' Association with respect
to changes in the City Charter, proposed by the Association, affecting
Civil Service.

The following representatives of the Sacramento City Employees'
Association were present: Robert Farmer, President; George Glaves;
Russell; Al Hollis; John Steely; Lou Lombard. Also appearing, at
request and on behalf of the City Employees' Association, were
Walter Taylor, Robert Sharpe and Pierce Fazel, from the staff of the
California State Employees' Association.

Introductory remarks were made by Robert Farmer, President of the
City Employees' Association, who advised that explanation of the proposed
amendments would be made by Walter Taylor of the California
State Employees' Association staff, who had assisted the city employees'
committee in the preparation of the proposed amendments.

The interest of the California State Employees' Association in the
amendment proposals was outlined by Robert Sharpe, California
State Employees' Association Staff Attorney, who stated that the California
State Employees' Association was assisting the City Employees' Association
in the latter group's request, since the California State Employees'

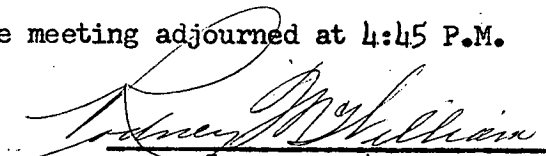
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promotes the development and extension of the merit system in public agencies throughout the State of California and also is interested from the standpoint of being the largest single employee group in the City of Sacramento.

The proposed changes in the charter affecting civil service were outlined in detail by Mr. Taylor, and discussed generally by the members of the Board and by other representatives present.

Verbal request was made by George Glaves of the City Employees' Association for an endorsement from the Board to recommend that the proposed charter amendments be placed on the ballot for a vote of the people at the election to be held November 3, 1959. Mr. Glavas was informed by the Chair that the request would be taken under consideration.

There being no further business, the meeting adjourned at 4:45 P.M.


Secretary

APPROVED:

President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Regular Meeting

September 2, 1959

The Civil Service Board met in regular session in Room 303, City Hall at 2:00 P.M.

PRESENT: Commissioners Alexander, Deise, Genshlea, Grebitus and Wright

ABSENT : None

EXTENSION OF FILING DATES

Upon recommendation of the Secretary,
filing dates for the following ex-

aminations were extended as follows:

Stenographer-Clerk I	September 11, 1959
Electrical Inspector	September 18, 1959
Recreation Supervisor I	Until further notice

9-2-59

RULING OF CITY ATTORNEY
Re: Request of Wm.
Lusich on Sick Leave

Communication from the City Attorney
dated August 24, 1959, with reference
to authorization of the Board to

consider request of Wm. Lusich to "carry over" sick leave credits, was read.

Opinion stated -

"This is in reply to your request for an opinion as to whether the Civil Service Board has the authority to consider the request of Wm. Lusich to 'carry over' his accumulated sick leave credits.

"According to Ordinance No. 1944, Fourth Series, the Civil Service Board is authorized to adopt rules and regulations concerning sick leave privileges and benefits for City employees.

"Therefore, in my opinion, the Board can consider his request."

REQUEST SICK LEAVE CREDITS
Wm. Lusich

Request of Wm. Lusich dated August
17, 1959, for permission to carry
over accumulated sick leave credits

to the Fire Department upon resigning his position as Clerk II in the Electrical Inspection Division and entering the Fire Department as a new employee in order to withdraw accumulated retirement contributions, was considered. Motion made by Mr. Alexander that the request be granted. Motion seconded by Mr. Grebitus and carried by the following vote:

AYES: Alexander, Grebitus and Wright

NOES: Genshlea and Deise

PATROLMAN ELIGIBLE REGISTER #570
Eligibles unable to qualify for
certification because of age or
residence

The Secretary advised that three
eligibles on the Patrolman Eligible
Register No. 570 as listed below

were not eligible for certification because of age or residence requirements:

<u>Name</u>	<u>Date of eligibility</u>	<u>Reason</u>
Oscar Solorzano	January 10, 1960	Residence
Richard Mackintosh	March 20, 1960	Residence
Reginald Dodrill	February 18, 1960	Age

Since a new examination for Patrolman has been scheduled because present vacancies cannot be filled from Eligible List No. 570, and since the above candidates qualified in the previous examination, motion was made by Mr. Genshlea that the three candidates named above be given the option of -

- (1) Being placed at the bottom of the new Eligible List without the necessity of competing in the new examination, or
- (2) Participating in the new examination, but without the alternative above if they fail in any part of the new examination.

Motion seconded by Mr. Alexander and carried by the following vote:

AYES: Alexander, Deise, Genshlea and Grebitus

NOES: Wright

AIRPORT ATTENDANT II EX. #581 (Prom.)
Eligible Register

Written Test scores and Personal Interview Ratings for Airport Attendant II Examination No. 581

(Promotional) were reviewed. Written Test held August 20, 1959, and Personal Interviews held August 31, 1959, with Qualifications Appraisal Board consisting of Joe Genshlea, Civil Service Board Member, and Rodney McWilliam, Assistant Personnel Officer. It was the order of the Board that the minimum qualifying raw score in the Written Test be set at 110 of a possible 170, and that the following Eligible Register be established, to become effective September 3, 1959.

AIRPORT ATTENDANT II ELIGIBLE REGISTER #581 (Prom.)

1.	Roy B. Hagse	83.20%
2.	Val Anderson	81.30
3.	Warren Denham	80.70
4.	William F. Wymore	80.00
5.	James D. Wolfe	78.05
6.	Gary F. Richardson	77.50

RESIDENCE REQUIREMENTS
Survey

Copy of survey of residence requirements for applicants and for employees in other major

cities and agencies in California was presented to Board members for study.

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MINIMUM QUALIFYING SCORES
Written Examinations

In order to expedite establishing eligible registers, the Secretary was authorized to set minimum

qualifying scores in the written tests for the following examinations:

Zoo Attendant
 Plant Operator II (Promotional)
 Clerk I
 General Utility Worker
 Machinist Helper

SICK LEAVE REPORT
July 1959

Sick Leave Report for the month of July 1959, showing number of days used on sick leave and number

of days on special leave was read and ordered filed.

WORK PERMITS FILED

The following work permits approved by department heads in accordance with Civil Service Board policy

were filed:

<u>Name</u>	<u>Class</u>	<u>Type Work</u>	<u>Approved by</u>
Louis Mello	Gen. Utility Wkr.	Misc. Yard Work	R. Renfree
Elaine Crowley	Recn. Supvsr. I	*State Fair	R. Renfree
Frank Lazzari	Laborer	*State Fair	R. Renfree
Alex Lopez	Truck Driver	*State Fair	C. Haenggi
Jack Coughlin	Plant Optr. I	*State Fair	Ray Jones
Robert Farmer	Appraiser	*State Fair	A. Valine
Jack Morgan	Clerk II	*State Fair	A. Valine
Andrew Kern	Stage Electrician	*State Fair	B. Geisreiter
E. Richardson	Refuse Collector	*State Fair	J. Pieretti

(All above in accordance with Civil Service Board policy not to exceed 8 hours per week, except those marked with * who will be on vacation while working at the Fair.)

CIVIL SERVICE CHARTER AMENDMENTS

Proposed Charter Amendments relating to Civil Service were discussed generally by members

of the Board.

The Secretary was directed to request the City Employees' Association

to furnish each member of the Board a revised copy of the proposed amendments for study.

There being no further business, the Board adjourned at 3:10 P.M. to meet again at the Call of the Chair.

Lawrence M. Williams
Secretary

APPROVED:

President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Regular Meeting

September 16, 1959

The Civil Service Board met in regular session in Room 303, City Hall at 2:00 P.M.

PRESENT: Commissioners Alexander, Deise, Genshlea and Wright

ABSENT : Commissioner Grebitus

NEW EXAMINATIONS SCHEDULED

Announcement Notices for the following examinations were approved:

- No. 594 Personnel Technician
- " 595 Gardener (Promotional)

CLERK I EX. #587
Eligible Register

Written Test scores of Clerk I Examination No. 587 held September 1, 1959, were reviewed.

It was the order of the Board that the minimum qualifying raw score of 77 of a possible 110 be approved and the following eligible register established, to become effective September 4, 1959:

CLERK I ELIGIBLE REGISTER NO. 587

#1.	William C. Simmonds	94.29%
2.	Peggy E. Cobb	91.67
3.	Irene L. Martinelli	89.29
4.	Geraldine M. Balch	89.05

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CLERK I ELIGIBLE REGISTER NO. 587 (Cont'd.)

5.	Linda L. Hunter	89.05%
6.	Luen H. Fong	87.38
7.	Geraldine C. Montez	86.19
8.	Frances M. Dixon	85.24
10.	Ann E. Cooper	83.33
11.	Karen J. Jacob	83.09
12.	Alice E. Lininger	82.86
13.	Dorothy M. Moak	81.90
14.	Marilyn A. Mathews	81.67
15.	Norine A. Helzer	80.48
16.	Elizabeth E. Piper	80.00
17.	Laura J. Taylor	79.76
18.	Pat Kampouris	79.76
19.	Joyce A. Johnson	79.76
20.	Margaret Masterton	79.76
21.	Charlene B. Thayer	79.52
22.	Barbara D. Lowney	79.29
23.	Edna M. Taylor	78.81
24.	Clovys C. Riddleberger	78.33
25.	Kathleen Howard	78.10
26.	Lillie M. Peyton	77.62
27.	Karen M. Gaut	77.38
28.	Janet M. Kammilla	77.14
29.	Lyle F. Barber	77.14
30.	Ida V. Martinez	76.19
31.	Betty Inzunza	75.95
32.	D. J. Guidera	75.71
33.	Lillian R. Baldwin	75.71
34.	Carol A. Tuttle	73.81
35.	Hugh J. Millar	73.81
36.	Dinah K. Chang	70.71
37.	Lillian V. Reber	70.24
38.	Ruth A. Demas	70.00

(#Indicates applicant received 10 points Veterans' Credit.)

ZOO ATTENDANT EX. #586

Written Test scores of Zoo Attendant

Examination No. 586 held August 31,
1959, were reviewed.

It was the order of the Board that the minimum qualifying score of 64 of a possible 105 be approved; Personal Interviews be eliminated and the following eligible register established, to become effective September 4, 1959:

ZOO ATTENDANT ELIGIBLE REGISTER NO. 586

#1.	David Lyon	95.37%
#2.	Thomas A. Reshke	93.17
#3.	Charles Blaine	91.71

ZOO ATTENDANT ELIGIBLE REGISTER NO. 586 (Cont'd.)

#4.	William Stonebraker	90.98%
#5.	Andrew Reynaga	87.32
#6.	Clarence Davis	87.32
#7.	Ira Pittman	85.85
#8.	Joseph Cavalli	85.12
9.	Carl E. Hoffman	83.17
#10.	Duane C. Malme	82.93
#11.	Sam Alexander	82.93
#12.	Jose R. Urioste	80.73
#13.	Ray Carson	80.00
14.	Eugene M. Craven	78.05
15.	Dale L. Achondo	78.05
16.	Homer Fulwider	78.05
17.	Ralph Clerk	72.20

(#Indicates applicant received 10 points Veterans' Credit.)

GENERAL UTILITY WORKER EX. #585
Eligible Register

Written Test scores of General
Utility Worker Examination No.585
held September 3, 1959, were re-

viewed.

It was the order of the Board that the minimum qualifying score of 65 of a possible 100, be approved; Personal Interviews eliminated and the following eligible register established, to become effective September 11, 1959:

GENERAL UTILITY WORKER ELIGIBLE REGISTER NO. 585

#1.	William Oliver	96.29%
#2.	Joseph E. Archuleta	92.00
#3.	William M. Geban	91.14
#4.	Thomas A. Reshke	90.29
#5.	David D. Lyon	90.29
#6.	Earl R. Bothne	88.57
7.	Pete Lopez	88.00
#8.	Frank R. Cirincione	87.71
#9.	William J. Thomas, Jr.	86.86
#10.	Charles R. Sullivan	86.86
#11.	Steve S. Esparza	86.00
#12.	Ronald W. Azevedo	85.14
#13.	Guadalupe Valenzuela	85.14
#14.	George J. Widrig	84.29
#15.	John L. Wood	83.43
16.	Frank A. Koski	82.86
#17.	Donald L. Lininger	82.57
#18.	Ferbert Fabricius	80.86
#19.	Joseph L. Heilman	80.86
#20.	Clarence W. Davis	80.00
#21.	Jose R. Urioste	80.00
#22.	Norman A. Foster	80.00

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GENERAL UTILITY WORKER ELIGIBLE REGISTER No. 585 (Cont'd.)

23.	Leslie D. McKnight	79.43%
24.	Herbert A. Gegeris	78.57
25.	Robert L. McConnell	74.29
26.	Warren K. Bradley	74.29
27.	Alvin K. Marshall	74.29
28.	Carl Vogt	73.43
29.	George F. Altstatt	73.43
30.	Lee M. Petersen	72.57
31.	Loren E. Rickards	72.57
32.	Harry G. Williams	72.57
33.	Thomas E. Sims	70.86
34.	Louis A. Sidhu	70.00

(#Indicates applicant received 10 points Veterans' Credit.)

PLANT OPERATOR II EX. #585 (Prom.)
Minimum Qualifying Score

Written Test scores of Plant
Operator II Examination No. 583,
were reviewed.

It was the order of the Board that the minimum qualifying score be set at 100 of a possible 152.5 and that Personal Interviews be scheduled for September 22, 1959.

REQUEST - SALARY ADJUSTMENTS
Sacramento Firefighters
Local #522

Communication from Sacramento Fire-
fighters Local #52 IAFF dated
September 16, 1959, requesting

immediate salary adjustments for the classes of Firefighter, Fire Engineer and Fire Captain, and outlining current salaries being paid in other municipalities in the state, was read and considered.

Motion made by Mr. Deise that a special meeting be scheduled for September 30, 1959, to permit representatives of the Firefighters Union to appear before the Board in connection with their request. Motion seconded by Mr. Genshlea and carried by the following vote:

AYES: Alexander, Deise, Genshlea and Wright

NOES: None

ABSENT: Grebitus

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NAMES REMOVED FROM
ELIGIBLE REGISTER

The following names were ordered re-
moved from the Eligible Registers
listed for the reasons outlined:

<u>Eligible Register</u>	<u>Name</u>	<u>Reason</u>
Automotive Serviceman II #529	Gore Bruton Harley Braun John L. Davey	3 Certifications No Reply Did not report to work after certif. and appointment
Auto Mechanic #566	Leroy McCarthy Robert M. Koelzer	No Reply No Reply
Uniform Fireman #494	Jack J. Keaton	Unable to qualify in physical examination
Stenographer-Clerk I #559	Jessie Murray	No Reply
Patrolman #541	Gerald Lynch Robert Ferry	3 Certifications No Reply
Sweeper Operator #427	Bob Melton	No Reply
Clerk III #528	Frank Galli James Hewelcke Tom Moore Sal Rosenberg	3 Certifications 3 Certifications 3 Certifications 3 Certifications
Traffic Linesman #578	Charles E. Rogers	No Reply
Bookmender #527	Donald Radcliff	Removed from list by request
Electrician #495	Robert Inman Charles James Robert Crockett	3 Certifications No Reply No Reply
Patrolman #570	Herbert Anderson Richard Gergen	No Reply Removed from list by request

WORK PERMITS FILED

The following work permits approved
by department heads in accordance
with Civil Service Board policy were

filed:

<u>Name</u>	<u>Class</u>	<u>Type Work</u>	<u>Approved by</u>
Keith Fassett	Auto. Serviceman	Casual Musician	A. O. Hoover
Joe Anderson	Tree Trimmer I	Tree work	R. Renfree
Frank Nordeste	Tree Trimmer II	Tree work	R. Renfree

<u>Name</u>	<u>Class</u>	<u>Type Work</u>	<u>Approved by</u>
F. Christophel	Gen. Utility Worker	Truck Driver	D. Stevens
Andrew Kern	Stage Electrician	Stage Hand	B. Geisreiter
Andrew Word	Refuse Collector	Labor work	J. Cronan
Ed Martin	Auto Serviceman	*Stage hand (Fair)	C. Inderbitzen
E. A. Lassner	Plant Operator III	*Stage hand (Fair)	Ray Jones

(*While on vacation from city.)

All of above in accordance with Civil Service Board policy, not to exceed 8 hours per week.

There being no further business, the Board adjourned at 3:00 P.M. to meet again at the Call of the Chair.

[Signature]
Secretary

APPROVED:

 President

MINUTES OF CIVIL SERVICE BOARD
 CITY OF SACRAMENTO
 Special Meeting

September 30, 1959

The Civil Service Board met in Special Session at 2:00 P.M. in the McKinley Park Garden Center.

PRESENT: Commissioners Alexander, Deise, Genshlea, Grebitus and Wright

ABSENT : None

Chairman Kenneth Wright advised that this special meeting was called for the purpose of hearing representatives of the Firefighters Union with reference to their formal request for salary adjustments, which was presented to the Board at the regular meeting held September 16, 1959.

The following representatives of the Firefighters Union were present:

- Robert Fisher
- Arch Cassady
- John Steely
- Kenneth Severit

