

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING JUNE 12, 1963

The Civil Service Board met in regular session at 817 - 10th Street at 2:00 p.m.

PRESENT: Members J. Alexander, C. Alexander, Street, and Erickson.

ABSENT: Member Joe Genshlea.

Minutes of the last regular meeting held May 22, 1963, were read and approved.

NEW EXAMINATIONS SCHEDULED:

Secretary advised that the following new examinations have

been scheduled:

- #775 Patrolman
- #776 Tree Trimmer II
- #777 Heavy Equipment Operator
- #778 Poundman
- #779 Water & Sewer Foreman I
- #780 Street Maintenance Foreman I

FIREFIGHTER EXAMINATION NO. 756
Eligible Register

Written test and physical agility test scores, personal

interview ratings, and medical examination results in Firefighter examination no. 756, written test for which was held May 4, 1963, were reviewed.

Secretary advised that minimum qualifying score in written test was set at 70 of a possible 100 items, qualifying 38 of 280 candidates appearing for the written test, and that 15 of these 38 candidates were either disqualified in or failed to appear for the physical agility test, personal interview or medical examination.

Qualifications Appraisal Board consisted of Phil Macdonald, Personnel Technician; Battalion Chief George Sutter; and Training Director Howard Malnburg.

The following eligible register was established, to be made effective after all names from Firefighter eligible list #672 have been certified to probationary positions:

FIREFIGHTER EXAMINATION NO. 756

#1.	Raymond E. Walpole	90.57%
#2.	Allen Rudnick	88.86
#3.	George A. Piercy	87.80
4.	John F. Blaney III	87.10
#5.	Russell E. Parrott Jr.	86.66
5a.	David N. Martin	84.87
6.	Edward E. Irwin	83.78
7.	Val J. Bertoni	82.24
8.	Ray C. Hucke	81.42
9.	Stephen L. Hopkins	80.67
10.	Clement L. Stark	80.12
11.	George E. Harris	79.86
12.	David Pfaendler	79.62
13.	Michael H. Laughlin	79.53
14.	Robert D. Loheit	79.15
15.	Eldon W. Martin	78.86
16.	Edward D. Luttig	77.06
17.	Gustav E. Larsen	77.02
18.	Clyde F. Wickham	76.84
19.	Richard Louis Mayberry	76.82
20.	Donald M. Woodruff	76.42
21.	Harold D. Fuller	75.38
22.	Kenneth D. Merrill	73.53

PLANT OPERATOR I EXAMINATION NO. 760
Eligible Register

Written test scores and personal
interview ratings in Plant Operator

I examination, written test for which was held April 25, 1963, were reviewed.

Secretary advised that minimum qualifying score in the written test was set at 132 of a possible 175 items, qualifying 19 of 144 candidates appearing for the written test.

Qualifications Appraisal Board consisted of Harry Behrens, Supervising Sanitary Engineer in Water Department, and Phil Macdonald, Personnel Technician.

The following eligible register was made effective May 23, 1963:

6-12-63

PLANT OPERATOR I EXAMINATION NO. 760

(Promotional)

1. Art L. Eichele 78.00%

(OPEN)

#1.	George E. Koller	89.37%
#2.	Jack H. Robinson	89.28
#3.	Alfred H. Anderson	88.19
#4.	Earl L. Doyle	85.00
5.	Robert L. Fairbairn	84.60
#6.	Raymond I. Sachs	84.42
7.	Stan Morgan	84.21
#8.	Robert Pasquetti	84.00
#9.	Rodney H. Johnson	84.00
#10.	Loren Frantom	83.00
11.	Stanley K. Brown	79.53
12.	Earl E. Wickham	79.28
13.	Joseph O. Bondi	78.44
14.	Dean V. LaChapelle	77.86
15.	Paul E. Lawrence	77.44
16.	Alonzo R. Arana Jr.	74.09
17.	Yikiharu P. Sasaki	73.51
18.	Leonard A. Peterson	73.25

(Indicates applicant received 10 points Veteran's Credit.)

MACHINIST HELPER EXAMINATION NO. 762
Eligible RegisterWritten test scores and personal
interview ratings in Machinist

Helper Examination #762, written test for which was held May 23, 1963, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 117 of a possible 180 items, qualifying 14 of 47 candidates appearing for the written test. Qualifications Appraisal Board consisted of Don Sandman, Personnel Technician, and William Rogers, Water Treatment Plant Supervisor.

The following eligible registered was made effective June 12, 1963:

MACHINIST HELPER EXAMINATION NO. 762

#1.	Edward Marzalek	87.71%
#2.	Carl A. Lundgren	86.60
#3.	James C. Maxwell	86.00
#4.	Arthur D. Gilchrist	83.00
5.	Andrew C. Kern	79.34
6.	Tom Dicktakes	78.69
7.	Calvin A. Lewis	78.29
8.	Earl E. Wickham	76.71
9.	Charles DiNapoli	75.86
10.	Alonzo R. Arana Jr.	73.57
11.	Lorel W. Amos	73.52
12.	Richard N. Becker	70.86

6-12-63

(# Indicates applicant received 10 points Veteran's Credit.)

TRUCK DRIVER EXAMINATION NO. 763
Eligible Register

Written test scores in Truck
Driver Examination No. 763,

written test for which was held May 14, 1963, were reviewed. Personal Interviews were not included as a part of the examination.

Secretary advised that the minimum qualifying raw score in the written test was set at 99 of a possible 145 items, qualifying 19 of 50 candidates appearing for the written test.

The following eligible register was established, to be made effective after all names from Truck Driver eligible register no. 763 have been certified to probationary positions:

TRUCK DRIVER EXAMINATION NO. 763

#1.	John E. Tonkin	87.83%
#2.	Elmer L. Wyllie	86.52
#3.	Joseph W. Harmon	85.87
#4.	Luvern R. Gerjits	84.57
#5.	Steve J. Strojan	84.57
#6.	Cornelius H. Evans	82.61
#7.	Vincent Synhorst	81.96
#8.	Jess P. Monarrez	81.30
#9.	Elmer J. Purdie	81.30
10.	Paul Joel Jacobs	77.83
11.	Kenton M. Gayer	74.57
12.	James R. Powers	74.57
13.	Rolland P. Neel	74.57
14.	Russell L. Charles	73.91
15.	Robert C. Dinelli	73.26
16.	Chancey Trueblood	71.30
17.	Arthur L. Mann	71.30
18.	Richard L. Mayberry	70.65
19.	William J. Bayne Jr.	70.00

(# Indicates applicant received 10 points Veteran's Credit.)

CHANGE OF PREVAILING RATES:
Construction & General
Laborers' Union

In accordance with rates outlined under contract between Construction and General Laborer's

Union and Associated General Contractors, it was the order of the Board that hourly rates for the following classes be adopted to become effective on the dates indicated:

6-12-63

Effective Dates

	<u>6-15-63</u>	<u>9-1-63</u>
Street Construction Laborer	\$3.42 1/2	\$3.47 1/2
Asphalt Shoveler	3.52 1/2	3.57 1/2
Asphalt Raker	3.67 1/2	3.72 1/2
Buckeye Spreader Operator	3.67 1/2	3.72 1/2
Cement Worker	3.52 1/2	3.57 1/2
Jackhammer Operator	3.67 1/2	3.72 1/2

CHANGE OF PREVAILING RATES:
Operating Engineers' Union

In accordance with rates outlined
under contract between Operating

Engineers Union Local #3 and Associated General Contractors, it was the order of
the Board that hourly rates for the following classes be adopted to become effective
on the dates indicated:

	<u>6-15-63</u>	<u>9-15-63</u>
Dragline Operator	\$4.93	\$4.98
Heavy Duty Repairman	4.64	4.69
LeTourneau Pull Operator	4.73	4.78
Maintainer Operator	4.83	4.88
Pavement Roller Operator	4.48	4.53
Tractor Operator	4.64	4.69
Heater Planer Operator	4.48	4.53
Tractor Loader Operator	4.73	4.78

CHANGE OF PREVAILING RATES:
Cement Masons

In accordance with rates outlined
under contract between Plasterers

and Cement Masons Union and Associated General Contractors, it was the order of the
Board that hourly rates for the following class be adopted to become effective on
the dates indicated:

	<u>6-15-63</u>	<u>11-1-63</u>
Cement Mason	\$4.05	\$4.12

CHANGE OF PREVAILING RATES
Carpenters' Union

In accordance with rates outlined
under contract between Carpenters'

Union and Associated General Contractors, it was the order of the Board that hourly
rates for the following classes be adopted to become effective on the dates indicated:

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CHANGE OF PREVAILING RATES (Cont'd)Carpenters' Union

	<u>6-16-63</u>	<u>1-1-64</u>
Carpenter	\$4.10 1/2	\$4.14
Carpenter Foreman	4.60 1/2	4.64

CHANGE OF PREVAILING RATESPainters' Union

In accordance with rates outlined under contract between

Painters' Union Local #487 and Painting and Decorating Contractors' Association, it was the order of the Board that hourly rates for the following classes be adopted to become effective July 1, 1963:

	<u>7-1-63</u>
Painter	\$4.28
Painter Foreman	4.71

CHANGE OF PREVAILING RATESPlumbers' Union

In accordance with rates outlined under contract between Plumbers'

Union Local #447 and Plumbing & Mechanical Contractors Association of Sacramento, it was the order of the Board that hourly rates for the following classes be adopted to become effective July 1, 1963:

	<u>7-1-63</u>
Plumber	\$5.12
Plumber Foreman	5.63

CHANGE OF PREVAILING RATESElectricians' Union

In accordance with rates outlined under contract between Electrical

Workers Union Local #340 and Sacramento Valley Chapter of National Electrical Contractors' Association, it was the order of the Board that hourly rates for the following classes be adopted to become effective July 1, 1963:

	<u>7-1-63</u>
Electrician	\$5.08
Electrician-Lineman	5.08
Electrician Foreman	5.71
Electrician Apprentice (90% of Journeyman)	4.57

6-12-63

REQUEST FOR VOLUNTARY DEMOTION
Charles Scales

Communication from Charles Scales,
Refuse Collector, dated May 23, 1963,

requesting approval of a voluntary demotion to the class of Watchman, because of physical requirements of Refuse Collector being too difficult, was considered. Secretary advised that this request had been approved by John Pieretti, Waste Removal Superintendent, and Ed Scollan, Building Maintenance Superintendent.

Motion made by Mr. Street that Mr. Scale's request for voluntary demotion to Watchman be approved. Motion seconded by Mr. Erickson, and carried by the following vote:

- AYES: Members J. Alexander, C. Alexander, Street, and Erickson.
- NOES: None.

REQUESTS FOR EXTENSIONS OF LEAVE OF ABSENCE:

From Alice Myose, Clerk II in Personnel Department, requesting 30-day extension of original 90-day leave of absence granted by department head because of pregnancy. Request granted, with extension to continue from June 16, to July 15, 1963.

From Sarah Pine, Switchboard Operator, requesting a six-month extension of original 90-day leave of absence granted by department head because of illness. Request granted, with extension to continue from July 6 to January 6, 1964.

From Orman Neville, Typist-Clerk I in Purchasing Department, requesting additional leave of absence for 90 days because of physical condition. Mr. Neville having been on leave of absence for one year from July 1, 1962 to July 1, 1963, it was the order of the Board that an additional leave of absence for six months to January 1, 1964 be approved, but that any further extension be subject to a doctor's report of Mr. Neville's physical condition and likelihood of ever being able to return to work.

6-12-63

WAIVER OF RESIDENCE REQUIREMENT:
 Real Property Appraiser
 Examination No. 774

Because of an insufficient
 number of qualified candidates
 having made application for Real

Property Appraiser Examination #774, recommendation was made by the Secretary that the 1-year residence requirement be waived in accordance with the authority of the Civil Service Board under Section 165 of the City Charter.

Motion was made by Mr. Erickson that the one year of residence within the city be waived for this examination. Motion was seconded by Mr. Alexander and carried by the following vote:

AYES: Members C. Alexander, J. Alexander, Street and Erickson.

NOES: None.

BLANKETING IN OF EMPLOYEES FROM DEL PASO HEIGHTS-ROBLA AND NATOMAS FIRE DISTRICTS BY CITY COUNCIL

In accordance with provisions
 of Resolutions Nos. 551 and 552

adopted by the City Council on June 6, 1963, "blanketing-in" certain employees of the Del Paso Heights-Robla and Natomas Fire Districts effective July 1, 1963, it was the order of the board that salary rates, sick leave credits, vacation allowances, anniversary dates for in-grade increases, and seniority dates, be established as below outlined:

<u>Name and Class</u>	<u>Salary Rate</u> 7-1-63	<u>Sick Lv.</u> <u>Credits</u>	<u>Vacation</u> (1964)	<u>Anniv. Date</u> <u>Sal. Increase</u>	<u>Seniority 1/</u> <u>Date</u>
Allerger, William (Firefighter)	\$ 630 (E)	85	3 wks.	-	5-16-56
Kerns, Robert L. (Firefighter)	\$ 630 (E)	48	3 wks.	-	7-1-59
Harrison, Aubrey C. (Fire Captain)	\$ 750 (E)	93	3 wks.	-	9-15-55
Walcott, Loren (Firefighter)	\$ 550 (B)	15	2 wks.	Oct. 1	4-1-62
Fleener, John J. (Firefighter)	\$ 550 (B)	12	2 wks.	Jan. 1	7-1-62

BLANKETING IN OF EMPLOYEES FROM DEL
PASO HEIGHTS-ROBLA AND NATOMAS FIRE
DISTRICTS BY CITY COUNCIL (Cont'd)

<u>Name and Class</u>	<u>Salary Rate 7-1-63</u>	<u>Sick Lv. Credits</u>	<u>Vacation (1964)</u>	<u>Anniv. Date Sal. Increase</u>	<u>Seniority ^{1/} Date</u>
Klagenberg, Stanley (Firefighter)	\$ 550 (B)	10	2 wks.	Mar. 1	9-1-62
Ketcherside, Donald (Firefighter)	\$ 525 (A)	5	2 wks.	Aug. 1	2-1-63
Vendeiro, Antonio (Firefighter)	\$ 575 (C)	24	2 wks.	Jan. 1	7-1-61
Cross, Robert (Firefighter)	\$ 575 (C)	19	2 wks.	June 1	11-1-61

1/ Seniority Date is date of original appointment in the Fire District.

HEARING BY CIVIL SERVICE BOARD
TO CONSIDER APPEAL FROM TERMINATION
Everett Paulson

Secretary advised that action was
taken by Mr. Ed Scollan, Building

Maintenance Superintendent on May 21, 1963, to terminate the services of Everett Paulson, General Utility Worker, in accordance with provisions of Section 17(k) of the Civil Service Board rules and regulations, because of the employee being physically unable to perform the duties required, with termination to be effective May 27, 1963.

Since, at the time of his termination, Mr. Paulson had been off duty since March 13, 1963, as the result of an injury to his back sustained in the course of his employment, consultation was held with the City Attorney for advice and interpretation of Section 172 of the City Charter. An opinion was received from the City Attorney relating to this section as follows:

"Section 172 provides that an employee of the city who has been injured in the performance of his duties is entitled to receive full pay during the continuance of his disability, or until retired upon a retirement allowance, but not to exceed one year.

"The language in Section 172, City Charter, is clear and without ambiguity."

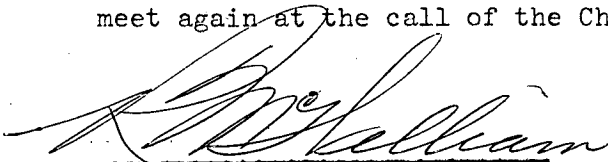
HEARING BY CIVIL SERVICE BOARD TO
CONSIDER APPEAL FROM TERMINATION (Cont'd)
 Everett Paulson

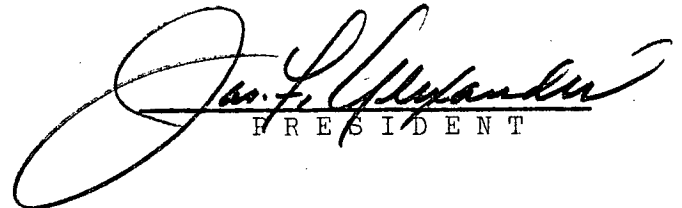
Therefore, in accordance with the interpretation given and upon the advice of the City Attorney, action was taken by the Personnel Officer to rescind the action taken to terminate Mr. Paulson's services, and to cancel the hearing which had been scheduled.

FOREMAN I ELIGIBLE REGISTER #670
 Extension for 1-year

Upon the recommendation of the Secretary, it was the order of the Board that Foreman I Eligible Register #670, be extended for one year until May 8, 1964, and that this list be used to fill vacancies in the class of Foreman I where specialized skills or specialized knowledge of departmental operations are not an essential requirement.

There being no further business, the meeting adjourned at 4:00 p.m. to meet again at the call of the Chair.


 SECRETARY


 PRESIDENT

MINUTES OF CIVIL SERVICE BOARD
 CITY OF SACRAMENTO
 REGULAR MEETING JUNE 26, 1963

The Civil Service Board met in regular session at 817 - 10th Street at 2:00 p.m.

PRESENT: Members C. Alexander, F. C. Erickson, and Bill Street.

ABSENT: Members J. Alexander and Joe Genshlea.

Minutes of the last regular meeting held June 12, 1963, were read and approved.

6-26-63

NEW EXAMINATIONS SCHEDULED:

Secretary advised that the following examinations have

been scheduled:

#781 Recreation Supervisor I (Dramatics Specialist)
 #782 Account Clerk I
 #783 Account Clerk II

REQUEST FOR REINSTATEMENT PRIVILEGES:

Irving Davies

Communication from Irving Davies, former Patrolman in the Police

Department, dated June 21, 1963, requesting reinstatement to his former position as Patrolman, was considered.

Secretary advised that Mr. Davies was originally appointed as a Patrolman on July 14, 1952, and had resigned on September 25, 1962, in order to accept a position in Weed, California.

After reviewing the conditions established by the Civil Service Board for the consideration of reinstatement requests, motion was made by Mr. Street that Mr. Davies' request for reinstatement privileges be denied. Motion was seconded by Mr. Erickson, and carried by the following vote:

AYES: Members C. Alexander, F. C. Erickson, and Bill Street.

NOES: None.

REQUEST FOR LEAVE OF ABSENCE EXTENSION:

Hugh Millar, Jr.

Communication dated June 13, 1963, from Hugh Millar, Jr., Typist-Clerk

II in the Assessor-Collector's Office, requesting an extension of the 90 day leave of absence granted by the department head which expired June 11, 1962, was considered.

Secretary advised that Mr. Millar had undergone an operation as a result of an alleged injury which he claimed was incurred in the performance of duty on February 11, 1963, and all vacation and sick leave credits had expired on March 11, 1963. Thereupon a 90 day leave of absence was granted by the department head.

6-26-63

REQUEST FOR LEAVE OF ABSENCE
EXTENSION (CONT'D)

Communication from G. C. McKinley, Assessor-Collector, dated June 17, 1963, recommending that Mr. Millar be required to submit to a medical examination by the City Physician prior to taking any action on the request, was read and considered.

Evidence was submitted to the Board, as a result of an investigation made by the Police Department, to show that Mr. Millar's residence is not within the city limits, as required by the city charter and by the board rules and regulations.

It was therefore the order of the Board that Mr. Millar's request for an extension of his leave of absence be denied. Further, a motion was made by Mr. Erickson that the Board recommend to Mr. McKinley, Assessor-Collector, the termination of Mr. Millar's services with the city, in accordance with provisions of Section 21.5 of the board rules and regulations. Motion was seconded by Mr. Street and carried by the following vote:

AYES: Members C. Alexander, F. C. Erickson, Street.

NOES: None.

TREE TRIMMER II EXAMINATION #776:
(Promotional)

Upon the recommendation of the Secretary, it was the order of the Board that the minimum qualifying score in the written test for Tree Trimmer II be set at 90 of a possible 140 items, qualifying four of six candidates taking the test.

CHANGE OF PREVAILING RATES:
Machinists' Union

In accordance with hourly rates established in agreement between the Construction Industries and the International Association of Machinists Automotive Lodge #2182, motion was made by Mr. Erickson that hourly rates for city employees in the classes below listed be adopted, to become effective August 1, 1963:

6-26-63

CHANGE OF PREVAILING RATES (CONT'D)
Machinists' Union

Machinist	\$4.00 hr.
Blacksmith-Welder	\$4.00 hr.
Burner & Welder	\$4.00 hr.
Machinist Foreman	\$4.40 hr.

Motion was seconded by Mr. Street, and carried by the following vote:

AYES: Members C. Alexander, F. C. Erickson, Bill Street.

NOES: None.

REQUEST FOR HEARING TO APPEAL
DISCIPLINARY ACTION

Communication from Robert Davis,
Painter in the Water Department,

dated June 25, 1963, requesting a hearing before the Board to appeal an order of suspension without pay for 10 working days, beginning June 24, 1963, was considered.

It was the order of the Board that the date of July 3, 1963, be set for this hearing, and all parties notified accordingly.

RECONSIDERATION OF SICK LEAVE CREDITS
FOR FIREMEN "BLANKETED-IN" FROM NATOMAS
AND DEL PASO HEIGHTS FIRE DISTRICTS:

Upon recommendation of the Secretary,
the action taken by the Board at

the meeting held June 12, 1963, establishing certain sick leave credits for employees "blanketed-in" from district fire departments July 1, 1963, was reconsidered.

After discussion, it was the order of the Board that the amount of sick leave to be credited to these employees be established on the basis of one day per month from date of original appointment in the district fire department, reduced by the average amount of sick leave usage by city employees (6 days per year) and by one-half of the actual amount of sick leave time taken prior to July 1, 1963. On this basis, sick leave credits effective July 1, 1963, for the nine employees "blanketed-in" are as follows:

6-26-63

RECONSIDERATION OF SICK LEAVE CREDITS
FOR FIREMEN "BLANKETED-IN" FROM NATOMAS
AND DEL PASO HEIGHTS FIRE DISTRICTS: (CONT'D)

A. C. Harrison	36 days
Wm. Allenger	40 days
Robert Kerns	24 days
Loren Walcott	7 1/2 days
John Fleener	6 days
Stanley Klagenberg	5 days
Donald Ketcherside	2 1/2 days
Antonio Vendeiro	12 days
Robert Cross	9 1/2 days

MEDICAL EXAMINATION REPORT IN
FIREFIGHTER EXAMINATION NO. 756

Robert Bolden

Secretary advised that Robert G.

Bolden, candidate in Firefighter

Examination No. 756, was rejected in the medical examination by the City Physician because of varicose veins, and had requested consideration of being placed on the eligible list upon having this condition corrected.

It was the order of the Board that the Secretary be authorized to place Mr. Bolden on the eligible list upon receiving certification from the City Physician that the condition which was cause for rejection has been satisfactorily corrected.

REQUEST FOR FIRE ENGINEER EXAMINATION:

Communication from Thomas A. Deise,
Fire Chief, dated June 24, 1963,

requesting a new examination to be held for Fire Engineer, since the present eligible list is due to expire on October 6, 1963, and requesting that the new eligible list be limited to thirty (30) names, was read and considered.

It was the order of the Board that such a new examination for Fire Engineer be scheduled, with eligible list to be limited to thirty (30) names as requested by the Fire Chief.

There being no further business, the meeting adjourned at 3:30 p.m. to meet again at the call of the Chair.


SECRETARY


PRESIDENT