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DEPARTMENT OF
GENERAL SERVICES

CITY OF SACRAMENTO
CALIFORNIA

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SACRAMENTO, CA
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FACILITY AND REAL PROPERTY
MANAGEMENT

FAX (916) 808-8337

May 20, 2005

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ON-CALL PROFESSIONAL CONSULTANT SERVICES FOR PUBLIC FACILITIES LIST – EXTENSION OF LIST FOR TWO CONSECUTIVE ONE-YEAR TERMS ENDING JUNE 30, 2007

LOCATION AND COUNCIL DISTRICT:

Citywide. All Council districts.

RECOMMENDATION:

This report recommends that the Mayor and City Council adopt the attached resolution:

- Authorizing the City Manager to extend the On-Call Professional Consultant Services for Public Facilities list for two consecutive one-year terms ending June 30, 2007.

CONTACT PERSONS: Arthur Lytle, Senior Architect, 808-8460
Bob Williamson, Supervising Architect, 808-8430

FOR COUNCIL MEETING OF: June 28, 2005

SUMMARY:

Approval to extend the On-Call Professional Consultant Services for Public Facilities list for two consecutive one-year terms will allow continued timely response for professional design services for public facilities projects designated as small projects.

COMMITTEE/COMMISSION ACTION:

None.

City Council
On-Call Professional Consultant Services for Public Facilities List
May 20, 2005

BACKGROUND INFORMATION:

On December 2, 2003, City Council adopted Resolution No. 2003-853 approving the recommendations of Smith Culp Consulting to improve the delivery of small projects. One of the recommendations was to establish an on-call consultant list for faster and cost-effective delivery of professional services.

On June 29, 2004, City Council adopted Resolution No. 2004-522 (Attachment A) which approved the use of 22 pre-qualified consultants for use on small projects. The on-call list provided for timely selection of professional services on small projects which are defined as projects usually not exceeding \$250,000 in total construction cost.

On March 23, 2004, the Department of General Services released a Request for Qualifications for on-call professional consultant services for public facilities projects defined as small projects not exceeding \$250,000 in total construction costs. The document was advertised on the City's internet site at www.pwsacramento.com/projectbids, the City's Office of Small Business Development's website, and the Sacramento Observer. In addition, the Request for Qualifications was sent to the Asian Pacific, Black, Hispanic, and Metropolitan chambers of commerce.

A total of 52 firms responded. A panel of City staff from the departments of General Services, Building, and Parks and Recreation, reviewed and evaluated the statements of qualification based on experience, qualifications, and ESBD and M/WBE utilization. The panel selected the most qualified firms. Some firms pre-qualified in more than one specialty category.

In the past year, consultants from various professional disciplines have been hired to provide their services on the North Area Corporation Yard and Fuel facility, Colonial Park Shade Structure, Southside Park Poolhouse Improvements, fire sprinkler retrofits for Coloma Community Center and the Sierra II Center, McClatchy Library replacement lift, restroom additions at fire stations 56 and 60, and the Bing Maloney Golf Cart building.

FINANCIAL CONSIDERATIONS:

Each consultant service agreement shall be in a not-to-exceed amount of \$100,000 per project. The costs expended under these agreements will be provided for in each capital improvement project budget. Consultants may have multiple assignments, but the aggregate amount shall not exceed \$500,000 for each consultant per year.

City Council
On-Call Professional Consultant Services for Public Facilities List
May 20, 2005

ENVIRONMENTAL CONSIDERATIONS:

The approval to extend the term of the On-Call Professional Consultant Services for Public Facilities list is not a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines. The recommended action involves no physical construction and has no potential to cause a significant impact to the environment.

POLICY CONSIDERATIONS:

The action requested herein is consistent with the City's Strategic Plan goal to achieve sustainability and livability and is consistent with Chapter 3.64 of the Sacramento City Code and existing policy regarding professional service agreements for capital improvement projects.


ESBD CONSIDERATIONS:

The Request for Qualifications required consultants to meet the 20% project participation from ESBE or SBE certified firms and to conform to participation guidelines for Minority/Women Business Enterprises (M/WBE) in lieu of the City of Sacramento Emerging and Small Business Enterprise (ESBE) program requirements for future projects funded with federal Community Development Block Grant (CDBG) dollars. All firms meet or exceed the required project participation goals.

Respectfully submitted,


Cynthia Kranc
Facilities Manager

RECOMMENDATION APPROVED:


ROBERT P. THOMAS
City Manager

Approved:

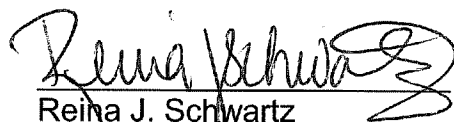

Reina J. Schwartz
Director, Department of General Services

Table of Contents:

- 1) Attachment A – Resolution 2004-522, pg 4
- 2) Resolution, pg 5
- 3) Exhibit A, pg 6

ATTACHMENT A

RESOLUTION NO. 2004-522

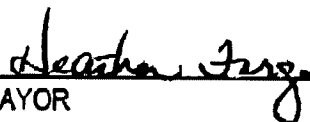
ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF JUN 29 2004

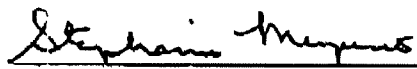
**APPROVE MASTER CONSULTANT DESIGN SERVICES LIST FOR ON CALL
PROFESSIONAL CONSULTANT SERVICES FOR PUBLIC FACILITIES PROJECTS**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

- The City Manager is authorized to approve the Master Consultant Design Services list (see Exhibit A) in a not-to-exceed amount of \$100,000 per project for each consultant up to a maximum of \$500,000 per consultant per year. The Master Consultant Design Services list expires at the end of fiscal year 2005 and may be extended twice for one additional year each.


MAYOR

ATTEST:


CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-522

DATE ADOPTED: JUN 29 2004

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

APPROVAL TO EXTEND THE ON CALL PROFESSIONAL CONSULTANT SERVICES FOR PUBLIC FACILITIES LIST FOR TWO CONSECUTIVE ONE-YEAR TERMS ENDING JUNE 30, 2007

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

- The City Manager is authorized to approve the extension of the On-Call Professional Consultant Services for Public Facilities list (see Exhibit A) in a not-to-exceed amount of \$100,000 for each consultant service agreement per project up to a maximum of \$500,000 per consultant per year.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

EXHIBIT A

ON-CALL PROFESSIONAL CONSULTANT SERVICES FOR PUBLIC FACILITIES LIST

Architecture

FWA
HMR Architects
Kitchell
Lionakis Beaumont Design Group Inc.
Rhetta Associates, Inc.

Civil Engineering

Carter Burgess
Kimley-Horn and Associates, Inc.
Mark Thomas & Company, Inc.
RBF Consulting
Willdan

Electrical Engineering

Kitchell
Stantec
Willdan

Landscape Architecture

Beals Alliance
Callander Associates
Carter Burgess
Stantec
The HLA Group

Mechanical Engineering

Kitchell
Optimized Energy & Facilities Consulting
Stantec

Project Management

Kitchell
Swinerton Management & Consulting
Willdan
Zahn Group

Structural Engineering

Buehler & Buehler
Cole/Yee/Schubert & Associates
Kitchell
Lionakis Beaumont Design Group Inc.
Willdan
ZFA

Survey

Carter Burgess
Mark Thomas & Company, Inc.
RBF Consulting
Willdan

Toxic Remediation

Kleinfelder
Mactec

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