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OFFICE OF THE
CITY CLERK

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
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SACRAMENTO, CA
95814-2671

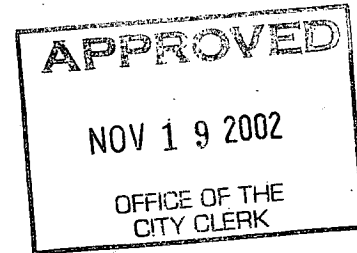
PH 916-264-5427
FX 916-264-7672

www.cityofsacramento.org

November 7, 2002

Mayor & City Council Members
Sacramento, California

Honorable Members in Session:



SUBJECT: DESIGNATION OF FOUR WEEKS FOR YEAR 2003 IN WHICH REGULAR CITY COUNCIL MEETINGS NEED NOT BE HELD; RESCHEDULING OF OTHER MEETINGS REGULARLY SCHEDULED FOR TUESDAY(S) ON WHICH CONFLICTS OCCUR

LOCATION/COUNCIL DISTRICT: All Districts

STAFF RECOMMENDATION: Adopt Resolution

CONTACT PERSON: Valerie Burrowes, City Clerk, 264-5799

FOR COUNCIL MEETING OF: November 19, 2002

SUMMARY:

The regular Tuesday City Council meeting dates are recommended to be adjusted as follows:

▶ *January 7, 2003 to Thursday, January 9, 2003*
January 14, 2003 to Thursday, January 16, 2003
January 21, 2003 to Thursday, January 23, 2003
January 28, 2003 to Thursday, January 30, 2003

[all meetings as listed will be held in the Board Chamber located at the Sacramento County Administration Building; 700 H Street; change in meeting day and location is due to construction of council chamber in the interim City Hall building]

Council Recess [2003]

November 25, 2002

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- **May 6, 2003 to Thursday, May 8, 2003**
[Annual Capitol to Capitol Trip]
- **June 30 - July 11, 2003**
[Summer Recess]
- **July 15, 2003 to Thursday, July 17, 2003**
[first meeting following summer recess]
- **August 5, 2003 to Thursday, August 7, 2003**
[National Night Out]
- **November 11, 2003 to Thursday, November 13, 2003**
[Veterans Day - National Holiday]
- **December 22, 2003 - January 2, 2004**
[Winter Recess]
- **January 6, 2004 to Thursday, January 8, 2004**
[first meeting of 2004 following winter recess]

▶ **Other Considerations**

... All religious holidays have been reviewed for any possible conflicts. Various JPA's have been contacted and will adjust meeting time for any meeting(s) with a date conflict.

BACKGROUND INFORMATION:

√ **Council Recess -**

The first and second week of July have been chosen for the summer recess; these two weeks have remained a popular choice of the Council and have worked well as they include the 4th of July holiday. The last two weeks of December are fairly routine in choice and will include the new year holiday for 2004.

√ **First Meeting back following Council Recess -**

It has been expressed that attending meetings on the first Tuesday following the two week summer and two week winter recess proves to be a hardship. Due to vacation schedules, it is often difficult to obtain the agenda manual for review prior to these meetings. The request therefore is to move these meetings to the appropriate Thursday of that week.

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√ National Night Out -

This annual celebration allows for members of the Council to participate in the various neighborhood celebrations and is routinely held on the first Tuesday in August.

√ Annual Capitol to Capitol Visit

The 33rd Annual Capitol to Capitol visit will take place May 3, through May 7, 2003 [Saturday-Wednesday]. In the past, the majority of the council has participated in this trip and therefore not available on the regular city council meeting night. To allow for all council members to be present, it has been a past practice of the Council to move both the afternoon and evening council meetings to another day to allow for full council participation.

√ Veterans Day -

The national holiday falls on a Tuesday next year. City offices will be closed.

FINANCIAL CONSIDERATIONS:

There would be no fiscal impact incurred with this action.

ENVIRONMENTAL CONSIDERATIONS:

There are no environmental considerations to be applied to this report.

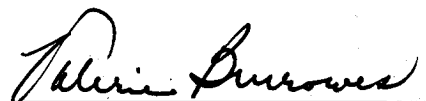
POLICY CONSIDERATIONS:

Consistent with the City Charter §31 and the Council Rules of Procedure §1-a.

ESBD ISSUES:

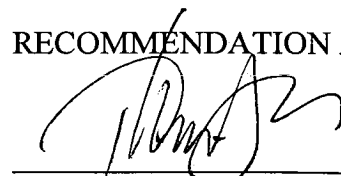
Not applicable to this report.

Respectfully submitted,



VALERIE A. BURROWES,
City Clerk

RECOMMENDATION APPROVE:

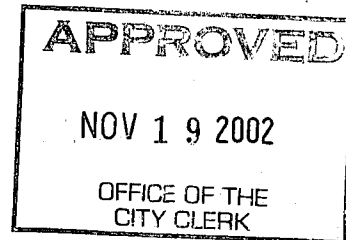


ROBERT P. THOMAS
City Manager

RESOLUTION NO. 2002 - 756

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACRAMENTO, CALIFORNIA, DESIGNATING FOUR WEEKS FOR CALENDAR YEAR 2003 IN WHICH REGULAR CITY COUNCIL MEETINGS NEED NOT BE HELD; RESCHEDULING OF OTHER MEETINGS REGULARLY SCHEDULED FOR TUESDAY(S) ON WHICH CONFLICTS OCCUR

WHEREAS, the City Charter, Section 31 allows for the designation of four weeks a year wherein regular City Council meetings need not be held;

WHEREAS, the City Charter, Section 31 allows for the City Council to hold regular meetings at such times and places as may be fixed by resolution, except that the Council shall meet after 5 p.m. not less than one evening each week;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SACRAMENTO, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the afternoon (2:00 p.m.) and evening (7:00 p.m.) meetings routinely scheduled on Tuesday, during the month of January, 2003, will be moved to Thursday; dates to be included will be January 9, 16, 23, and 30 of 2003;

SECTION 2. That both the afternoon and evening meetings on Tuesday, May 6, 2003 be moved to Thursday, May 8, 2003 [Capitol to Capitol] ;

FOR CITY CLERK USE ONLY

RESOLUTION NO. _____

DATE ADOPTED: _____

SECTION 3. That the weeks of June 30 through July 11, 2003 [Summer Recess] and December 22, through January 2, 2004 [Winter Recess] be designated as the four weeks in which regular City Council meetings need not be held;

SECTION 4. That both the afternoon and evening meetings on Tuesday, July 15, 2003 [first meeting following summer recess] be moved to Thursday, July 17, 2003;

SECTION 5. That both the afternoon and evening meetings on Tuesday, August 5, 2003 [National Night Out] be moved to Thursday, August 7, 2003;

SECTION 6. That both the afternoon and evening meetings on Tuesday, November 11, 2003 [Veterans Day] be moved to Thursday, November 13, 2003;

SECTION 7. That both the afternoon and evening meetings on Tuesday, January 6, 2004 [first meeting following winter recess] be moved to Thursday, January 8, 2004.

Mayor

ATTEST:

City Clerk

(SEAL)

FOR CITY CLERK USE ONLY

RESOLUTION NO. _____

DATE ADOPTED: _____