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DEPARTMENT OF  
FINANCE  
  
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO  
CALIFORNIA

October 10, 1995  
PS:Admin:95067:RBH:SA:bd

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

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City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1679, GOLF COURSE  
GROUNDSKEEPING EQUIPMENT, IN THE TOTAL AMOUNT OF \$62,155.70**

**LOCATION AND COUNCIL DISTRICT**

City-wide-All Districts

**OFF RECOMMENDATION**

It is recommended that the City Council adopt specifications and accept the lowest responsible bids for the contracts resulting from Bid No. 1679 for Golf Course Groundskeeping Equipment. Award is being recommended to the following contractors: H. V. Carter Co., Inc., Reed Equipment Co., and West Star Distributing, Inc., in the total amount of \$62,155.70.

**CONTACT PERSONS:** Steve Alstrom, Buyer II, 433-6343  
Ann Weaver, Golf Manager, 433-6315

**FOR COUNCIL MEETING OF:** October 10, 1995

**SUMMARY**

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing equipment in accordance with the specifications used in the bidding process, and recommendation of award for Bid No. 1679 for Golf Course Groundskeeping Equipment.

**BACKGROUND**

This new and replacement groundskeeping equipment is being purchased for the Golf Division and will be utilized at the various City golf Courses.

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The following is a summary of the recommendation for contract award:

<u>Bidder</u>	<u>Contract Item</u>	<u>Award Amount<sup>(1)</sup></u>
H. V. Carter Co., Inc. 2309 Lexington St. Sacramento, CA 95815	Items 1 and 2	\$25,831.99
Reed Equipment Co. P. O. Box 6279 Stockton, CA 95206	Items 3 and 4	\$19,928.86
West Star Distributing, Inc. 11373 Sunrise Gold Circle Rancho Cordova, CA 95742	Item 5	\$17,041.85

<sup>(1)</sup> The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

#### FINANCIAL CONSIDERATIONS

Funds for these purchases are available in the Golf Division's various operating budgets for FY 95/96 budget line for machinery and equipment.

#### ENVIRONMENTAL CONSIDERATIONS

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or material which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

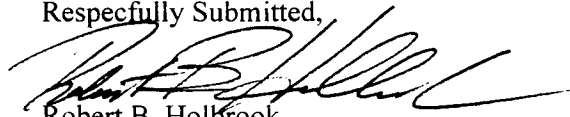
#### POLICY CONSIDERATIONS

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

#### MBE/WBE EFFORTS

Requests for bid (RFB) were sent to eleven vendors, four of which are M/WBE firms. Of the four responses that were received, none was from an M/WBE.

Respectfully Submitted,

  
Robert B. Holbrook  
Procurement Services Manager

RECOMMENDATION APPROVED:

William H. Edgar  
City Manager

1 Attachment

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BID TABULATION SHEET FOR  
BID NO. 1679 - GOLF COURSE GROUNDSKEEPING EQUIPMENT

Bidder	Item 1 Greensmower	Item 2 Aerifier	Item 3 Reel Grinder	Item 4 - Bed Knife Grinder	Item 5 Aerator	M/WBE Preference	City Tax Preference	Prompt Payment Discount
H. V. Carter Co., Inc.	<u>\$15,664.00</u>	<u>\$ 8,310.00</u>	\$13,043.00	\$ 8,600.00	No Bid	None	1%	Not Acceptable
Jenkins Machinery Co.	\$16,583.50	No Bid	No Bid	No Bid	No Bid	None	None	None
Reed Equipment Co.	\$16,200.00	\$ 9,475.00	<u>\$10,400.00</u>	<u>\$ 7,495.00</u>	\$18,200.00	None	None	None
West Star Distributing	\$15,791.00	\$10,367.50	\$15,564.23	\$10,190.25	<u>\$15,816.10</u>	None	None	None

Original Estimated Cost: \$85,000.00

Using Department: Golf Division

Total Bid Amounts: \$62,155.70 (Includes Sales Tax)

Due Date: September 27, 1995

Total Amount of Contracts: \$62,155.70<sup>(1)</sup>

Total Award of Contracts To:	Items 1 and 2	Items 3 and 4	Item 5
	H. V. Carter Co., Inc. 2309 Lexington St. Sacramento, CA 95815	Reed Equipment Co. P. O. Box 6279 Stockton, CA 95206	West Star Distributing, Inc. 11373 Sunrise Gold Circle Rancho Cordova, CA 95742
	\$25,831.99	\$19,281.86	\$17,041.85

<sup>(1)</sup> The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor?
11	4	None	No