



# REPORT TO COUNCIL

## City of Sacramento

# 26

915 I Street, Sacramento, CA 95814-2671  
www. CityofSacramento.org

Consent  
January 5, 2006

Honorable Mayor and  
Members of the City Council

**Subject:** RESOLUTION ESTABLISHING ORDER OF SUCCESSION IN THE  
EVENT OF ABSENCE OR DISABILITY OF THE CITY MANAGER

**Location/Council District:**  
Citywide.

**Recommendation:**

It is recommended that the City Council adopt the attached Resolution establishing the order of succession in the event of absence or disability of the City Manager.

**Contact:** Ray Kerridge, Interim City Manager, 808-5704

**Presenters:** Not applicable.

**Department:** City Manager's Office

**Organization No:** 0310

**Summary:**

In the past there has been a resolution of succession on file, which identifies who will assume the duties and obligations during the City Manager's absence.

The attached resolution identifies current staff thereby updating Resolution 2005-359.

**Committee/Commission Action:** None.

**Background Information:**

The attached resolution identifies current staff thereby updating Resolution 2005-359. This report is being submitted to officially update the list of positions and names of the individuals holding these positions in the City Manager's office. This resolution is needed in the event of the City Manager's absence and for the City's emergency plan. During the unplanned absence or disability of the City Manager, the persons holding the

office designated below, in the order listed, shall assume the duties and obligations of the City Manager until such time as the Manager shall return to duty. The persons holding the offices named below shall only assume the Manager's duties if the person holding the office above them on the list is unavailable to assume such duties. The list of offices and names is as follows:

1. Assistant City Manager Cassandra Jennings
2. Assistant City Manager Marty Hanneman
3. Assistant City Manager Gus Vina

**Financial Considerations:**

Financial considerations will be identified and reported as specific objectives information is further developed and presented to the Mayor/Council.

**Environmental Considerations:**

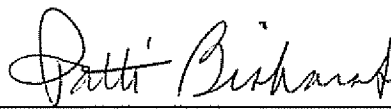
None.

**Policy Considerations:**

The recommendations of this report are consistent with the Strategic Plan approved by the Mayor and City Council.

**Emerging Small Business Development (ESBD):**

No goods or services are being purchased.

Respectfully Submitted by:   
Patti Bisharat  
Special Projects Manager

Recommendation Approved:

  
RAY KERRIDGE  
Interim City Manager

Table of Contents:

Pg 1 Report  
Pg 3 Resolution

## **RESOLUTION NO.**

Adopted by the Sacramento City Council

January 5, 2006

### **RESOLUTION ESTABLISHING ORDER OF SUCCESSION IN THE EVENT OF ABSENCE OR DISABILITY OF THE CITY MANAGER**

#### **BACKGROUND**

- A. This report provides a resolution of succession on file, which identifies who will assume the duties and obligations during the City Manager's absence
- B. This resolution is needed in the event of the City Manager's absence and for the City's emergency plan.
- C. During the unplanned absence or disability of the City Manager, the persons holding the office designated below, in the order listed, shall assume the duties and obligations of the City Manager until such time as the Manager shall return to duty. The persons holding the offices named below shall only assume the Manager's duties if the person holding the office above them on the list is unavailable to assume such duties.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

Section 1. The Mayor/Council adopt this Resolution establishing the order of succession in the event of absence or disability of the City Manager.

Section 2. The list of offices and names is as follows:

- 1. Assistant City Manager Cassandra Jennings
- 2. Assistant City Manager Marty Hanneman
- 3. Assistant City Manager Gus Vina