

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
OCTOBER 19, 1982

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Joseph L. Russell, in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:34 p.m.

Members Present: Ms. Gail A. Mabbutt  
Mrs. Vivian C. Nance  
Ms. Pamela C. Placencia  
Mr. Joseph L. Russell

Member Absent: Mr. Jonathan E. Mayhew

MINUTES OF THE REGULAR MEETING OF OCTOBER 5, 1982

Motion was made to approve the minutes of the regular meeting of October 5, 1982, as read.

Motion: Ms. Placencia  
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Mrs. Donna L. Giles, Director of Personnel, addressed the Board and asked if the Members wished to have a meeting on November 2, 1982, as scheduled, as it is Election Day. After some discussion, the majority of the Board Members indicated that they would attend the meeting on that date.

Mrs. Giles next referred to the previous Board meeting, at which the Board had frozen the Junior, Assistant and Associate Planner Eligible Lists.

Mrs. Giles informed the Board that she had received three combination appeals on these exams: (1) One appeal had been received for the Jr. Planner examination, but as the appellant had passed the examination and was on the list, under Civil Service Rule 4.9 there was no basis for appeal; (2) On the Assistant Planner examination, there were two appeals, one was on the list and the other was an appropriate appeal and was scheduled to be brought to the Board on November 2, 1982; (3) On the Associate Planner examination, one appellant did not take the examination, and the other was not timely.

Mr. Jonathan Mayhew entered the meeting at 1:42 p.m.

Mr. Bill Carnazzo, Deputy City Attorney addressed the Board and stated that there seemed to be no reason to keep the Junior and Associate Planner lists frozen.

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There was some discussion on the issue of the denial of an appeal by an individual who passed the examination but was ranked low on the list.

Mr. Garland Rosauero, Business Representative for Stationary Engineers, Local #39, addressed the Board and stated that he was representing the appellants and planned to appeal the denial of the appeals by the Director of Personnel, and requested that nothing be done on this issue at this time. Mr. Rosauero added that the appellants would be represented by Local 39 legal council.

Mr. Marty Van Duyn, Planning Director, informed the Board that the Planning Department has 16 career positions, 7 of which are vacant, and that there is an urgent need to fill these positions. He informed the Board of his involvement and the background on these three examinations, and there was some discussion on the Limited-Term employees presently working for the Planning Department and their placement on the examinations. Mr. Van Duyn also explained that in their Limited-Term positions they only fulfilled specific functions and not the full spectrum of duties for those classifications.

There was general discussion on this matter, and the Board was advised not to debate the appeals, per se, at the current meeting, but to wait until they are presented for hearing.

Motion was made to continue the freeze on the Junior, Assistant, and Associate Planner Eligible Lists until November 3, 1982.

Motion: Mrs. Nance  
Second: Ms. Placencia

Motion was approved by unanimous roll call vote.

#### CLASS SPECIFICATION REVISIONS - 1st Reading

##### Zoo Attendant I and II

Motion was made to approve the class specification revisions for Zoo Attendant I and II for first reading, and pass for second reading.

Motion: Mrs. Nance  
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

#### EXTENSION OF ELIGIBLE LIST

##### #1833 - Typist Clerk I

Ms. Thelma Vanesjan, Personnel Analyst I, addressed the Board and explained the need to extend the list for one year, or until a new list is established, whichever occurs first.

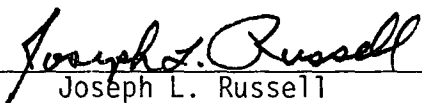
There were no questions.

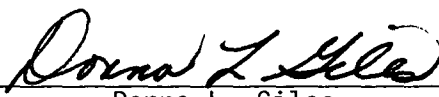
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EXAMINATIONS ANNOUNCED

- a. #1906 - Computer Operator
- b. #1905 - Computer Operator Supervisor  
(Promotional)

There being no further discussion, President Russell declared the meeting adjourned at 2:40 p.m.

  
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Joseph L. Russell  
President

  
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Donna L. Giles  
Director