



Agency Rpt. 41

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

June 16, 1981

CITY MANAGER'S OFFICE
RECEIVED
JUN 17 1981

Redevelopment Agency and
Housing Authority of the
City of Sacramento
Sacramento, CA 95814

Honorable Members in Session:

SUBJECT: Revised 1981 Section 23 Phased Layoff Plan

SUMMARY

The Agency staff is presenting for approval a revised 1981 Section 23 Phased Layoff Plan, and amendment to the 1981 Agency Budget extending the Section 23 Phased Layoff Plan completion from June 30, 1981 to September 15, 1981.

BACKGROUND

On July 1, 1980, the City Council approved the Section 23 Conversion Layoff Policy. The layoff schedule was to coincide with the rate of actual conversion from the Section 23 to Section 8 Housing Programs. The conversions were scheduled to be completed by June 30, 1981.

The 1981 Agency Budget approved on January 20, 1981, included \$111,605 for the scheduled layoff of 19 Maintenance staff as authorized in the approved layoff policy plus \$25,000 for a reasonable phasing of the scheduled layoffs (see Exhibit I).

Of the 19 Maintenance staff originally planned to be phased out by June 30, 1981, 14 are still currently employed. This is due to: (1) the lack of expected attrition; (2) delay in receipt of final Section 23 and HUD Conventional Housing budgets; and (3) completion of general work productivity standards for the Maintenance Division.

The revised phased layoff plan would extend the phase-out period from June 30, 1981 to September 15, 1981 and allow the phasing out of the 14 Maintenance staff as follows:

APPROVED
SACRAMENTO REDEVELOPMENT AGENCY
Date 6/23/81

APPROVED
SACRAMENTO HOUSING AUTHORITY
Date 6/23/81

6-23-81
All Districts

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

Redevelopment Agency and
Housing Authority of the
City of Sacramento
Page Two

June 16, 1981

<u>Date</u>	<u>Number of Positions to Be Eliminated</u>
July 15, 1981	4
August 15, 1981	5
September 15, 1981	<u>5</u>
	14

The revised staff layoff plan would reduce position in the same order of classification as the previously approved plan. Exhibit II details the positions and costs of the revised phased lay-off plan.

Currently, five Maintenance staff employees are assigned to the Sacramento Elderly Nutrition Program (SENP) as Food Service Drivers due to the elimination of the CETA Program. On May 21, 1981, the fourteen employees tentatively slated for termination in accordance with the adopted phased layoff plan were offered a transfer to five available permanent Food Service Driver positions. The offer was not accepted by any of the fourteen Maintenance staff.

On June 15, 1981, the Agency will be submitting an application to HUD for a five year Comprehensive Modernization Program. The program application will include a proposed on-going preventive maintenance program consisting of four permanent Maintenance positions. Should the application be approved by HUD, a portion of the proposed layoff could be avoided by addition of these positions and supportive funding.

FINANCIAL DATA

The additional cost to extend the layoff plan for elimination of the 14 Maintenance positions to September 15, 1981 will be approximately \$121,639. The expenditures will be funded from City and County Conventional housing and local housing operating reserves.

VOTE AND RECOMMENDATION OF COMMISSION

At its regular meeting of June 15, 1981, the Sacramento Housing and Redevelopment Commission adopted a motion recommending adoption of the attached resolution. The votes were recorded as follows:

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

Redevelopment Agency and
Housing Authority of the
City of Sacramento
Page Three

June 16, 1981

AYES: Coleman, Fisher, Kneprath, Luevano, A. Miller,
Serna, Teramoto, Walton, B. Miller

NOES: None

ABSENT: None

RECOMMENDATION

The staff recommends adoption of the attached resolution approving the revised Section 23 Phased Layoff Plan and amending the adopted 1981 Agency Budget by increasing the Phased Layoff Budget by \$121,639 to \$258,244.

Respectfully submitted,



WILLIAM H. EDGAR
Interim Executive Director

TRANSMITTAL TO COUNCIL:



WALTER J. SLIPE, City Manager

RESOLUTION NO. RA- 81-044

Adopted by the Redevelopment Agency of the City of Sacramento

June 23, 1981

APPROVING REVISED 1981 SECTION 23
PHASED LAYOFF PLAN AND AMENDMENT TO
1981 BUDGET EXTENDING PLAN COMPLETION

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE
CITY OF SACRAMENTO:

Section 1. The Redevelopment Agency hereby approves
the Revised Section 23 Phased Layoff Plan, and amendment to
the 1981 Agency Budget establishing time of completion for the
Section 23 Phased Layoff Plan from June 30, 1981 to September
15, 1981.

CHAIRMAN

ATTEST:

SECRETARY

APPROVED
SACRAMENTO REDEVELOPMENT AGENCY

Date 6/23/81

RESOLUTION NO. HA- 81-058

Adopted by the Housing Authority of the City of Sacramento

June 23, 1981

APPROVING REVISED 1981 SECTION 23
PHASED LAYOFF PLAN AND AMENDMENT TO
1981 BUDGET EXTENDING PLAN COMPLETION

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY
OF SACRAMENTO:

Section 1. The Housing Authority hereby approves the
Revised Section 23 Phased Layoff Plan, and amendment to the 1981
Authority Budget establishing time of completion for the Section
23 Phased Layoff Plan from June 30, 1981 to September 15, 1981.

.....

CHAIRMAN

ATTEST:

SECRETARY

APPROVED
SACRAMENTO HOUSING AUTHORITY

Date _____

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

PHASED LAYOFF PLAN SCHEDULE 1981

<u>DIVISION</u>	<u>POSITION</u>	<u>12/31/80</u>	<u>1/31/81</u>	<u>2/28/81</u>	<u>3/31/81</u>	<u>4/30/81</u>	<u>5/31/81</u>	<u>6/30/81</u>	<u>TOTAL</u>	<u>AMOUNT</u>
Housing Maintenance	- Maintenance Specialist						1	2	3	\$ 40,704
	- General Repair Worker				3	2	2		7	61,751
	- Maintenance Worker I/II	4*	3	2					9	9,150
	Sub-Total	4*	3	2	3	2	3	2	19	\$ 111,605
Additional Funding for Layoff Deferral										25,000
TOTAL										\$ 136,605

* Funding included in Amended 1980 Budget and not included in the amount (\$136,605) shown above.

EXHIBIT II

SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY
 1981 Revised Layoff Plan

POSITION REDUCTION SCHEDULE

FUNCTION	ACTIVITY	POSITION	1/81	4/81	5/81	7/15/81	8/15/81	9/15/81	# of Pos	\$
Housing	Maintenance	Maintenance Worker I			1	4			5	\$ 53,983
		Maintenance Worker II	1		1		2		4	\$ 38,528
		General Repair Worker	1	1			3	2	7	\$ 97,496
		Maintenance Specialist						3	3	\$ 68,237
			2	1	2	4	5	5	19	\$258,244

Revised Layoff Plan	\$258,244
Less Previously Budgeted	\$136,605
Requested Budget Amendment	\$121,639