



00 05456H

DEPARTMENT OF  
NEIGHBORHOODS,  
PLANNING AND DEVELOPMENT

CITY OF SACRAMENTO  
CALIFORNIA

1231 I STREET  
ROOM 200  
SACRAMENTO, CA  
95814-2998

PHONE 916-264-5381

FAX 916-264-7046

OVER THE COUNTER PROJECT REVIEW

Address: 3217 32<sup>nd</sup> Street  
Description: **Exterior repairs**

Applicant: Mark Kearns  
Owner: Mark Kearns  
Date Approved: 6/7/00  
Staff Contact: Ellen A. Schmidt, Junior Architect, 264-5962

STAFF ACTION AND CONDITIONS OF APPROVAL:

Staff has reviewed the proposed project, and approves it with the following conditions of approval:

1. Roofing shall match existing and shall not exceed 25% of the roofing area.
2. No existing window shall be removed. Glass in existing windows shall be replaced as needed.
3. Window trim and sills shall remain.
4. Roof-mounted equipment is not permitted.
5. Front entry door shall have a raised panel design (if necessary to replace).
6. Yard shall be kept clean and free from debris.
7. The scope of work is limited to the items outlined above. Any changes shall be subject to Design Review approval.

Sincerely,

Ellen A. Schmidt  
Junior Architect  
Design Review

CITY OF SACRAMENTO - DESIGN REVIEW DISTRICTS  
PROJECT EXEMPT FROM DESIGN REVIEW  
REPAIR OR REPLACEMENT OF ROOFS

Project Address: 3217 32nd Street APN: 013-028-3022  
Applicant's Name: Mark Kearns Phone: 967-6304  
Address: ~~77 DAWN~~ PO Box 1263 Fair Oaks CA 95628  
Property Owner's Name: Mark Kearns  
Address: same  
Design Review District: Oak Park  
Brief Description of Project: exterior repairs / re-roof

The repair, replacement and/or maintenance of roofs in Design Review Districts are exempt from Design Review if they meet the following criteria:

1. The value of the work does not exceed one thousand dollars (\$1,000) in a 36 month period.
2. The portion of the roof area repaired or replaced does not exceed twenty-five percent (25%) of the existing roof area of the structure in a 36 month period.
3. The repair or replacement of the roof shall match the design and materials existing on the structure at the time of the proposed work.
4. The project will not expand the existing structure.

I have read the criteria listed above. My project will comply with the above criteria.

Mark V. Kearns  
Applicant's Signature

\_\_\_\_\_  
Date

Ellen A. Schmidt  
Exemption Issued By (staff signature)

6-7-00  
Date

Design Review Exemption Number: over-counter

White Copy: City Planning Division

Yellow Copy: Applicant

dreroof  
6-23-99

OWNER-BUILDER VERIFICATION

ATTENTION PROPERTY OWNERS

An owner-builder building permit has been applied for in your name and bearing your signature.

Please complete and return this information in the envelope provided at your earliest opportunity to avoid unnecessary delay in processing and issuing your building permit. No building permit will be issued until this verification is received.

1. I personally plan to provide the major labor and materials for construction of the proposed Improvement (yes or no) \_\_\_\_\_
2. I (have/have not) \_\_\_\_\_ signed an application for A building permit for the proposed work.

3. I have contracted with the following person (firm) to provide the proposed construction:

Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ Telephone \_\_\_\_\_  
Contractors License No. \_\_\_\_\_

4. I plan to provide portions of the work, but I have hired the following person to coordinate, Supervise, and provide the major work.

Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ Telephone \_\_\_\_\_  
Contractors License No. \_\_\_\_\_

5. I will provide some of the work but I have contracted (hired) the following to provide the Work indicated:

Name	Address	Phone	Type of work

Signed Mark W. Kerns

Job Address 3217 32<sup>nd</sup> St. Sac.

Permit No: \_\_\_\_\_