

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING JUNE 2, 1976

The regular meeting of the Civil Service Board was called to order by President Jimmie Yee at 1:30 p.m. in the Personnel Department Conference Room, 801 Ninth Street.

Present: Oreitha Eggleston-Hausey, Alba Kuchman, Wilfred Street, Ronald Wright, Jimmie Yee.

Absent: None.

MINUTES:

Regular meeting, May 18, 1976: Approved as amended.
Special meeting, May 25, 1976: Approved as submitted.

ELIGIBLE REGISTERS ESTABLISHED

<u>Exam.</u>	<u>Class Title</u>	<u>Effective</u>	<u>Expiration</u>
#1278-FF	Junior Stenographer-Clerk	5/18/76	5/17/77
#1446	Maintenance Man (Truck Driver)	5/20/76	5/19/77

NEW EXAMINATIONS ANNOUNCED

#1459	Parking Meter Checker
#1462	Building Inspector III (Electrical) - (Promotional)
#1463	Parking Lot Attendant
#1464	Gardener
#1465	Street Maintenance Foreman (Promotional)

It was moved by Mr. Wright, seconded by Mrs. Hausey, and carried by unanimous vote that the above-listed announcements be approved, as amended. Announcements No. 1462 and No. 1465 were amended to delete the word "higher" in the second paragraph under "Performance Evaluation".

AMENDMENT TO CIVIL SERVICE BOARD RULES AND REGULATIONS

Deletion of Rule 3.9(g).

Civil Service Rule 3.9(g) currently reads as follows:

"The duties and responsibilities of the Board shall be:

"(g) To prepare annual wage and salary surveys and make recommendations to the City Council on salary ranges to apply to each class of position in the municipal service as outlined in Section 52a of the City Charter."

City Charter Section 52 was repealed and Section 52a was amended by the electorate on November 6, 1973. Charter Section 52 provided that the Civil Service Board must make annual salary recommendations for those classes for which the Board had responsibility.

The proposed amended Rule 3.9, which excluded subparagraph (g) and the remaining subparagraphs realphabetized, was presented to the Board for its consideration. It was recommended that the Board approve the deletion of 3.9(g).

Mr. Wright moved that the first reading be waived; that the Board move to the second reading at this meeting to approve the deletion of 3.9(g) of the Civil Service Rules. The motion was seconded by Mr. Street and carried by unanimous vote.

PROPOSED CIVIL SERVICE RULE CHANGES TO ESTABLISH LAYOFF AND REINSTATEMENT POLICY - sixth reading

It had been stipulated by the Board that this matter would be discussed only if there had been a Court ruling in the litigation matter of Stationary Engineers Local 39 vs. City of Sacramento. Inasmuch as a Court ruling had not been rendered, this item was continued to the next meeting.

VACATION CREDIT FOR PRIOR SERVICE

As requested by the Board at a previous meeting, a staff recommendation concerning the time frame to allow vacation credit for prior service was provided the Board. The new proposed Rule 15.6 states that "a person who has resigned may apply to the Director of Personnel for reemployment within three years of the date of his resignation. The application for reemployment shall be to the same or comparable class from which he resigned." It was staff's recommendation that, assuming that the proposed Rule 15.6 is approved, a person who resigns voluntarily, in good standing, and is subsequently reemployed within three years should be granted vacation credit for prior service. Further, it was staff's recommendation that a person who is laid off involuntarily because of reduction in work force should be given vacation credit for prior service with no time limit.

After a short discussion, it was the consensus of the Board that further discussion should be withheld and that this matter be included with the layoff and reinstatement rule change now pending before the Board.

COMMUNICATION FROM M. J. ROTZ, BUSINESS MANAGER, PLUMBERS AND PIPEFITTERS LOCAL 447, RE WATER AND SEWER SERVICEMAN II EXAMINATION

The Board members were in receipt of a letter dated May 28, 1976, from Mr. Rotz expressing the Water and Sewer Division employees' feelings concerning the upcoming Water and Sewer Serviceman II examination. The letter indicated that a written test; oral interview, and a demonstration of job-related skills should be included in the examination; that items such as seniority, past-service record, job-related skills, intelligence, reprimands, sick-leave abuses, and overall skill and intellect required to perform the duties of a Serviceman II should be taken into consideration.

The Board members requested that the letter be acknowledged. The Board also requested Personnel Department staff's answers to the specific items mentioned in Mr. Rotz' letter. If the specific items are not to be considered in the Water and Sewer Serviceman II examination, the Board requested a report on the rationale, for each of the listed items, for not including them in the examination.

After discussion, it was requested by the Board that Mr. Rotz' letter of May 28, 1976, be calendared on the agenda together with the calendaring of the announcement for the Water and Sewer Serviceman II examination.

The meeting was adjourned at 2:05 p.m.

Tony Vasquez

Tony Vasquez
Acting Secretary

Jimmie R. Yee

Jimmie R. Yee
President