

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING

January 12, 1950

The Civil Service Board met in special session in its office at 1:30 P.M.

PRESENT: Commissioners Deise and Root  
ABSENT : Commissioner Marty

Minutes of the previous meeting were ordered approved as read.

RICHARD DODDS  
Re: Suspension

Legal opinion from the City Attorney  
with reference to provisions of the  
City Charter relating to suspensions

and removals of employees was read and ordered filed.

In accordance with foregoing opinion, Mr. Deise moved that the Secretary be instructed to notify Mr. Richard Dodds, former Airport Attendant at the Municipal Airport, that an appeal from his discharge for insubordination and wilful neglect of duty must be filed with the City Council for hearing; seconded by Mr. Root and motion carried.

FERN E. LOWELL  
Accumulated Vacation

Communication from C. G. Haenggi,  
Superintendent of Streets, submitting  
a payroll for Fern E. Lowell, former

Truck Driver in the Street Cleaning Division, covering 11 days accumulated vacation time for the sum of \$115.28, said services having been terminated for failure to report to duty after expiration of leave of absence, was ordered filed.

In accordance with Section 7 of the Vacation Rules and Regulations, Mr. Root moved that said payroll be approved; seconded by Mr. Deise and motion carried.

January 12, 1950

CLINIC ASSISTANT  
Reclassification

The Secretary reported to the Board that a survey had been made of the positions of Child Hygiene Clinic

Assistant and Dental Assistant at the Municipal Clinic, and it was found that same were similar and that the reclassification of said positions to "Clinic Assistant" would permit the holding of one examination instead of two as now required.

Mr. Root thereupon moved that the Board recommend to the City Council that the position classification of Clinic Assistant with a salary range of \$198 to \$238 be established in the Salary Ordinance and that the position classifications of Child Hygiene Clinic Assistant and Dental Assistant be abolished; seconded by Mr. Deise and motion carried.

Mr. Deise thereupon moved that the positions of Child Hygiene Clinic Assistant and Dental Assistant at the Municipal Clinic be reclassified to Clinic Assistant; seconded by Mr. Root and motion carried.

Mr. Deise moved that Announcement Notice and scope of Clinic Assistant Examination No. 255 contained in said notice be approved and that applications be received up to and including February 3, 1950; seconded by Mr. Root and motion carried.

AIRPORT ATTENDANT ELIG. REG. #205  
Notice of Intention to Abolish

After reviewing the existing Airport Attendant Eligible Register No. 205,

Mr. Deise moved that the Secretary give notice of intention to abolish said list and that material for a new examination be prepared; seconded by Mr. Root and motion carried.

Mr. Deise thereupon moved that examination notice and the scope of Airport Attendant Examination No. 254 contained in said notice be approved and that applications be received up to and including February 17, 1950; seconded by Mr. Root and motion carried.

January 12, 1950

DEPARTMENTAL REPORTS  
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be approved:

Controller

Day, William - Temp. Appt. 12/27/49 Account Clerk @ \$29<sup>4</sup>/<sub>100</sub> Month

City Engineer

Neville, R. A. - Prob. Appt. 12/15/49 Engineering Aide @ \$255 Mo. from List  
Thornton, Clifford R. - Prob. Appt. 12/15/49 Engineering Aide @ \$... Mo. from List

Health Department

Faragher, Joanne - Temp. Appt. 12/27/49 Dental Assistant @ \$198 Mo.

Park Department

Parr, Helen - Temp. Appt. 12/27/49 Stenographer-Clerk Gr. I @ \$220 Mo.

Police Department

Bailey, Richard E. - Prob. Appt. 12/15/49 Jr. Fingerprint Tech. @ \$209 Mo.  
from List  
Smith, James E. - Prob. Appt. 12/15/49 Jr. Fingerprint Tech. @ \$209 Mo.  
from List  
Wadsworth, Ethel - Temp. Appt. 12/27/49 Relief Matron @ \$198 Month  
White, A. L. - Prob. Appt. 12/27/49 Sergeant @ \$363 Mo. from List

Recreation Department

Oakley, Phillis - Temp. Appt. 12/21/49 Recreation Leader @ 83¢ Hour

Leave of Absence

Whitten, Virgil - Leave of Absence from December 24, 1949 to March 23, 1950,  
without pay.

There being no further business, the Board adjourned to meet again at the Call of the Chair.

---

 Secretary

APPROVED:

---

 President