

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
FEBRUARY 5, 1980

Regular meeting of the Civil Service Board, City of Sacramento was held in order by President Street at 1:33 p.m., in the Conference Room, Personnel Department, 801 - 9th Street, Sacramento, California.

Members present: Mr. Wilfred D. Street
Mr. Jonathan E. Mayhew
Mrs. Vivian C. Nance
Mr. Luis J. Campos

Members absent: Mr. Joseph L. Russell

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It was made to approve the minutes of the regular meeting of January 15, 1980 as read.

Motion: Mr. Mayhew
Second: Mr. Campos

It was approved by the following roll call vote:

Yes: Mr. Mayhew
Mr. Street

No: Mr. Campos
Mrs. Nance

MINUTES OF THE DIRECTOR OF PERSONNEL

Anna L. Giles, Director of Personnel, addressed the Board and made minor changes to the agenda, namely, that the announcement for the position included under the proposed new classification of Burglary/Robbery Alarm Inspector be considered under Examinations to be Announced, and that the same item on the agenda under Eligible Lists Established, #1742 be an action item.

She introduced Ms. Helen Harris, newly appointed Personnel Technician in the Personnel Management Services Division.

She thanked all the people who had sent her good wishes and cards during her recent illness.

NEW CLASSIFICATION - BURGLARY/ROBBERY ALARM INSPECTOR

Alan Davidson, Associate Personnel Analyst, informed the Board of the City Council action approving a City ordinance regulating false burglar and robbery alarms, and gave some background on this new classification.

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Ms. Davidson introduced Sgt. Allen Seivertson of the Sacramento Police Department, who gave some additional information and answered questions from the Board.

Mrs. Nance raised the issue of a possible conflict of interest with applicants for this position.

Motion was made to adopt the class specification for Burglary/Robbery Alarm Inspector.

Motion: Mr. Mayhew
Second: Mrs. Nance

Motion was approved by unanimous roll call vote.

Motion was made to direct staff to petition the City Council to include this classification in the Conflict of Interest category.

Motion: Mrs. Nance
Second: Mr. Mayhew

Motion was approved by unanimous roll call vote.

EXAMINATIONS TO BE ANNOUNCED

#1741 - Burglary/Robbery Alarm Inspector

Motion: Mr. Mayhew
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

#1740 - Buyer Trainee

Motion: Mrs. Nance
Second: Mr. Mayhew

Motion was approved by unanimous roll call vote.

ELIGIBLE LISTS ESTABLISHED

The following eligible lists were reviewed:

- #1675 - Senior Recreation Supervisor (Promotional)
- #1694-B - Building Inspector I (Building)
- #1702 - Fire Apparatus Operator (Promotional)
- #1719 - Dispatcher

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ELIGIBLE LISTS ESTABLISHED (Cont.)

- #1724 - Senior Typist-Clerk (Promotional)
- #1727 - Property Assistant II
- #1728 - Property Assistant I
- #1730 - Computer Operator

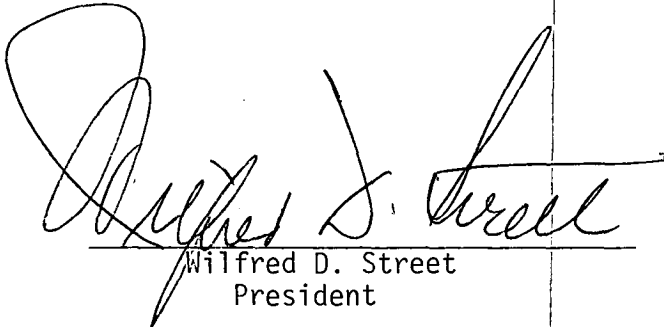
#1742 - Library Page

The Library Page examination was administered by the County of Sacramento, and motion was made to approve the eligible list.

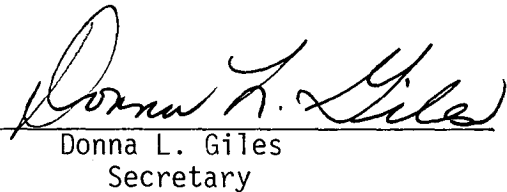
Motion: Mr. Mayhew
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

There being no further business, President Street declared the meeting adjourned at 2:08 p.m.



Wilfred D. Street
President



Donna L. Giles
Secretary