

MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
MAY 4, 1982

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Joseph L. Russell, in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:30 p.m.

Members Present:       Mr. Jonathan E. Mayhew  
                              Ms. Gail A. Mabbutt  
                              Ms. Pamela C. Placencia  
                              Mr. Joseph L. Russell

Member absent:         Mrs. Vivian C. Nance

MINUTES OF THE REGULAR MEETING OF APRIL 20, 1982

Motion was made to approve the minutes of the regular meeting of April 20, 1982, as read.

Motion:       Mr. Mayhew  
Second:       Ms. Mabbutt

Motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Leave of Absence - Martin Hagel

Mrs. Donna L. Giles, Director of Personnel, addressed the Board and informed that a leave of absence had been granted to Martin Hagel.

REQUEST FOR TRANSFER

Charles W. Scales

Mr. John Worcester, Personnel Services Manager, addressed the Board and informed that Mr. Scales had received a lay-off letter from his position as a Security Guard and the request for a transfer to a Park Maintenance Worker I position was the result of this lay-off letter.

Motion was made to approve the Request for Transfer by Charles W. Scales from the position of Security Guard to Park Maintenance Worker I.

Motion:       Mr. Mayhew  
Second:       Ms. Placencia

Motion was approved by unanimous roll call vote.

May 4, 1982

SPECIFICATION REVISION - Second Reading

Chief Museum Attendant

Motion was made to approve the second reading and adopt the Specification Revision for Chief Museum Attendant.

Motion: Ms. Mabbutt  
Second: Mr. Mayhew

Motion was approved by unanimous roll call vote.

ESTABLISHMENT OF NEW CLASSIFICATION - Second Reading

Retirement System Technician

Motion was made to approve the second reading and adopt the new classification of Retirement System Technician.

Motion: Mr. Mayhew  
Second: Ms. Mabbutt


Motion was approved by unanimous roll call vote.

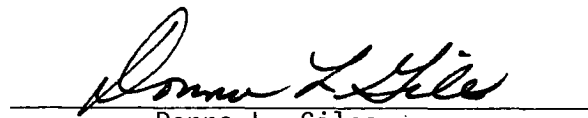
ELIGIBLE LIST ESTABLISHED

#1870 - Parks Supervisor

Ms. Mabbutt questioned the ethnic composition of City employees who were eligible to take this examination, and Mr. Worcester stated that he would supply the number and ethnic breakdown of the applicant pool for this classification.

There being no further business, President Russell declared the meeting adjourned at 1:37 p.m.

  
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Joseph L. Russell  
President

  
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Donna L. Giles  
Secretary