

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING
December 16, 1932.

The Civil Service Board of the City of Sacramento met in special session on December 16, 1932, at nine-fifteen o'clock A.M. in the office of the Board, Room 106 City Hall, President Weisman presiding.

PRESENT: Commissioners Chenu, Deise, and Weisman.
ABSENT : None.

The minutes of the previous special meetings dated October 29, 1932, November 7, 1932, and November 30, 1932, were read and Commissioner Deise moved, seconded by Commissioner Chenu, that the statement in the minutes of October 29, 1932, pertaining to "the dates for the examination for the classifications of Senior Clerk, Stenographer, Telephone Operator, Auto Mechanic, Machinist, Machinist Helper, and Janitor be laid over until the next meeting," be corrected to read, "the dates for the examination for the classifications of Senior Clerk, Stenographer, Telephone Operator, Auto Mechanic, Machinist, Machinist Helper, and Janitor be postponed indefinitely," the motion being unanimously carried. There being no further objections, the minutes of the three previous meetings were approved, including the correction.

APPT. OF H. H. JAQUETH,
SECRETARY.

At the request of President Weisman,
the following letter from the City
Manager, appointing H. H. Jaqueth

as Secretary to the Civil Service Board was ordered placed in the minutes:

"CITY OF SACRAMENTO
State of California

December 1st, 1932.

December 16, 1932.

Mr. E. D. Adams,
City Controller,
Sacramento, California.

Dear Sir:

Effective December 1st, I have appointed H. H. Jaqueth an unassigned Chief Deputy in your department, to serve in this capacity without pay.

Yours very truly,

(Signed)
Jas. S. Dean, City Manager."

WATCHMAN AND ELEVATOR OPERATOR
CLASSIFICATION - CITY MANAGER
REQUEST FOR NEW RULE.

Communication dated October 31,
1932, from City Manager Dean,
laid over from previous meeting,

requesting that employees under the classifications of Watchman and Elevator Operators be confined to employees of the City of Sacramento who have become physically incapacitated for the duties for which they are performing. Moved by Commissioner Deise, seconded by Commissioner Chenu, that a new rule be included in the Civil Service Rules and Regulations at such time as they are amended in conformity to the City Manager's request.

MARIE A. GOODE -
PERMANENT APPT.

Communication from City Manager,
which was laid over from the
previous meeting Re: the perm-

anent appointment of Marie A. Goode as Junior Clerk was read and inasmuch as it is not necessary for the Civil Service Board to take action upon the matter, the letter was ordered filed.

OPINION RE: GREENSKEEPER
DEFINITION AND RESIDENCE

The opinion of City Attorney
Bradford to the effect that a
Greenskeeper was a profession-

ally trained expert within the meaning of the Civil Service

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provisions of the Charter and that it was necessary that he live as close to the course as practicable was read and discussed by the Board and the Secretary was instructed to secure the present Greenskeeper's (Michael McDonagh) date of citizenship and discuss with him his establishing a residence within the city limits.

ALLEN DUNLOP - CLASSIFICATION
CHANGED TO GREENSKEEPER

Communication from City Manager
Dean dated November 18, 1932, laid
over from the previous meeting was

read, requesting that Allen Dunlop's classification be changed from that of a Supervisor of Recreation to that of a Greenskeeper. It was moved by Commissioner Chenu, seconded by Commissioner Deise, that the classification be so changed. The motion was unanimously carried.

FIRE DEPT. PENSION RECORD
G. F. DAINS, DATE OF APPT.

Captain Perrett of the Fireman's
Committee, investigating the
establishment of proper employment

dates for members of the Fire Department, requested the Secretary to further investigate the date of December 23, 1918, which was submitted by his committee to the Board November 30, 1932, as the proper date for the entry of G. F. Dains into the service. Upon investigation of payrolls, it was discovered that G. F. Dains was first employed by the City December 7, 1918, instead of December 23, 1918. It was moved by Commissioner Chenu, seconded by Commissioner Deise that the date of employment with the city for G. F. Dains be changed from December 23, 1918, as shown in the minutes of November 30, 1932, to December 7, 1918. The motion was unanimously carried.

J. H. HOLLAND -
CONTINUOUS SERVICE

J. H. Holland of the Fire Department and Captain Perrett appeared before the Board to discuss Mr.

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Holland's date of appointment for continuous service. Mr. Holland explained that he left city employment July 9, 1918, expecting to be drafted into war time service at an early date, and later received his draft notice, dated September 24, 1918, to appear before the Local Draft Board. In the Civil Service Board Minutes of ~~July~~ ^{June} July 12, 1919, there appears a resolution restoring Mr. Holland's name at the bottom of the March 29, 1919, Uniform Fireman eligible list. President Weisman referred the matter, together with Mr. Holland's record, to the City Attorney for an opinion.

✓ LESTER HOLT -
LETTER RE: EMPLOYMENT

A letter from Lester Holt, 2735 Franklin Boulevard, addressed to Mr. Weisman, President of the Civil Service Board, regarding employment and his position on the eligible list was read, ordered filed, and the Secretary instructed to reply thereto.

There being no further business to come before the Board, they stood adjourned at ten-forty o'clock A.M. to meet again at the call of the President.

H. J. Weisman
APPROVED:

H. N. Jacqueth
S e c r e t a r y.

P r e s i d e n t.