



## City Council Report

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**File ID:** 2018-00084

February 6, 2018

**Consent Item 08**

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**Title:** Appropriate Funding for Redtail Hawk Park Shade Structure Project

**Location:** District 1

**Recommendation:** Pass a Resolution appropriating \$57,000 from Park Development Impact Fees (Fund 3204) available fund balance to the Redtail Hawk Park Shade Structure Project (L19151100) to provide sufficient resources to bid and award a construction contract.

**Contact:** C. Gary Hyden, Manager, Park Planning and Development Services, (916) 808-1949; Jason Weismann, Landscape Architect, Park Planning and Development Services, (916) 808-7634, Department of Youth, Parks, and Community Enrichment

**Presenter:** None

**Attachments:**

1-Description/Analysis

2-Resolution

## Description/Analysis

**Issue Detail:** The Department of Youth, Parks, and Community Enrichment (Department) is seeking to appropriate an additional \$57,000 from Park Development Impact Fees (Fund 3204) available fund balance to the Redtail Hawk Park Shade Structure Project (L19151100). The planned project is the installation of a metal shade structure and an accessible drinking fountain at Redtail Hawk Park.

Appropriating an additional \$57,000 from Park Development Impact Fees available fund balance is needed for project and staff costs for the Redtail Hawk Park Shade Structure project.

**Policy Considerations:** Resolution 2017-0246, Section 6.3 provides administrative authority to appropriate funds from available fund balance. Appropriation changes that cumulatively exceed \$100,000 from fund balance must be approved by City Council. It is the Department's policy to preserve that administrative appropriation authority for emergencies and other unforeseen circumstances. Therefore, the Department is requesting that the City Council approve this appropriation request in order to preserve the City Manager's authority for administrative appropriations from available fund balance.

Utilizing Park Development Impact Fees (PIF) available fund balance to fund and augment project budgets is consistent with Sacramento City Code Section 18.56.230 as these funds will be expended on park facilities that serve the residents and employees of development projects for which the fees were paid.

Providing parks and recreation facilities is consistent with the City's strategic plan to enhance livability in Sacramento's neighborhoods by expanding park, recreation, and trail facilities throughout the City.

**Economic Impacts:** None

**Environmental Considerations:** This report concerns administrative activities that do not constitute a "project" as defined by the CEQA Guidelines Section 15378(b)(2). Prior to approval of the construction of Redtail Hawk Park Shade Structure Project, environmental review of that project will be conducted.

**Sustainability:** Not Applicable

**Commission/Committee Action:** None

**Rationale for Recommendation:** Due to rising costs in the bidding and construction industry, the Department has determined that it is in the best interest of the City to move forward with construction of this project in the near term. Currently the Redtail Hawk Park Shade Structure Project CIP has a fund balance of \$65,445. An additional appropriation of \$57,000 to this CIP is needed to cover the construction and staff costs for this project.

The construction contract for this work is estimated to be under \$100,000. The bidding, selection of a low bidder, and contract award processes are in accordance with City Code Chapter 3.60 Contracts for Public Projects, and Administrative Policy AP-4002 titled Public Projects.

**Financial Considerations:** There is sufficient available resources in the Park Development Impact Fees (Fund 3204) fund balance to appropriate an additional \$57,000 funding to the Redtail Hawk Park Shade Structure project (L19151100).

**Local Business Enterprise (LBE):** Not Applicable

## **RESOLUTION NO. 2018-**

Adopted by the Sacramento City Council

### **APPROPRIATE FUNDING FOR REDTAIL HAWK PARK (L19151100)**

#### **BACKGROUND**

- A. Redtail Hawk Park is a 6.21-acre neighborhood park located at 226 Orcutt Circle in North Natomas (Council District 1).
- B. The Department of Youth, Parks, and Community Enrichment (Department) is seeking appropriation of an additional \$57,000 from Park Development Impact Fees (Fund 3204) available fund balance to the Redtail Hawk Park Shade Structure Project (L19151100). The additional funding is necessary to cover the construction and staff costs for the project. The project consists of installation of a metal picnic shade structure and an accessible drinking fountain.
- C. Resolution 2017-0246, Section 6.3 provides administrative authority to appropriate funding from available fund balance. Appropriation changes that cumulatively exceed \$100,000 must be approved by City Council. It is the Department's policy to preserve administrative appropriation authority for emergencies and other unforeseen circumstances. Therefore, the Department is requesting City Council approval of this appropriation request to preserve the City Manager's authority for administrative appropriations from available fund balance.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Appropriation of \$57,000 from the Park Development Impact Fees (Fund 3204) available fund balance to the Redtail Hawk Park Project (L19151100) is approved.