

**RESOLUTION NO. 2003-255**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF: MAY 08 2003

**A RESOLUTION AUTHORIZING THE CITY MANAGER OR HIS  
DESIGNEE TO EXECUTE AN AMENDMENT TO THE CONSULTANT  
AND PROFESSIONAL SERVICES AGREEMENT (AGREEMENT NO.  
2000-178) WITH THE CH2MHILL CONSULTANT TEAM TO COMPLETE  
THE PREPARATION OF AN EIR/ EIS FOR THE NATOMAS BASIN  
HABITAT CONSERVATION PLAN PROJECT**


WHEREAS, the City is required to prepare an EIR pursuant to the California Environmental Quality Act (CEQA) and CEQA Guidelines and the USFWS is required to prepare an EIS pursuant to the National Environmental Protection Act (NEPA) for the Natomas Basin Habitat Conservation Plan and Incidental Take Permit application;

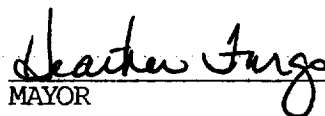
WHEREAS, on November 14, 2000, City Council executed a contract with CH2MHill to complete the EIR/ EIS for the Natomas Basin Habitat Conservation Plan for an amount not to exceed \$339,940; and

WHEREAS, on February 12, 2002, City Council executed an amendment to the contract with CH2MHill in an additional amount not to exceed \$270,000, bringing the total to \$609,940.

**NOW BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:**

1. The City Manager is authorized to execute a Supplemental Agreement #2 to Agreement No. 2000-178 with CH2MHill for an amount not to exceed \$212,000 to complete the EIR/ EIS for the Natomas Basin Habitat Conservation Plan (see attached Exhibit A-1 - Revised Scope of Work); and
2. The City Manager is authorized to execute or modify the Memorandum of Understanding with Sutter County extending the provisions to equally share the cost of the original agreement to this supplemental agreement.

  
CITY CLERK

  
MAYOR

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CITY CLERK USE ONLY

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# EXHIBIT A-1



**CH2MHILL**

CH2M HILL  
2485 Natomas Park Drive  
Suite 600  
Sacramento, CA 95833-2937  
Tel 916.920.0300  
Fax 916.920.8463

April 29, 2003

161795.A1.01

Carol Shearly  
City of Sacramento  
2101 Arena Boulevard  
Suite 200  
Sacramento, CA 95834

Subject: Scope of Work, Modification 2 for Natomas Basin HCP EIR/EIS

Dear Carol:

## Introduction

As a follow up to CH2M HILL's original scope of work (SOW) of November 2000 and subsequent submittals (*Modification 1*, January 2002; *Budget Status Update*, October 3, 2002), CH2M HILL is submitting this SOW for additional funds in support of the *Natomas Basin Habitat Conservation Plan EIR/EIS*. The basis for this request is additional scope items and additional level of effort on existing scope of work to be conducted at the request of the City of Sacramento and Sutter County (client team).

## Modification 2

As discussed in the *Budget Status Update*, during the preparation of the Administrative Draft EIR/EIS and the Draft EIR/EIS, the client team directed CH2M HILL to perform activities that were additional to the level of activity in CH2M HILL's original Scope of Work (November 2000). In the *Budget Status Update* (October 2002), we notified you that we would apply the remaining funds toward those requested activities.

In addition to completing the remaining tasks in the original scope of work, this modification also includes costs for conducting additional activities related to the response to comments and to cover the projected costs of producing and mailing the Final EIR/EIS (based on actual expenditures for the Draft EIR/EIS production and mailing). These activities are discussed below. Task references are from the original SOW (November 2000).

## Task 5: AFEIR/AFEIS

### Addendum to Biological Resources Technical Memorandum

At the direction of the client team, CH2M HILL will prepare an Addendum to the Biological Resources Technical Memorandum that clarifies information presented in the Draft EIR/EIS

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with regard to Swainson's hawk foraging habitat. This Addendum will require additional GIS analysis based on crop types not considered in the original Technical Memo (CH2M HILL, 2002). Two administrative drafts will be prepared for internal review in an electronic deliverable format, and the final Addendum will be added as an Appendix to the NBHCP.

#### **Responses to Comments**

The original SOW (January 1, 2002) estimated a total of 160 hours for preparation of Responses to Comments. More than 500 comments were received on the Draft EIR/EIS, which requires additional level of effort to meet with the EIS Team (City of Sacramento, Sutter County, U.S. Fish and Wildlife Service) and manage and prepare responses to comments. CH2M HILL will coordinate with the EIS Team to prepare responses to individual comments and Master Responses. The cost estimate is based on three reviews of draft responses to comments and includes meetings with the EIS Team to address approach and content of this deliverable.

#### **AFEIR/AFEIS Versions**

CH2M HILL will prepare three versions of the AFEIR/AFEIS. The number of drafts is based on: (1) the volume and detailed nature of comments received and (2) the coordination and review required on the basis of multiple authors. In addition, this task includes coordination with the Wildlife Agencies on approach to numerous comments (e.g., how Swainson's hawk foraging habitat is described). Each version of the AFEIR/AFEIS will be delivered in hardcopy format (estimated at 15 copies of a two-volume document).

#### **Task 6: FEIR/FEIS**

##### **Production and Mailing**

This task includes the preparation, reproduction costs, and distribution of the FEIR/FEIS. As discussed in the January 31, 2002 modification, the SOW requires the production of 100 copies of the Final EIR/EIS. At the request of the project team, CH2M HILL expects to produce additional copies of the Final EIR/EIS and will manage and incur costs associated with printing the Final HCP and Appendices. On the basis of our production of the Draft EIR/EIS, Draft HCP, and Appendices, we expect to produce an additional 140 copies of the Final EIR/EIS, 220 copies of Appendices to the Final EIR/EIS, 220 copies of the Final HCP, and 220 copies of the NBHCP Appendices. The original SOW include costs for reproduction of the EIR/EIS. This modification includes the additional costs for managing the reprographics and delivery of the HCP and other relevant documents prepared by the City and Sutter County. This modification includes the additional costs to complete this task.

#### **Task 7: Prepare Public Record**

CH2M HILL has prepared an Administrative Record index consistent with the November 8, 2000 Scope of Work. CH2M HILL also will assemble the appropriate files to date into an

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administrative record for submittal to the City of Sacramento and Sutter County. CH2M HILL will also will prepare and support distribution of the Notices of Availability and letters of intent for the FEIR/FEIS.

### Cost Assumptions and Summary

The funding request for Modification 2 is \$211,457. The attached table shows the breakdown of additional budget requirements by task. The costs are provided for Tasks 5, 6, and 7 by labor, other direct expenses, and totals. (Other direct expenses are for printing/ mailing charges.) The following cost assumptions apply to this modification.

- A minimal level of effort will be required to assist the City and Sutter County after the FEIS/FEIR have been distributed. This level of effort is estimated not to exceed 8 hours per week throughout May and June 2003 for a mid-level planner. With the completion of the above tasks by June 25, 2003, we anticipate completion of this SOW.
- Subsequent to the distribution of the FEIR/FEIS, no additional GIS data requests, including any data queries or mapping of information in the GIS Land Use and Habitat Assessment Database will be required or conducted. Any such subsequent requests would be addressed under a separate SOW.
- Consistent with the November 8, 2000 Scope of Work, CH2M HILL will assist the USFWS in preparing a Draft Record of Decision. The level of effort is expected not to exceed 24 hours. A draft ROD will be prepared and submitted to USFWS for finalization. CH2M HILL will prepare one draft of the ROD.
- This SOW does not include potential litigation support, which would be covered under a separate SOW.

If you have any questions regarding this letter, please do not hesitate to contact me at (916) 920-0212 x204 or the project manager, Christine Roberts, at (907) 276-6833 x220.

Sincerely,

CH2M HILL



Allan Highstreet  
Senior Vice President

SAC\NBHCP\_Mod2\_2\_03.doc

Enclosures

c: Christine Roberts, Senior Project Manager  
Cindii Rheem, Project Delivery Assistant

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**Natomas Basin Mod 2  
Price by Element**



<b>Task</b>	<b>Labor</b>	<b>Expense</b>	<b>Subs</b>	<b>Travel</b>	<b>Subtotal</b>	<b>Markup</b>	<b>Task Total</b>
<b>Top Task A1</b>							
A1.05 - Prepare AFEIR/AFEIS	120,920.00	9,016.80	0.00	18.00	129,954.80	903.48	130,858.28
A1.06 - Prepare FEIR/FEIS	19,960.00	29,789.00	0.00	18.00	49,767.00	2,980.70	52,747.70
A1.07 - Prepare PR	25,800.00	1,846.40	0.00	18.00	27,664.40	186.44	27,850.84
<b>Subtotal for A1</b>	<b>166,680.00</b>	<b>40,652.20</b>	<b>0.00</b>	<b>54.00</b>	<b>207,386.20</b>	<b>4,070.62</b>	<b>211,456.82</b>
<b>Grand Total</b>	<b>166,680.00</b>	<b>40,652.20</b>	<b>0.00</b>	<b>54.00</b>	<b>207,386.20</b>	<b>4,070.62</b>	<b>211,456.82</b>

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