

Meeting Date: 01/21/2014

Report Type: Discussion

**Personnel and Public
Employees Committee
Report**

915 I Street, 1st Floor

www.CityofSacramento.org

Title: Conduct Interviews for the Compensation Commission

Location: Citywide

Issue: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions.

Recommendation: 1) Conduct interviews of applicant(s) for two seats in category A (public at-large) on the Compensation Commission and 2) continue the item to the next meeting for discussion and nomination(s).

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Mark Prestwich, Special Projects Manager, (916) 808-5380, Office of the City Manager

Presenter: None

Department: Office of the City Clerk


Division:

Dept ID: 04001011

Attachments:

- 01 Description/Analysis
- 02 Background
- 03 Board/Commission Synopsis
- 04 Applications

Submitted By: Katia Ligaiviu
Adobe
Signature: 

Approved By: Holly Charléty
Adobe
Signature: 

Attachment 01 – Description/Analysis

Issue: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants of open board and commission positions.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: When a position on a City advisory board or commission becomes available thru term expiration or resignation, the Office of the City Clerk and the appropriate department, conduct a recruitment for interested parties. When the application period has closed, or the number of applications exceeds the number of available seats, the Personnel and Public Employee Committee conducts interviews of all applicants. Therefore, the recommendation is to interview applicants and continue the item to the next meeting for review and consideration of applicants for nomination to the Mayor.

Financial Considerations: None

Emerging Small Business Development (ESBD): None

Attachment 02 – Background

Compensation Commission (Interviews)

VACANCY INFORMATION

Category Description	Residency	Incumbent
Category A – Public at-large	Required	Evelyn Chin (applied)
Category A – Public at-large	Required	Elizabeth Cantu (did not re-apply)

INCUMBENT INFORMATION

Evelyn Chin is the incumbent for category A. She was appointed to a full term on 05/25/2010. She is eligible for re-appointment and has applied. The following is a brief history of compliance for requirements of her position on the commission.

Requirement	Status	Comments
Ethics Training:	Current	Next Due 12/05/2014
Conflict of Interest:	Current	On time
Attendance:	1 meeting held	0 absence

Elizabeth Cantu is the incumbent for category A and did not re-apply, making her seat available for appointment to a full term.

SUMMARY OF APPLICANTS

Applicant Name	Category	District	Interview Status
Evelyn Chin	A	7	Unable to attend, letter submitted
Howard Posner	A	3	Confirmed attendance

COMPENSATION COMMISSION

Membership: Five (5) members as follows:

- A. Four (4) members at-large
- B. One (1) chair of the commission shall be a retired judicial officer

Appointing

Authority: Appointed by the Mayor and confirmed by the City Council.

Powers & Duties: The powers and duties of this board are to establish the compensation for the Mayor, members of the City Council, and public members of City boards and commissions.

Meeting Info: At least once a year. At New City Hall, 915 I Street, Room 1104, Sacramento.

Compensation: None.

Term: Four (4) year terms. Two term limit applies.

Residency: City residency is required.

Formation Authority: City Charter Section 29
http://www.qcode.us/codes/sacramento/view.php?topic=city_of_sacramento_charter-iii-29&frames=on

Managing Department: City Manager's Office
915 I Street, 5th Floor - NCH
Sacramento, CA 95814
Telephone: (916) 808-5380

Contact(s): Mark Prestwich; mprestwich@cityofsacramento.org; (916) 808-5380

Website: None

Filings: Statement of Economic Interests Form – Required. File with Sacramento City Clerk (916) 808-7200
Local Ethics Training Certification – Required. File with Sacramento City Clerk (916) 808-7200

Evelyn Chin.

January 8, 2014

Dear Personnel & Public Employees Committee,

I will not be able to attend the interview for the City's Compensation Commission as scheduled due to personal family matters. However, I am still interested in continuing to serve as a member of the Compensation Commission. I believe that with my extensive background of over 25 years in Human Resources for the State of California will continue to be an asset to the Commission.

Thank you for your consideration.

Sincerely,

Evelyn Chin

AUG 08 2013



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Compensation Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Member
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): _____
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Chin Evelyn E-Mail: _____
Last First Middle

Home Address: Parkhaven Way Sacramento CA 95831
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Seven (7) Business in Council District No: _____
Required If Applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I am currently on the Compensation Commission and wish to apply for another term.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

Compensation Commission, Board Member of the Asian Community Center, Sacramento Valley (non Profit)

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Evelyn Chin

APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

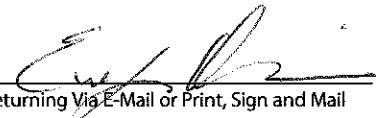
Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

no

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

none

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Evelyn Chin  Date: 08-01-2013
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Application for City Boards and Commissions

This Document and its contents may be subject to the California Public Records Act, and as such may therefore be subject to public disclosure unless otherwise exempt under the act.

Instructions: This application must be completed in its entirety. *Fields will expand to the content added.* Applications are submitted to the Office of the City Clerk by selecting the **Submit** button on the last page.

Board/Commission Information

Meeting Body Applying For: Compensation Commission

Category # and Description
(please indicate all categories
qualified for)

Category A - At large

Name of Company/Organization being Represented (if applicable):

If Company/Organization Authorization Letter is required, email to clerk@cityofsacramento.org

Applicant Information

Full Name (Last, First, Middle): Posner, Howard, Stephen

E-Mail Address:

Home Address:

City, State, Zip: Sacramento, CA 95819

Mailing Address (if different):

City, State, Zip:

Residential Council District: District 3 Business Council District (if applicable):

Primary Contact Number: Home

Secondary Contact Number: Mobile

Are you currently, or have you in the past, served on a City Board or Commission? Yes No

If Yes, provide the name of the meeting body and how that service supports your application:

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for meeting body applied for? Yes No

If Yes, please explain:

Please state the reason(s) you would like to be a member of this board/commission.

I have four decades of public service at the state and local levels. Having recently retired from working at the Assembly, I have more time on my hands and a continuing desire to serve my community. I believe my combination of public agency experience and a strong desire to serve would make me an ideal candidate for this position.

Education

Add Additional

Institution Name: Brandeis University Area of Study: Economics
Attended (mm/yy - mm/yy): 09/64 - 06/68 Degree Earned: Bachelor's Degree

Institution Name: Whittier College Area of Study: Political Science
Attended (mm/yy - mm/yy): 10/69 - 10/71 Degree Earned: Master's Degree

Employment

List work experience for the most recent five years, beginning with current (or most recent) employment.

Add Additional

From(mm/yy) - To(mm/yy): 08/97 - present Employer: SMUD

Address:

Job Duties: Member, Board of Directors

From(mm/yy) - To(mm/yy): 01/01 - 12/12 Employer: California State Assembly

Address:

Job Duties: Transportation Committee Consultant

Business Enterprises

List business names including fictitious names of any business enterprise currently, or previously, owned or operated.

Add Additional

From(mm/yy) - To(mm/yy): _____ Name: _____

Address:

Type of Business or Service Rendered:

Additional Qualifications

Please provide any additional experience, community activities or other qualifications that would be helpful in evaluating your application.

I was recently appointed by the Speaker of the Assembly to the California Transportation Financing Authority. I also serve on an advisory committee for the East Lawn Memorial Parks and on the steering committee for East Sacramento's annual Alzheimer's 5K Run.

Felony Convictions

Have you ever been convicted of a felony? Yes No

If yes, please provide the date, location of court conviction, and exact denomination of the offense for each offense resulting in conviction.

A Felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, providing the trial date, court judgement, and location of the court for each instance.

Accommodation Information

Please identify any special accommodations (if any) needed for equal participation.

Equal Opportunity Disclosure

The following information is requested in accordance with State and Federal laws for the purpose of evaluating the effectiveness of the City's equal opportunity efforts. It is voluntary, confidential, and will not be submitted with your application for review.

Please select one:

Please select the appropriate racial/ethnic category:

Disclosure and Regulatory Requirements

Pursuant to City Code Section 2.40, appointees have the following requirements in order to serve on a City board or commission:

Statement of Economic Interest Form 700: If a Statement of Economic Interest Form 700 is required for this position (see announcement), the form must be electronically filed with the Office of the City Clerk. Failure to file by the due date can lead to removal from the board pursuant the City Conflict of Interest Code Resolution 2013-0023. Information and instructions will be provided by the Office of the City Clerk upon appointment.

Ethics Training: All members are required to satisfy the local ethics training requirement mandated by Government Code Section 53234. Information for an online training resource will be provided by the Office of the City Clerk upon appointment.

Attendance: Members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings.

By selecting submit, I acknowledge that I have read and understand the disclosure and regulatory requirements and declare under penalty of perjury that all the information provided in this application is true and correct to the best of my knowledge:

Submit