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SACRAMENTO FIRE DEPARTMENT
"An All-Risk Organization"

JULIUS J. CHERRY
FIRE CHIEF

City Council
Sacramento, California

CITY OF SACRAMENTO
CALIFORNIA

April 8, 2005

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Honorable Members in Session:

SUBJECT: ACCEPTANCE OF ANNUAL FEDERAL FUNDS FOR CALIFORNIA TASK FORCE SEVEN, URBAN SEARCH AND RESCUE TEAM, AND APPROVAL OF RELATED STAFFING AND BUDGET CHANGES

LOCATION/COUNCIL DISTRICT: Citywide/D-ALL

RECOMMENDATION:

Staff recommends that the City Council adopt the attached resolution, which authorizes the City Manager to accept the annual federal funding for California Task Force Seven, Urban Search and Rescue Team and approve related staffing and budget changes.

CONTACT PERSON: Ed Vasques, Assistant Chief, Special Operations, 264-7522
Denise Pinkston-Maas, Support Services Mgr, Fiscal, 433-1667

FOR CITY COUNCIL MEETING OF: May 31, 2005

SUMMARY:

The City of Sacramento Fire Department is the sponsoring agency for California Task Force Seven (CA TF-7), Urban Search and Rescue (US&R) Team. On November 30, 2004 the Sacramento City Council authorized the City Manager to apply for annual federal funding for the operation of CA TF-7 in the amount of \$893,500. On March 24, 2005, the Fire Department was advised by FEMA that CA TF-7's application was approved. It is now requested that the City Council authorize the City Manager to accept these funds and approve the related staffing and budget changes.

COMMITTEE/COMMISSION ACTION: N/A

BACKGROUND:

The US&R team sponsored by the City of Sacramento consists of personnel from the Sacramento Fire Department, Sacramento Metropolitan Fire District, West Sacramento Fire Department and El Dorado County Fire Protection District. The Sacramento Fire Department, as the sponsoring agency, is responsible for organizing, equipping & maintaining the specialized equipment cache, training task force personnel and mobilizing the team upon activation.

The management of the Task Force has been absorbed into the daily routine of Fire Department personnel. In order to effectively manage the program and complete the goals designated with the program, a grant funded Fire Battalion Chief and Administrative Analyst will need to be hired (as identified in the approved application packet) during the period that funds are provided. To receive the federal US&R funds of \$893,500, the City must sign the Assistance Award agreement; therefore we are requesting the authorization of the City Manager to sign the agreement. The Assistance Award agreement is available for review in the Office of the City Clerk.

FINANCIAL CONSIDERATIONS:

The Fire Department provides personnel to support the daily operation related to CA FT-7 US&R Team, including training. Estimated support of Fire Department personnel is approximately \$300,000 (currently absorbed in the fire department budget). Grant funding of \$893,500 will be used for the purchase of supplies and equipment, offset staff time for attending training, pay for additional support including a Fire Battalion Chief FTE and an Administrative Analyst FTE as well as contracts for services.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act. CEQA Guidelines, Section 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

Acceptance of the federal US&R grant is consistent with City Council actions relative to state and federal grant awards. This action also is consistent with the City Council's goal of enhancing regional partnerships.

ESBD EFFORTS:

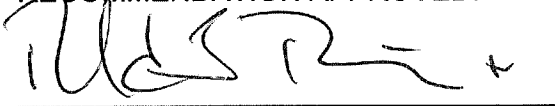
Staff will follow the emerging and small business guidelines when purchasing supplies or services under this grant.

Respectfully Submitted,



Julius J. Cherny
Fire Chief

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

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RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL
ON DATE OF _____

A RESOLUTION AUTHORIZING ACCEPTANCE OF ANNUAL FEDERAL FUNDING FOR CALIFORNIA TASK FORCE SEVEN URBAN SEARCH AND RESCUE TEAM AND RELATED STAFFING AND BUDGET CHANGES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That the City Manager or his designee is authorized to sign the Assistance Award to accept annual funding of \$893,500 for California Task Force Seven Urban Search and Rescue Team.
2. That the staffing level of the Fire Department will be increased by 2.0 FTEs – one Fire Battalion Chief and one Administrative Analyst. Continuation of positions subject to continued grant funding.
3. The Program Revenue Budget (250-OGR-G539-3513) will be \$893,500.
4. The Program Operating Budget will be as follows:

250-OGR-G539-41XX	(Salary/Benefits)	\$ 225,875
250-OGR-G539-4XXX	(Services/Supplies)	<u>\$ 667,625</u>
		\$ 893,500

5. A FY2004/05 grant labor offset for 1.0 FTE Battalion Chief and 1.0 FTE Administrative Analyst will be established for a one month period as follows:

101-250-2553-4101	(Labor Cost)	\$ 14,480
101-250-2514-4101	(Labor Cost)	\$ 5,000
101-250-2553-4715	(Grant Recovery)	< 14,480 >
101-250-2514-4715	(Grant Recovery)	<u>< 5,000 ></u>
		0

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

6. A FY 2004/05 grant labor offset for overtime expenditures will be established for a one month period as follows:

101-250-2532-4110	(Overtime Costs)	\$ 5,000
101-250-2532-4715	(Grant Recovery)	<u>< 5,000 ></u>
		0

MAYOR

ATTEST:

CITY CLERK

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RESOLUTION NO.: _____

DATE ADOPTED: _____

