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DEPARTMENT OF
GENERAL SERVICES

OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO
CALIFORNIA

June 4, 1992

PS:Admin:FM:KP:DK:bd

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

916-449-5548
FAX 916-399-0263

DIVISIONS:

COMMUNICATIONS
FACILITY MANAGEMENT
FLEET MANAGEMENT
PROCUREMENT SERVICES

City Council
Sacramento, California

Honorable Members In Session:

**SUBJECT: RECOMMENDATION TO ADOPT SPECIFICATIONS FOR BID NO. 1570,
PRINTING SERVICES, AND BID NO. 1571, TELEPHONE EQUIPMENT
AND SERVICES**

LOCATION AND COUNCIL DISTRICT

Bid Nos. 1570 and 1571: Citywide - All Districts

SUMMARY

Attached is a listing of proposals with specifications for furnishing services and equipment to be used by the department/division as indicated:

Bid No. 1570: Printing Services to be used by all City Departments

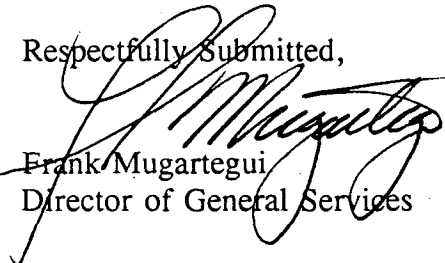
Bid No. 1571: Telephone Equipment and Services to be used by all City Departments



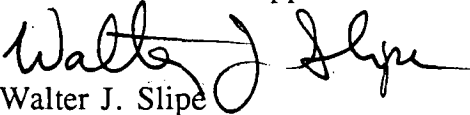
RECOMMENDATION

It is recommended that the City Council adopt the specifications and that bids be called for on the date shown.

Respectfully Submitted,


Frank Mugartegui
Director of General Services

Recommendation Approved:


Walter J. Slipe
City Manager

Contact For More Information:

Bid No. 1570: Karen Parrottino, Buyer II, 433-6240
Bid No. 1571: Dennis Kerhulas, Senior Buyer, 433-6240

For Council Agenda of:
June 4, 1992

| <u>Bid No.</u> | <u>Description</u> | <u>Estimated Cost</u> | <u>Bid Due Date</u> | <u>Mandatory Pre-Bid Conf.</u> |
|----------------|---|-----------------------|---------------------|--|
| 1570 | Printing Services to be used by all City Departments | \$216,000.00 | June 24, 1992 | Not Required |
| 1571 | Telephone Equipment and Services to be used by all City Departments | \$175,000.00 | July 1, 1992 | 2:00 P.M., 6/16/92 Gen. Svcs. Conf. Rm. 5730 24th St., Bldg. 4 Sacramento, CA 95822 |