

MINUTES OF THE REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
JULY 16, 1985

The regular meeting of the City of Sacramento Civil Service Board was called to order by President Gail Mabbutt in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:38 p.m.

MEMBERS PRESENT: Mr. Bill White
 Mr. Joseph Russell
 Ms. Catherine Harris
 Ms. Gail Mabbutt

MEMBER ABSENT: Mr. Jonathan Mayhew

MINUTES OF REGULAR MEETING OF JUNE 18, 1985

A motion was made to approve the minutes of the regular meeting of June 18, 1985.

Motion: Mr. White
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Mrs. Donna Giles informed the Board that she had no reports.

RECOMMENDED DECISION OF THE ADMINISTRATIVE LAW JUDGE - CECIL CALLENDAR, POLICE OFFICER

Mr. Sam Jackson, Deputy City Attorney, addressed the Board and stated that he submits the proposed decision of the Administrative Law Judge.

Mr. Douglas C. Miller, Attorney at Law, representing Cecil Callendar asked the Board to adopt the proposed decision of the Administrative Law Judge.

Mr. Cecil Callendar was in attendance.

A motion was made to adopt the findings of fact, the determination of issues and the proposed decision of the Administrative Law Judge.

Motion: Mr. Russell
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

REQUEST TO TRANSFER TO A DIFFERENT CLASS IN WHICH STEP E IS THE SAME AS
EMPLOYEE'S PRESENT CLASS - LEO GARCIA

Helen Harris addressed the Board on this issue.

Ms. Harris informed the Board that Mr. Garcia was not present but that Steve Taylor, Zoo Superintendent, was present if they had any questions.

A motion was made to approve the request of Leo Garcia to transfer to a different class in which Step E is the same as his present class.

Motion: Ms. Harris
Second: Mr. White

The motion was approved by unanimous roll call vote.

REQUEST TO TRANSFER TO A DIFFERENT CLASS IN WHICH STEP E IS THE SAME AS
EMPLOYEE'S PRESENT CLASS - THOMAS J. HILL

Ms. Helen Harris addressed the Board on this issue.

Ms. Harris informed the Board that Mr. Hill was not present but that both departments were in agreement with Mr. Hill's request.

A motion was made to approve the request of Thomas J. Hill to transfer to a different class in which Step E is the same as his present class.

Motion: Mr. White
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

REQUEST FOR VOLUNTARY DEMOTION - REBECCA SALDIVAR

Thelma Vanesian addressed the Board on this issue.

Ms. Vanesian informed the Board that Ms. Salidvar was not present but that she had requested the demotion from Dispatcher II to Property Assistant I with full knowledge of the lower pay scale.

The Board expressed concern over the number of voluntary demotions from the class of Dispatcher. They were concerned that these demotions were voluntary and not pressured by the Police Department.

Ms. Vanesian assured the Board that the Police Department makes every effort to accommodate employees, with good performance records, to transfer within the Department.

A motion was made to approve the request of Rebecca Saldivar for a voluntary demotion from Dispatcher II to Property Assistant I.

Motion: Mr. White
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

WATER AND SEWER LEADWORKER - EXTENSION OF ELIGIBLE LIST

Mr. Carl Setter addressed the Board on this issue. He informed the Board that staff recommends an extension of 30 additional days of this eligible list. The extension would end on August 20, 1985.

A motion was made to extend the Water and Sewer Leadworker Eligible List to August 20, 1985.

Motion: Ms. Harris
Second: Mr. White

The motion was approved by unanimous roll call vote.

REVIEW OF EXAMINATION PROCESS FOR POLICE CADET/POLICE OFFICER #2028

The Board commended staff on a job well done for the recruitment process for Police Cadet/Police Officer.

Mr. Gary Little, Affirmative Action Officer, addressed the Board on this issue and informed them that this was the most balanced list (both ethnic and female) the City had completed.

A motion was made that staff prepare a letter, for the President's signature, to be addressed to the P. & P. E. Committee commending all persons responsible for completing the Police Cadet/Police Officer Eligible List.

Motion: Mr. White
Second: Mr. Russell

The motion was approved by unanimous roll call vote.

EXTENSIONS OF ELIGIBLE LISTS

Information item only.

ELIGIBLE LISTS ESTABLISHED

Information item only.

EXAMINATIONS ANNOUNCED

Information item only.

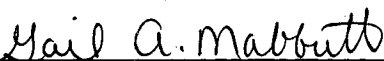
OFF AGENDA ITEM

Mr. Bill Carnazzo, Deputy City Attorney, addressed the Board to inform them of a law suit which has been filed against the Fire Department, Personnel Department, City of Sacramento, Civil Service Board and the City Council regarding the use of Selective Certification in the Firefighter selection process.


Mr. Carnazzo informed the Board that he would have more information for them at the next meeting.

The Board asked staff to obtain copies of minutes of Civil Service Board meetings in which selective certification was discussed. This information is to be presented at the next meeting.

There was no further business, President Mabbutt declared the meeting adjourned at 2:15 p.m.



Gail A. Mabbutt
President



Donna L. Giles
Secretary