



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2671
www. CityofSacramento.org

CONSENT
March 4, 2008

Honorable Mayor and
Members of the City Council

Title: Agreement: Labor Compliance Field Investigation and Administrative Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** authorizing the City Manager or the City Manager's designee to execute a one-year agreement with Diversified Contract Management Group in an amount not to exceed \$153,508 for labor compliance field investigation and administrative services.

Contacts: Malyssa Berry, Contracts Analyst/Labor Compliance Officer, 808-1242;
Cynthia Kranc, Facilities Manager, 808-2258

Presenters: Not applicable

Department: General Services

Division: Facilities and Real Property Management

Organization No: 3275

Description/Analysis:

Issue: Approval of this agreement is required to provide labor compliance field investigation and monitoring services for various capital improvement projects, including the 2006 Community Reinvestment Capital Improvement Program (CRCIP) projects. These services are necessary to facilitate staff's effort in meeting the regulatory requirements of the State of California and the City's approved Labor Compliance Program.

Policy Considerations: The recommendation in this report is in accordance with the provisions of City Code Chapter 3.60 and City Administrative Policy Instruction No. 48.

Committee/Commission Action: Not applicable

Environmental Considerations: This report concerns administrative activities that will not have any significant effect on the environment, and do not constitute

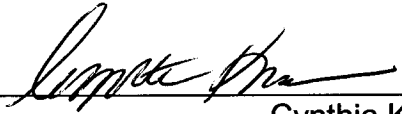
a "project" as defined by California Code of Regulations, Title 14, Sections 15061(b)(3) and 15378(b).

Rationale for Recommendation: On November 2, 2007, the Department of General Services issued Request for Proposals (RFP) No. P083112012 for labor compliance field investigation and administrative services. A total of five proposals were received. A panel of City staff from the Department of Utilities, Department of Transportation, and the Department of General Services reviewed and evaluated each proposal based on experience, qualifications, and the proposed work plan for the project. Three firms were then selected to interview with the selection panel. Based upon the results of this selection process Diversified Contract Management Group was selected as the top-ranked consultant firm.

These services are necessary to facilitate staff's effort in meeting the regulatory requirements of the State of California and the City's approved Labor Compliance Program.

Financial Considerations: Funding for labor compliance field investigation and administrative services with Diversified Contract Management Group in an amount not to exceed \$153,508 will be provided from capital improvement projects for which the service is required.

Emerging Small Business Development (ESBD): Diversified Contract Management Group is certified by the City as an emerging/small business enterprise.

Respectfully Submitted by: 
Cynthia Kranc
Facilities Manager

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:



Ray Kerridge
City Manager

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Attachment 1**LABOR COMPLIANCE RFP EVALUATION SCORES**

FIRM NAME	FINAL SCORE	ESBE/SBE
Diversified Contract Management Group	473.55	YES
WCS CA	470.40	YES
Kurey & Associates	414.75	YES
Parsons Brinckerhoff	372.00	NO
Affordable Designs	244.00	NO

RESOLUTION NO. 2008-XXX

Adopted by the City of Sacramento City Council

March 4, 2008

APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR LABOR COMPLIANCE FIELD INVESTIGATION AND ADMINISTRATIVE SERVICES

BACKGROUND

- A. The City's approved Labor Compliance Program (August 1995) requires specific labor compliance field investigation, monitoring, and administrative services for City construction projects subject to state or federal prevailing wage laws and apprenticeship standards.
- B. A panel of City staff from the Department of Utilities, Department of Transportation, and the Department of General Services reviewed and evaluated each proposal based on experience, qualifications, and the proposed work plan for the project. Three firms were then selected to interview with the selection panel. Based upon the results of this selection process Diversified Contract Management Group was selected as the top-ranked consultant firm.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager or the City Manager's designee is authorized to execute a one-year agreement with Diversified Contract Management Group for labor compliance field investigation and administrative services in an amount not to exceed \$153,508.