

APPROVED
BY THE CITY COUNCIL

FEB 3 1998

OFFICE OF THE
CITY CLERK



1.2

GR98-001

DEPARTMENT OF
ADMINISTRATIVE SERVICES

ACCOUNTING DIVISION

SUSAN G. MAYER
ACCOUNTING MANAGER

CITY OF SACRAMENTO
CALIFORNIA

January 20, 1998

CITY HALL
ROOM 12
915 I STREET
SACRAMENTO, CA
95814

PH 916-264-5676
FAX 916-264-5444

City Council
Sacramento, California

Honorable Council Members in Session

**SUBJECT: RESOLUTION AUTHORIZING AGENTS TO PROCESS AND RECEIVE
FEMA PUBLIC ASSISTANCE GRANT FUNDS**

LOCATION AND COUNCIL DISTRICT: City-wide

RECOMMENDATION:

Adopt the attached signature resolution designating agents for the Office of Emergency Services for payment of Public Assistance Grant Funds.

CONTACT PERSON: Susan Mayer, Accounting Manager, 264-5058

FOR COUNCIL MEETING OF: February 3, 1998

SUMMARY:

The Administrative Services Department requests your approval of the "Designation of Applicant's Agent Resolution" for the purpose of processing and receiving FEMA disaster reimbursements.

BACKGROUND:

The City incurred various costs during the December, 1996 floods which are eligible for FEMA reimbursement. City staff is in the final stages of completing the reimbursement process. The attached resolution authorizes the following representatives to receive FEMA funds on behalf of the City:

Susan Mayer, Accounting Manager
Ken Nishimoto, Director of Administrative Services

FINANCIAL CONSIDERATIONS:

This resolution does not have a budget impact. FEMA reimbursements for costs incurred during the December, 1996 floods were estimated and reported in the 1996-97 fiscal year.

ENVIRONMENTAL CONSIDERATIONS:

This does not constitute a "project" and is exempt from the California Environmental Quality Act CEQA Guidelines, Section 15061(b)(1), 15378(b)(3).

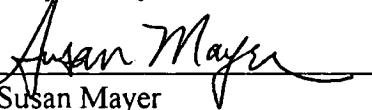
POLICY CONSIDERATIONS:

The purpose of this resolution is procedural, i.e. to authorize the agents for the purpose of the grant application process.

MBE/WBE EFFORTS:

Not applicable.

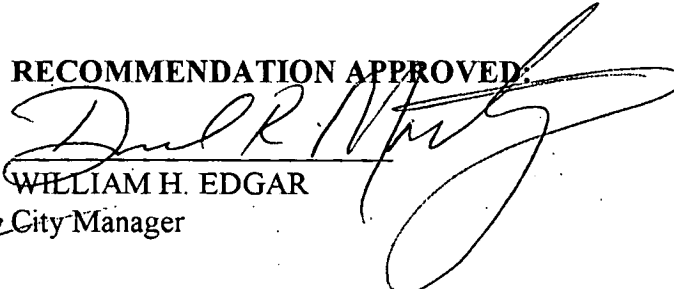
Respectfully submitted,


Susan Mayer
Accounting Manager

APPROVED:


Ken Nishimoto
Director of Administrative Services

RECOMMENDATION APPROVED:


WILLIAM H. EDGAR
City Manager

APPROVED
BY THE CITY COUNCIL

FEB 3 1998

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 98-035

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION AUTHORIZING AGENTS TO
PROCESS AND RECEIVE FEMA PUBLIC ASSISTANCE GRANT FUNDS**

WHEREAS, the attached "Designation of Applicant's Agent Resolution" authorizes the following representatives to receive FEMA funds on behalf of the City:

Susan Mayer, Accounting Manager
Ken Nishimoto, Director of Administrative Services

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

**DESIGNATION OF
APPLICANT'S AGENT RESOLUTION**

BE IT RESOLVED BY THE City Council, OF THE City of Sacramento
(Board of Directors or Governing Body) (Name of Organization)

THAT Susan Mayer, Accounting Manager
(Name of Designated Agent) (Title)
OR
Ken Nishimoto, Director of Admin. Services
(Name of Designated Agent) (Title)
OR

(Name of Designated Agent) (Title)

is hereby authorized to execute for and in behalf of the City of Sacramento, a public entity
(Name of Organization)
established under the laws of the State of California, this application and to file it in the Office of Emergency Services
for the purpose of obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford
Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the Natural Disaster
Assistance Act for 1155-97 Flood, which occurred in December of 1996
(Fire, Flood, Earthquake, etc.) (Month/Date) (Year)

THAT the City of Sacramento, a public entity established under the laws of the State of
(Name of Organization)
California, hereby authorizes its agent to provide to the State Office of emergency services for all matters pertaining to such
state disaster assistance the assurances and agreements required.

Passed and approved this 3 day of February, 1998
(Date) (Month) (Year)

Joe Serna, Jr., Mayor
(Name and Title of Approving Board or Council Member)

(Name and Title of Approving Board or Council Member)

(Name and Title of Approving Board or Council Member)

CERTIFICATION

I, Valerie Burrowes, duly appointed and City Clerk of
(Name) (Title of Clerk or Certifying Official)
City of Sacramento, do hereby certify that the above is a true and correct copy of
(Name of Organization)

a resolution passed and approved by the Sacramento City Council of the
(Board of Directors or Governing Body)
City of Sacramento on the _____ day of August, 1997
(Name of Organization) (Date) (Month) (Year)

Date: _____
Valerie Burrowes
(Clerk or Certifying Official)

(Signature) 4



CITY OF SACRAMENTO CALIFORNIA

Department of Administrative Services

Budget and Policy Review
915 I Street, Room 100
Sacramento, CA 95814
Phone Number: 916-264-5845
FAX Number: 916-264-5755

TO:

Name: Clerk's ofc.
Office:
FAX Number: Phone Number:

FROM:

- Ken Nishimoto / 264-7205
Patti Bisharat / 264-8197
Aline Soto / 264-5737
Mike McGrane / 264-5847
Debra Nyland / 264-7145
Other:

COMMENTS:

Pls put on Consent Calendar for Feb 3rd
JMX
Aline x5845

Total pages including the cover letter: 2 Date: 1-21 Time: 11:45am

**City of Sacramento
CITY COUNCIL AGENDA ITEM - TRANSMITTAL FORM**

Agenda items are due to City Manager's Office by 3:00 PM Friday, 2 weeks (11 days) before the Council meeting

FROM
 Department: ADMIN SVCS / ACCTNG
 Contact Name/Phone #: S. MAJEE, X5058
 COUNCIL MEETING DATE: 2-3-98

REVIEWED BY (Initials):
 1) Dept Fiscal Officer _____
 2) Admin/Policy (Budget) _____
 3) City Clerk _____

SUBJECT Resolution authorizing agents to proceed and receive FEMA public assistance grant funds.

AGENDA PLACEMENT

Time Needed for Item? _____ minutes
(Factor in Council questions and discussion)
(Not applicable to Consent items)

Controversial? No Yes..... Why?

Afternoon Meeting
 Consent
 Public Hearing
 Staff Reports

Evening Meeting (Controversial/Public Concern)
 Special Presentations
 Public Hearing
 Staff Reports

Committee Agenda:
 Law & Legislative
 P & P E
 Other _____

Votes Required for Passage:
 Majority
 2/3
 Other _____

Graphics Display System Needed
 (Arrange with City Clerk)

FISCAL IMPACT

Budget Change? \$ _____
 Contract Approval? \$ _____
 Change Order? \$ _____
 Change in FTE? \$ _____
 Supplemental Agreement? \$ _____

POLICY ISSUES

MBE/WBE?
 Environmental?
 Legal?
 Other? _____

COMMENTS

SPECIAL INSTRUCTIONS TO CITY CLERK

FORM COMPLETED BY:
ASOTO 1/15/98 X5045
 Name Date Phone #

>> Don't forget to review the checklist on back! Rev. 7/24/97

This cover sheet must be completed and attached to the front of your City Council Agenda Item.